



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Tuesday, January 13th, 2015

Tom Baker Meeting Room – City County Building

8 a.m. - Call to Order

1. Roll Call (Fleck, Weixel, Reep, Larson, Detwiller)
2. Introduction and welcome new board members
3. **Approval of Minutes of (12-9-14)..... 3-7**
4. **Reorganization - Election of Officers**
 - **Chairman**
 - **Vice Chairman**
 - **Secretary/Treasurer**
 - **Reappointment of Administrative Secretary, Engineer & Legal Counsel 8-11**
 - **Review and Approve 2015 Portfolios and Schedule..... 12-13**
5. **McDowell Dam**
 - Low Level Drawdown – work on hold until Spring (Mike)
 - Water Permit Applications Approved update – (Mike)
 - NRCS Dam Assessment of McDowell - Studies and shared information (Craig)
 - Letter to landowner to discuss land purchase buffer (Gordon) – See Map 14-15
 - Park District Agreement modifications (Gordon/Dave) 16-19
 - Strategic Plan Update – Memo (Gordon)
 - McDowell Dam revenue payment adjustment 20-21
 - USDA Letter re: covered commodities 22-24
 - Insurance
 - Aero Club – Mona 25-26
6. **County Engineer Items**
 - MRCC Resolution
 - Resolution No. 1 – Resolution of Necessity (signed copy – informational)..... 27-28
 - **Resolution No. 2 – Approval of Engineers Report 29**
 - Certified Assessment list – Draft (approval after MRCC Meeting)
 - Meeting with MRCC – Department of Corrections (funding and relocation)
 - Missouri River Day Use Park
 - Public Informational Meeting (Mike/Craig)
 - Public Hearing – Tentative for March
 - Country Creek Maintenance District
 - Update on Subdivision Approval
 - Ash/Ward Coulee – Missouri River (no updates)
7. **Comments from Members of the Public**
8. Financial Reports
 - End of December Financial Data..... 30-33
9. **Approval of Bills – Amount \$18,763.75 34**
10. Drainage Complaints/Issues
 - Eldin Spier/UTTC – Update

11. Projects	
• Hogue Island (FM 39)	
○ Sale of Lots – Authorize Auction Process Template provided – on hold until new Board members are in place and briefed. (Michael)	35-44
○ Create advertisement format – February (Craig/Dave)	
○ Establish and record deed restrictions (Dave)	
○ Auction – March/April	
• Burnt Creek Flood Control Project (FM #7)	
○ Advertise for Bid in February 2015 – Opening date prior to March meeting	
○ Low level channel (Old Burnt Creek) capacity concerns – notice to landowners	
○ Landowner Easement Letter (mail and contact)	
• Missouri River Snagging & Clearing (all Board members invited)	
• Hydraulic Analysis –USGS Report February	
• Apple Creek Industrial Park	
• Submitted signed cost share agreement to SWC (mailed)	
• Awaiting receipt of Bond – landowners notified (landowner discussions with Art Mariner pending)	
• Storm Water Management Plan (KLJ – February 2014)	
• Apple Creek Drainage Permit – Bismarck Airport Authority Update on contacts with KLJ	45-46
12. Storm Water Management	
13. Break	
14. Other Old Business	
• Removal of items in storage room – re-scheduled for January 22 nd	
• Policy Manual – Preliminary Draft Update (Michael, Dave, Mona)	
• Portfolio Assignments to Complete – individual timelines	
15. New Business	
• Burleigh Multi-Hazard Mitigation Plan (Mary Senger project summary request) - Terry	47
• Missouri River Easement Documentation and Mapping (Terry)	
• Records request from State Auditor	48-51
16. Correspondence or Document Information	
• ND Public Finance Authority letter re: Audit Requirements	52
• Policy Matters by Larry Larson	53-54
• Plats & SWMP – Emailed	
○ Apple Creek Road Subdivision – resubmitted City Plat	
○ Boulder Ridge Seventh Addition	
○ Reuter’s Subdivision Resubmitted City Plat	
○ Lot 1A Shop Condos – SWMP	
○ Street Name Change: Global Drive	
○ Apple Creek Road Subdivision – City Final	
○ Promontory Point Sixth Addition	
○ RDO Hay Creek Industrial Addition	
○ Willow View	
17. Detailed Bills.....	55
18. Next Meeting: Tuesday, February 10 th	
19. Adjourn	

Note: Bold Items Require Board Action