



BURLEIGH COUNTY WATER RESOURCE DISTRICT

AGENDA

Thursday, April 3, 2014

Tom Baker Meeting Room

8 a.m. - Call to Order

1. Roll Call (Fleck, Backstrand, Weixel, Jones, Reep)
2. **Approval of Minutes of (3-6-14)**
3. **Approval of Special Meeting Minutes 3-20-14**
4. Financial Reports
 - End of March Financial Data
 - Breakdown of Income into subcategories
 - Audit Report progress (Kathleen)
 - **Approval of Quickbooks additional licenses for BCWRD (approx. \$800)**
 - **Rental of Safe Deposit Box (3 x 5 for \$20/year)**
 - **Approval of Organizational**
 - **Revisions to Travel Expense Policy**
 - **Insurance (Dave)**
5. **Approval of Bills Totaling \$45,941.19**
6. McDowell Dam Recreation Area Updates
 - McDowell Dam Expenses
 - Insurance on new building
 - 3 Year Tractor component warranty - Greg (extended warranty approved 2-7th need a copy to sign)
 - Paddle boat purchase status update – Greg/Forrest
 - Heritage Fund letter
 - Aero Club – Insurance policy & payment on lease
 - Discussion on building currently owned by Aero club (Kathleen)
 - St. Gabriels request for August 2nd
 - Inventory – Gordon (June)
 - Water Permit Applications Approved – (Cary/Dave/Gordon)
 - Supplemental Water Supply – Apple Creek – Alignment Options
7. Drainage Complaints/Issues
 - Eldin Spier/UTTC – No Update (Cary)
 - Dave Thompson, Toman Engineering update on UTTC SWMP
 - Mark Swenson – Letter to Mr. Swenson on action without complaint (Pending)
 - River of Hope – Letter to City (Pending)
 - Tom DeKrey – Brentwood Estates Update (Craig/Cary)
 - Marcia Olson – Letter dated 3-20-14
 - Matthew Koch – Drainage Complaint – letter issued 3-20-14
 - Rick Kramlich drainage complaint against Kory Bitz letter issued 3/25/14
 - Sanford Mees
8. Country Creek Third Addition
 - Discussion with Richard Riha, States Attorney with regards to the agreement
 - Draft Developer's Agreement –
 - **Receive Preliminary Engineering Report and Approve Resolution #2**
9. Missouri River Flood Hazard Mitigation Studies (Michael)
 - SWC Cost Share Reimbursement Request for Sibley and MRCC – \$16,168 Received

10. Missouri River Correctional Center (Holding for August to see SWC Policies)
 - SWC Policy Revisions – SWC Discussions
11. Comments and Discussion from Public
12. Break
13. Fox Island Flood Control Project (FM #19 & #21)
 - SWC cost share reimbursement request submitted
 - Letter sent to residents 3/20/14
 - **Receive final report** (This was submitted last meeting)
14. Hogue Island Flood Control Project (FM #39)
 - Cleanup and Demolition Plans – On hold till spring
 - Final payments on homes and split with SWC - Pending
 - Bank Stabilization – Change Order #3 (Pending discussion with SWC)
 - Sovereign Lands Permit and COE Permits – Approved
 - Future maintenance of Hogue Island
 - Public Informational Meeting - delayed until cleanup completed
 - Meeting with Michael, Kathleen, Gordon & Dave regarding specific process
15. Burnt Creek Flood Control Repair Project (FM #7) – Update
 - SWC Cost Share Request – SWC Staff has provided to State Engineer for signature
 - Scope and Budget Pending for Design – Bid Spring 2014
16. Missouri River Snagging and Clearing (Michael – Larry Kramka)
 - Larry has been in contact with USGS on options
 - Hydraulic Analysis – On Hold Pending USGS Discussions
 - Meeting with Linda Oster re: Whispering Bay
17. County Planning Meeting Coordination with Marcus Hall (Awaiting Marcus Reponse)
 - Development of Draft Memorandum of Understanding (MOU) with County and City
 - GIS Stormwater Easement Mapping and Lot Certificate Requirement (preliminary discussions)
 - Formalize SWMP Review Policy – via MOU
18. Other Old Business
 - Records Retention Policy update – in progress
 - Missouri River Coordinator (Lance)
 - HB1338 – decision to weigh in on the June Meeting (Terry)
19. New Business
 - **SWC Project Summaries 2015-2016 – Draft Submittals**
 - **Proposed purchase of Water Policy Manual (\$45 each)**
 - **County Commissioners Quarterly report**

20. Correspondence or Document Information

- Bismarck Mandan I-94 Corridor Study
- Meteorological Assessment of the 2011 Missouri Basin Flood
- Temporary Water Permit ND2014-15475 Apple Creek
- Prairie Pothole Wetland & Grassland Retention Project
- County Preliminary Plat - emailed
 - The Ranch Second Subdivision
- City Resubmitted Plat
 - Willow View Estates Subdivision (too large to email)
- City Final Plat – Emailed
 - Daybreak Addition
 - Sara’s Subdivision
 - Edgewood Village Square Addition (Recorded final)
- City Preliminary Plat
 - Heritage Ridge Addition
 - Fernwood Second Subdivision
- Annexation
 - Evergreen Ridge Addition
- Storm Water Management Plans- Preliminary, Revised & Final (copies are available at BCWRD meeting)
 - Willow View Estates
 - Sara’s Addition

21. Detailed Bills

22. Next Meeting: May 13th

23. Adjourn

Note: Bold Items Require Board Action