



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, January 13th at 8:00 am

Tom Baker Room, 221 N. 5th Street Bismarck

(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

- 1. Roll Call (Reep, Detwiller, Beck, Landenberger, Palm)
- 2. **Approval of 12/16/2020 Minutes3-5**
- 3. **Amendments and Approval of Agenda**
- 4. **Re-organization – Election of Officers**
 - o **Election of Chairman, Vice-Chairman, and Secretary-Treasurer**
 - o **Reappointment of Administrative Secretary, Engineer, and Legal Counsel**
 - o **Review and Approve 2021 Member Portfolios6-7**
- 5. **Approval of 2021 Burleigh County WRD Meeting Schedule 8**
- 6. Comments from Members of the Public: (For Items Not on the agenda)
- 7. McDowell Dam (Landenberger)
 - Facility Update
 - **Special Authorization #29 – Bank Stabilization Design/Bid/CMS.....9-16**
- 8. Financial Reports (Detwiller)
 - **Balance Sheet 12/31/2020 and 1/8/202117-20**
 - **P&L 12/31/2020 YTD and 01/13/2021 YTD.....21-22**
- 9. Drainage Permits/Complaints/Issues: *Open (Beck)*
- 10. Drainage Permits/Complaints/Issues: *Closed (Beck)*
- 11. Projects:
 - o Sibley Island (Beck)
 - o Braun – Geotechnical Report23-46
 - o USACE Sibley Permit (Attachment).....47-65
 - o Hydrology/Hydraulics Report – Draft provided to Manager
 - o Preliminary Engineering Report – Ongoing
 - o Apple Creek Floodplain Mapping – (Pending FEMA preliminary mapping publication – TBD)
 - o Public Comments
 - o Fox Island (Landenberger)
 - o O&M Manual (Draft provided to Manager Landenberger)
 - o Landowner inquires and responses on assessments (Landenberger)
 - o Missouri Riverbank Stabilization (Detwiller)
 - o GIS Web Mapping Completed – waiting on SWC easement data
 - o USACE/SWC Site Evaluations – Subject to available funding in 2021
- 12. Break
- 13. Other Old Business
 - Burleigh County Assessment District Projects – Highway Dept O&M Agreements (pending)
 - Policy Manual
 - o **Board Governance (Detwiller/Beck) -66-91**

14. New Business: (Detwiller)
 - **Presort to collect mail from PO Box**
 - **MABU to investigate spam emails being received.**
 - **Agenda Deadline Discussion**
 - Project Funding Allocations – Discussion final determinations to be made at February meeting
 - Legislative Update (Reep)
15. Correspondence or Document Information
 - Plats & SWMP's – Not included due to size...Available on request.
 - Temporary Water Permit Issued
16. Detailed Bills92-145
17. **Approval of Bills: \$37,358.56**
18. **Approval of Fox Island Bills: \$0.00**
19. Next Meeting: February 10, 2021
20. Adjourn

Note: Bold Items Require Board Action

City of Bismarck Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified. All managers and attendees are required to wear masks or a face covering.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart [signs](#) should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.