



# BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Monday, January 22, 2018

City County Building – Tom Baker Meeting Room

8:00 a.m. - Call to Order

1. Roll Call (Reep, Larson, Detwiller, Beck, Landenberger)
2. **Approval of 12-13-17 Minutes**.....3-8
3. **Reorganization – Election of Officers**
  - **Chairman**
  - **Vice Chairman**
  - **Secretary/Treasurer**
  - **Reappointment of Administrative Secretary, Engineer & Legal Counsel** .....9-11
  - **Review and Approve 2018 Portfolios** ..... 12-13
  - 2018 Schedule (approved in December with the exception of May and possibly July due to the Water Meetings)
4. McDowell Dam
  - Water Permit Application (Pending)
  - McDowell Property negotiations (On-hold – Landenberger, Larson)
  - **Transfer monies for future Buffer Zone purchase and water supply**
  - Breach Overlay District – Pending SWC response on Breach Zone and Hazard Classification (Landenberger, Reep, Gunsch)
  - Policy for inventory Tags (Landenberger/Mayer)
5. Comments from Members of the Public:
6. Financial Reports
  - End of December ..... 14-17
  - Bismarck Parks and Rec income ..... 18
7. **Approval of Bills \$43155.20**..... 19
8. **Approval of MRCC Bills: \$3840.50**
9. **Approval of Fox Island Bills: \$20,530.25**
10. Drainage Permits/Complaints/Issues
  - Pavlicek – Apple Creek Floodplain – Memorandum (Beck/Gunsch) (action on hearing)
    - Krein - Letters of concurrence required from Pavlick and Burleigh County Highway Dept
    - Krein – Drainage Permit Application required to obtain OSE determination
  - Jeff Schild, Noel Laxdal, Gary Christianson -Hay Creek Pines Drainage Complaints (HEI/Beck)
    - **Memorandum on findings and recommendations - Notice and Order** ..... 20-99
  - Nina Bonanno – SEH on behalf of City of Lincoln – Apple Creek (HEI to work with SWC as to who authorized the dam and who should fix it) (Nic Cullen, HEI)
11. Projects
  - Hay Creek Pines – Roadway and Groundwater Issues – Preliminary Engineering Report (on Website)
    - Stormwater Easements (Jeff Schild and Luke Steen) – On hold for project design
    - Water quality testing results –provided to Mr. Nitschke
    - Residents Committee Meeting (Beck)
    - ND Department of Health request for operating plan for review and approval
      - **Authorize HEI to develop an Operations Plan for water quality compliance**
  - Missouri River Correctional Center Flood Control Project
    - Operations and Maintenance Plan (Draft under review)
    - Final Project Accounting (Rick, Mona, Michael)

○ Project close out and completion letter to ND State Engineer – February 2018	
○ \$350,000 Refunding Improvement Bond letter from Mr. Bliss.....	100-101
● Fox Island Status (Travis/Nic - HEI)	
● Project Meetings (Larson)	
● Township Roadway ROW - Easement Request (Submitted to County Engineer)	
● USACE Section 408 (Pending) Garrison-Oahe Revetment Easements	
● Plans and Specifications – Ready for permit submittal	
● Landowner Levee Easements (Signatures – Brown’s)	
● Temporary Construction Easements – letter and easements sent to affected residents	
● Public Informational Meeting (January 8, 2018).....	102-103
12. Break	
13. Other Old Business	
● Policy Manual – REVISED Draft Update (Michael, Dave, Mona, Landenberger, ?)	
○ Subsurface Drain Tile Permitting	
○ Missouri River SOV’s and Section 408 Requests	
○ Policy on email communications (Bliss)	
● Missouri River Setback Resolutions - Burleigh County/City of Bismarck Planning Commission – (On hold Policy Considerations)	
● Mitchell Lake Culvert – (Greg Larson/Houston Engineering)	
● SOV S-2089 (Detwiller/Beck/Gunsch).....	104-115
● <b>Authorize Letter to Hyder (A to Z Contracting) for project approval with conditions</b>	
● Issue regarding the floodplain development permit unresolved	
14. New Business	
15. Correspondence or Document Information	
● SOV S 1646.....	116-120
● <b>SWC 2019-21 Biennium Water Development Plan.....</b>	<b>121-126</b>
● Plats & SWMP – Emailed – will be brought to meeting due to size of some (Comments on Plats)	
○ Exit 170 Industrial Subdivision	
○ Promontory Point VII Addition	
○ Promontory Point VI Addition	
○ Whispering Ridge 2 <sup>nd</sup> Subdivision	
○ Hamburg Industrial Park Addition	
○ Hamburg Industrial Park Third Addition Annexation	
○ Silver Ranch First Addition First Replat	
○ Triangle 2 <sup>nd</sup> Addition	
○ Triangle 3 <sup>rd</sup> Addition	
○ Musnsch Subdivision	
○ 60 Lot Heritage Reserve Subdivision	
16. Detailed Bills.....	127
17. Next Meeting: February 14 2018	
18. Adjourn	

**Note: Bold Items Require Board Action**