BURLEIGH COUNTY WATER RESOURCE DISTRICT MINUTES – Special Meeting

Tuesday, December 3, 2013

Tom Baker Meeting Room – City/County Building

Present: Terry Fleck, Gordon Weixel, Kathleen Jones, Commissioner Doug Schonert, Ken Royse, Cary Backstrand and Mona Livdahl.

Chairman Fleck called the meeting to order at 8:03 a.m. noting a quorum was present Chairman Fleck convened the meeting to go into Executive Session. Meeting reconvened at 8:27 a.m.

Kathleen moved that we change the workload and have David Bliss, as our attorney, start doing all bonding, borrowing, warrants, etc. which was being done by Houston Engineering, the second portion that we will take from Houston Engineering would be all the mailing services, advertising, special notices and more of the administrative general types of things that need to be done which would go to Personalized Management Services which would be effective January 1, 2014. Cary seconded. A roll call vote was taken:

Ken: Yes
Kathleen: Yes
Gordon: Yes
Cary: Yes
Chairman Fleck: Yes
Motion Carried.

Commissioner Schonert discussed sharing of the Engineer with the Highway Department and asked that we keep this in mind for future years to have the Highway Department Engineer do some of the investigative work. Discussion was held on the length of time for resolving these complaints and having the developer responsible for fixing the complaints. Chairman Fleck noted we also need to discuss protocol for working with the County Highway department's engineer as to how this works as we, as a Water Resource District, are charged with this responsibility.

Reminder next week is Water Convention meeting - asked that we find a new representative for the WRD and the Executive Committee Meeting. Missouri River Joint WRB also needs a representative.

Discussed the representative for BCWRD to take Ken Royse's place. Commissioner Schonert noted they will be appointing someone next month if you know of anyone interested, let them know of the position. The application is available from Kevin Glatt.

Next Meeting: December 13th at 1:30 p.m. lunch at 1 p.m.

Meeting adjourned at 9:25 a.m.

Respectfully Submitted,

Mona Livdahl

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BCWRD Secretary