

BCWRD Meeting Minutes
September 11, 2024
Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Dennis Reep; Kathleen Jones; Roger Smith; Jerry Woodcox, Morton County Commissioner; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services.
Others Present: Dave Robinson (Bismarck Parks & Rec),

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 08/14/24 Minutes		Mgr. Jones motions to approve 08/14/2024 minutes; Mgr. Reep seconds. Motion carried by unanimous voice vote		
Amendments and Approval of Agenda		Mgr. Reep motions to approve agenda, Mgr. Jones seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Budget				
Supplemental Water Supply Easement Acquisition Status	Appraisal is being finished up, Mgr. Binegar will be reaching out to the other parties.			
Updated Water Supply Simulation	Still in process			
Emergency Spillway Bank Stabilization	Design is still in progress			
Property Ownership				
Emergency Action Plan	Emergency Management has asked that a tabletop exercise be done. This is in the works.			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		

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Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss, Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Budget	No Real Update, should be adopted at Mondays meeting			
Drainage Permits/Complaints/ Issues: Open	Grass Lake – Memorandum has been emailed to board members, will be in book. Recommendation is to dismiss this complaint.	Mgr. Jones motions to have Houston draft a dismissal letter. Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
	Randy Koch – Watershed under review for BCHD; should see a memorandum next month.			
Drainage Permits/Complaints/ Issues: Closed	None			
Projects				
Sibley Island				
Next Steps	Project close out is ongoing			
Public Comments	There has been a request from a landowner for the information that Houston compiled for this project. The information is public record; the board has no conflict with Houston using the data to complete a plat for the landowner if requested.			
Hoge Island Stabilization				
Bond Sales	This is still ongoing.			
Access Easement Revisions	Pending			
Burnt Creek Floodway	<p>Mr. Bliss is reviewing the contracts for Kalboys and Travis Johnson.</p> <p>Kalboys did the spraying and it took well. The burm is thick with thistle. Mgr. Jones is recommending that we spray in April or May to combat the thistle. This is separate from the other contract.</p> <p>Added \$4685.48 bill from Kalboys to bills for this month.</p> <p>Sign pro proof and Quote is in the books</p>	Consensus of the board to go ahead and order the signs from Sign Pro and have them installed.		
MRCC	Nic Cullen from Houston went out with staff from MRCC. Went through all O&M with them. Everything is looking good.			
Apple Creek U-Mary Slide	A meeting with all stakeholders was held on Sept 4 th . A study is being planned with the Emergency Manager to identify any possible failures. There are funds available to help with the costs of this study.	Mgr. Smith motions to approve the funds necessary to finish the action plan and the initial hydraulic investigation. Mgr. Jones 2nds. Motion carried by unanimous roll call vote.		

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Other Old Business				
Burleigh County CRS	This is moving forward, they are about halfway through. Hoping to have this completed by the end of the year.			
Crystal Lake/Stink Lake Outlet Study	Stutsman County commission has approved a feasibility study.			
BCWRD Assessment District Projects	The only assessments for this year may be Burnt Creek			
Highway Dept O&M Agreements	None			
Annual Project Inspections	Fall 2024			
Missouri River Joint Board Update	Their meeting was held September 10 th . Amendment to their joint powers agreement was passed to include all counties in the basin. Current counties still need to approve this. They also defined who would represent various boards, it is no longer required to be a board manager, the representative only needs to be appointed by the board. This appointee can be designated as a proxy to vote. They also moved to a simple majority for voting rather than a 2/3 majority. Switched to a three tier system for dues.			
Policy Manual	No Update			
New Business	None			
Missouri River Ice Jam and BFE Advisory	No updates			
WRD Length of Service Memo from NDWRD	Discussion as to why none of the BCWRD members are on this list. Mgr. Reep will look into this.			
2024 Joint Upper Missouri Conference	For Information Only			
Temporary Water Permits	Included for information only			
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$42,634.21, Added Kalboys Invoice. New total \$47,319.69	Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Next Meeting	The next regularly scheduled meeting date is Wednesday, October 9, 2024, at 8:00 AM in the Tom Baker Room.			

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With no further business the meeting adjourned at 9:13 a.m.

Wendy Egli, BCWRD Admin. Secretary