



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, February 10th at 8:00 am

Tom Baker Room, 221 N. 5th Street Bismarck

(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Reep, Detwiller, Beck, Landenberger, Palm)
2. **Approval of 01/13/2021 Minutes3-6**
3. **Amendments and Approval of Agenda**
4. Comments from Members of the Public: (For Items Not on the agenda)
5. McDowell Dam (Landenberger)
 - Facility Update
 - Grant Application for Kayak Launch
 - Bank Stabilization Project Update – Schedule 2021
6. Financial Reports (Detwiller)
 - **Balance Sheet 02/10/2021 7-8**
 - **P&L 02/10/2021 YTD 9**
 - **Project Funding Allocations (Detwiller)..... 10-12**
7. Drainage Permits/Complaints/Issues: *Open (Palm)*
8. Drainage Permits/Complaints/Issues: *Closed (Palm)*
9. Projects:
 - o Sibley Island (Beck)
 - o USACE Sibley Permit (signed and filed)
 - o Hydrology/Hydraulics Report..... 13-27
 - o Preliminary Engineering Report – Ongoing
 - o **SWC Cost Share Reimbursement Request (Letter) 28**
 - o Apple Creek Floodplain Mapping – (Pending FEMA preliminary mapping review - March)
 - o Public Comments
 - o Fox Island (Landenberger)
 - o O&M Manual – Under Review (Draft to Landenberger and BCHD)
 - o Landowner inquires and responses on assessments (Landenberger)
 - o Missouri Riverbank Stabilization (Detwiller)
 - o GIS Web Mapping Completed – waiting on SWC easement data
 - o **SWC Cost Share Reimbursement Request (Letter) 29**
10. Break
11. Other Old Business
 - Burleigh County WRD Assessment District Projects – Highway Dept O&M Agreements (pending)
 - Policy Manual
 - o Board Governance (Detwiller/Beck) –
 - Portfolio Assignments – Final 30-31
 - **Approval of Agenda Policy 32-34**
 - **Approval of Manager Reimbursement Policy..... 35-38**

12. New Business:
 - Missouri River Joint Board Report (Detwiller)
 - Legislative Update (Reep)
13. Correspondence or Document Information
 - Plats & SWMP's – Not included due to size...Available on request.
 - Temporary Water Permit Issued
14. **Approval of Bills: \$32,602.31**..... **39**
15. **Approval of Fox Island Bills: \$9,296.58**..... **39**
16. Detailed Bills 40-123
17. Next Meeting: March 10, 2021
18. Adjourn

Note: Bold Items Require Board Action

City of Bismarck Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified. All managers and attendees are required to wear masks or a face covering.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.