

BCWRD Meeting Minutes  
 July 9, 2024  
 Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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**Present:** James Landenberger; Randy Binegar; Dennis Reep; Kathleen Jones; Roger Smith; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services.  
**Others Present:** Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, ND Hwy Dept, Mitch Flanagan, Burleigh County Planning & Zoning,

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
<b>Approval of 06/12/24 Minutes</b>	Add to minutes – Travis Johnson offered to complete that work	Mgr. Jones motions to approve 06/12/2024 minutes as amended; Mgr. Binegar seconds. Motion carried by unanimous voice vote		
<b>Amendments and Approval of Agenda</b>		Mgr. Binegar motions to approve agenda, Mgr. Jones seconds. Motion carried by unanimous voice vote.		
<b>Comments from Members of the Pubic</b>	None noted.			
<b>McDowell Dam</b>				
<b>Facility Update</b>	Dave Mayer – They have met with the architect regarding remodeling vs replacing the bathroom.  Next years budget includes two additional paddle boats, 3 more inches of sand, and the playground			
<b>Supplemental Water Supply Easement Acquisition Status</b>	Executive Session at end of regular meeting.			
<b>Updated Water Supply Simulation</b>	Still in process			
<b>Emergency Spillway Bank Stabilization</b>	Design is still in progress			
<b>Financial Reports</b>				
<b>Balance Sheet</b>	None noted.	<b>Mgr. Reep motions to approve balance sheet, Mgr. Jones seconds. Motion carried by unanimous roll call vote.</b>		

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Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
CD Renewal		Mgr. Jones motions to roll over principal and interest into another 5-month CD. Mgr. Smith 2 <sup>nd</sup> , Motion carried by unanimous roll call vote.		
Budget	Budget was presented on June 25 <sup>th</sup> to budget committee members. No real questions or issues.			
Audit Update	Audit is complete, no major findings other than not enough staff to have full separation of duties.			
Drainage Permits/Complaints/ Issues: Open	Grass Lake – Houston’s memorandum of findings in pending			
	Gibbs Township – DISMISS without action due to no written complaint			
Drainage Permits/Complaints/ Issues: Closed	7232 Signal Street – Letters have been sent. Close			
Projects				
Sibley Island				
Voting Results	Project has been voted down.			
SWC Reimbursement Request	Request for reimbursement is being completed. Michael asks if the board wants a notice to release the additional cost share funds originally requested in this letter or in an additional letter. Consensus is to include it in this letter as those funds will not be used due to the project being voted down.			
Public Comments				
Hoge Island Stabilization				
SWC Cost Share Request	Houston asked if the board felt that a summary letter should be sent with the request. Board consensus was that yes, a summary letter should be sent.			
Bond Sales	Houston will work on the document request			
Access Easement Revisions	Pending			
Other Old Business				
Burleigh County CRS	Engineering services Authorization	Mgr. Reep motions to approve, Mgr. Jones 2nds. Motion approved by unanimous roll call vote.		

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<b>Highway Dept O&amp;M Agreements</b>	None			
<b>Annual Project Inspections</b>	No updates			
<b>Missouri River Joint Board Update</b>	No Updates – advisory meeting will be held later this month. Summer meeting is August 20 <sup>th</sup> in Mandan			
<b>Policy Manual</b>	No Update			
<b>New Business</b>	None			
<b>Summit Point – NDDOT ROW Discharge Permit</b>	Houston Engineering has met with the consultant and most of the issues have been resolved. Within the next week they should be recommending approval.	<b>Mgr. Reep makes a motion that the Chairman may sign the received portion once Houston Engineering gives approval. Mgr. Jones 2nds. Motion carried by unanimous roll call vote.</b>		
<b>Missouri River Ice Jam and BFE Advisory</b>	No updates			
<b>Burleigh County – FEMA CRS Application</b>	Burleigh County is requesting a 50% cost share with the Board for the work on the application. Potential cost savings of up to \$15,000 annually to taxpayers.	<b>Mgr. Jones motions to approve the cost share; Mgr. Reep seconds. After some discussion, motion is carried by unanimous roll call vote.</b>		
<b>Temporary Water Permits</b>	Included for information only			
<b>Plats &amp; SWMPS</b>	Available upon request			
<b>Approval of Bills</b>	Bills were presented totaling \$134,301.57	<b>Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote.</b>		
<b>Adjourn for Executive Session</b>		<b>Mgr. Jones motions to Adjourn for Executive Session to consult with District legal counsel regarding easement negotiations for McDowell Dam project pursuant to N.D.C.C. 44-04-19.2. Mgr. Binegar seconds. Motion carried by unanimous roll call vote.</b>		
<b>Reconvene Regular Meeting</b>	Meeting reconvened at 9:19am.			
	Two motions were passed in executive session to continue negotiations. One was to move into formal negotiations and another to revise our offer.			
<b>Next Meeting</b>	The next regularly scheduled meeting date is Wednesday, August 14, 2024, at 8:00 AM in the Tom Baker Room.			

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With no further business the meeting adjourned at 9:21 a.m.

Wendy Egli, BCWRD Admin. Secretary