

BCWRD Meeting Minutes  
June 12, 2024  
Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Dennis Reep; Randy Binegar; Michael Gunsch and Nic Cullen, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services; Jerry Woodcox, Burleigh County Commissioner  
**Others Present:** Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, ND Hwy Dept, Mitch Flanagan, Burleigh County Planning & Zoning, Commissioner; Brian Bitner, Burleigh County Commissioner; Dave Thompson, Toman Engineering Company; Cam Knutson, Ron Knutson, Tyler Burian, SP Developers LLC; Nick Nustad, Mountain Plains LLC

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
<b>Approval of 05/08/2024 and 05/14/2024 Minutes</b>		Mgr. Binegar motions to approve 05/8/2024 and 05/14/2024 minutes; Mgr. Jones seconds. Motion carried by unanimous voice vote		
<b>Amendments and Approval of Agenda</b>	Mgr. Adds item e. Budget and item f. Audit results to the agenda under financials	Mgr. Jones motions to approve agenda as amended, Mgr. Binegar seconds. Motion carried by unanimous voice vote.		
<b>Comments from Members of the Pubic</b>	None noted.			
<b>McDowell Dam</b>				
<b>Facility Update</b>	Dave Mayer – Sand is being delivered today and Bobcat will be spreading it tomorrow as part of their day of caring along with some other projects.			
<b>Supplemental Water Supply Easement Acquisition Status</b>	Letters went out yesterday to landowners.			
<b>Updated Water Supply Simulation</b>	Still in process			
<b>Emergency Spillway Bank Stabilization</b>	Survey has been completed.			
<b>Financial Reports</b>				
<b>Balance Sheet</b>	None noted.	<b>Mgr. Reep motions to approve balance sheet; Mgr. Jones seconds. Motion carried by unanimous roll call vote.</b>		

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Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss; Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
ESRI Renewal Quote		Mgr. Reep motions to approve the quote; Mgr. Binegar seconds. Motion carried by unanimous roll call vote.		
Budget	Submitted budget was handed out to managers			
Audit Results	Audit results were presented to managers	Mgr. Jones motions to approve audit results; Mgr. Binegar seconds. Motion carried by unanimous roll call vote.		
Drainage Permits/Complaints/ Issues: Open	Grass Lake – Houston has completed the survey and no significant variances were found from the prior survey. Houston will prepare a memorandum of findings.			
	Gibbs Township – Rocks in channel – we are waiting on a written complaint.			
Drainage Permits/Complaints/ Issues: Closed	7232 Signal Street – Schaff (Compliance and Dismissal Letter_) – Trees have been removed.	Consensus from Board to send a letter out to close these.		
Projects				
Sibley Island	No significant updates at this time. Voting ends on June 20, 2024			
State historical society recommendation	This will actually be completed if the vote is favorable and work continues.			
Public Comments				
Hoge Island Stabilization				
Clean up and Seeding	This has been completed			
Change Order #2 and Final Pay Request	Field work is officially completed.	Mgr. Binegar motions to approve and pay Change Order #2 and the final pay request; Mgr. Jones 2nds. Motion carried by unanimous roll call vote.		
Other Old Business				
Highway Dept O&M Agreements	None			
Annual Project Inspections	No updates			
Missouri River Joint Board Update	No Updates			
Policy Manual	No Update			

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<b>New Business</b>	None			
<b>Summit Point – NDDOT ROW Discharge Permit</b>	Houston Engineering has reviewed this and is recommending that the Board not approve it at this time.	<b>Mgr. Reep makes a motion that the Chairman may sign the received portion once Houston Engineering gives approval. Mgr. Jones 2nds. Motion carried by unanimous roll call vote.</b>		
<b>Missouri River Ice Jam and BFE Advisory</b>	No updates			
<b>Burleigh County – FEMA CRS Application</b>	Burleigh County is requesting a 50% cost share with the Board for the work on the application. Potential cost savings of up to \$15,000 annually to taxpayers.	<b>Mgr. Jones motions to approve the cost share; Mgr. Reep seconds. After some discussion, motion is carried by unanimous roll call vote.</b>		
<b>July Meeting</b>	July meeting has been changed to TUESDAY, July 9 <sup>th</sup> due to the ND WRD Summer Meeting in Minot on July 10-11.			
<b>Burnt Creek Spraying</b>	Spraying was effective on the cattails. This area needs to be mowed. Travis Johnson has offered	<b>Mgr. Reep motions to allow up to \$1200 for cutting this area this season, payable from Burnt Creek O&amp;M. Mgr. Binegar 2nds. Motion carried by unanimous roll call vote.</b>		
<b>Temporary Water Permits</b>	Included for information only			
<b>Plats &amp; SWMPS</b>	Available upon request			
<b>Approval of Bills</b>	Bills were presented totaling \$55,679.26	<b>Mgr. Reep motions to approve payment of bills; Mgr. Binegar seconds. Motion carried by unanimous roll call vote.</b>		
<b>Next Meeting</b>	The next regularly scheduled meeting date is July 9, 2024 at 8:00 AM in the Tom Baker Room.			

With no further business the meeting adjourned at 9:28 a.m.

Wendy Egli, BCWRD Admin. Secretary