



BURLEIGH COUNTY WATER RESOURCE DISTRICT MINUTES
Special Meeting
Tuesday, March 20, 2014
Tom Baker Meeting Room – City/County Building

Present: Kathleen Jones, Gordon Weixel, Chairman Terry Fleck, Cary Backstrand, Forrest Ecklund & Greg Smith, Bismarck Parks and Recreation District and Mona Livdahl, Personalized Management Services, Inc.

The meeting was called to order at 10:00 a.m.

McDowell Dam Insurance on Buildings: Kathleen noted that in checking on the insurance coverage for the McDowell Dam, it was determined that the new storage building is not insured. Noted to get the insurance we have the materials but no labor costs. Cost was \$13,166.94 for materials and labor was \$13,957.50. Discussed the value to replace if we were to have an actual contractor/builder come out to install. Noted the cost to appraise is \$500. The cost of insurance will be \$20 for replacement value. Chairman Fleck asked when the last time we had an appraiser go out or anyone to look at the values of our property. The tractor is not fixed and is insured separately. Cary felt we should get an appraiser to appraise everything. Questioned the value we want on this building - felt that material and labor noting labor is low on this project. It was noted that the State Fire and Tornado Fund requests pictures, etc. Greg noted he is trying to get a hold of Phoenix Construction and he will try to get them out or Tobias Martin to provide a written replacement on these buildings. Discussed getting Allen Veitmeier to do an appraisal on all of our buildings. Personal Property and value: boats, trailers, tractors, water crafts, etc. Greg felt that generally personal property is stuff that is always in the building. Noted only things attached to the building are insured. On the form they do list personal property - contents. Tractor is insured separately - Chairman Fleck noted we need to ask Barb about this issue. The Paddle Boats need to be insured separately. Questioned actual physical address of the building: 1965 93rd Street NE, Bismarck, ND. The specifics of the building were reviewed for insurance purposes.

Discussed other items that are insurable that may be missing. Missing canoes, Kayaks and paddleboats. Chairman Fleck felt it was incumbent on Barb Mehlhoff to do a visual out at McDowell Dam. Currently have 9 paddleboats, 6 canoes, 9 Kayaks.

Chairman Fleck noted we should number the storage buildings. Greg noted they currently have a list of all the buildings. We need them numbered for clarity on the insurance.

Kathleen will talk to Al regarding costs. Chairman Fleck asked if Kathleen would first talk to Barb. Greg noted Kevin Klimpfel does this for the Parks and Rec District. Kathleen will first talk to Barb and then with Al then Kevin K.

Questions for Barb: coinsurance and deductibles. Asked if we could go to a \$5000 deductible and how that would impact our coverage's.



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Chairman Fleck asked Forest to put physical numbers on all the properties and then we can have Barb go out and review the properties. Chairman Fleck asked Forrest and Greg to go around and do a visual of all that is out there. Cary discussed having someone video tape the inventory. Chairman Fleck noted he puts his on a gig card and sends one to his insurance agent, one in a safety deposit box and one for himself. Forrest and Gordon will go out and do the inventory and videotaping. Kathleen noted if there are serial numbers on any items/products, she needs it.

Discussed the drain way east of town that we own or have an easement on it. Noted we need to check with Michael Gunsch on this - not sure if we own it or have an exclusive easement on it - questioned if we need inclusive insurance on an easement. Chairman Fleck questioned the insurance we have on the ag land and what type of coverage we have. 270 total acres at McDowell Dam. Noted we also have property on Burnt Creek but not sure if we have insurance coverage on this.

With no further business, the meeting adjourned at 11:10 a.m.

Respectfully Submitted,

Mona Livdahl

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