

BCWRD Meeting Minutes
August 12, 2014 – Tom Baker Meeting Room

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
<p>Present: Terry Fleck, Cary Backstrand, Kathleen Jones, Gordon Weixel, Dennis Reep, Dave Bliss, Bliss & Stebbins Law Firm, Michael Gunsch, Houston Engineering, Inc.; and Mona Livdahl, Personalized Management Services, Inc.</p>				
<p>Call to order: Called to order at 8:00 a.m. noting a quorum was present.</p>				
7-8-14 Minutes	None	Kathleen moved to approve, Cary seconded. Motion Carried.	N/A	N/A
<p>McDowell Dam</p>				
Game & Fish	Paul Bailey from ND Game & Fish requested the removal of 20 acre feet of water. It was noted that we do have an agreement with Game and Fish to do this for water quality purposes.	Consensus to approve.	ND Game & Fish, Forrest	
Insurance Claim	Greg reported that door 4 is fixed and they are putting it in place Thursday. Kathleen requested the bill for hours and supplies for the insurance company. Forest stated they will have it by Friday.		Kathleen, Forrest, Greg and Gordon	8/15/14
Consolidated Costs	A breakdown of costs was submitted per BCWRD's request of Bismarck Parks & Rec for managing McDowell Dam.	No action taken	N/A	
Funding	Nothing done at this time.		Gordon	
Meeting with McDowell Family Trust	Kathleen spoke to one of the relatives still on the Trust, she lives in Carrington and would like pictures of McDowell.	Gordon would like to meet with Dave Bliss first to discuss exactly what we want to ask the McDowell Family.	Gordon, Dave B.	
Letters to Parks & Rec.	Discussed sitting down with the Park Board to discuss the lease	Kathleen to send letter to the Park Board to schedule meeting as well as let them know	Kathleen, Gordon, Greg, Forest & County	9/15/14

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
	and changes to it. Kathleen felt that we should take the agreement and hammer it out first. Chairman Fleck felt that Gordon and Kathleen should get together and work this out.	we are looking for a Grant Writer to assist us..	Commissioner Portfolio holder	
Quarterly Payments:	Questioned when we would receive our quarterly payment for concessions, shelter rentals, etc. Greg noted the first payment will be cut by the end of August.	None needed.	Bismarck Parks & Rec	8/31/14
Permit	We have still not received the permit for the Apple Creek water diversion. Noted the permit is valid for 2 years after being issued and we can always get an extension.			
County Engineer Items				
Country Creek Third Addition	Preliminary Vote Tabulation passed by 98% of the voting members.			
Project Resolution	Michael presented an order to establish the Country Creek 3 rd Addition project. A protest of assessment hearing will be set for the September meeting. Michael will work with Mona and Dave to send out the notice of protest as to the amount they are assessed.	Cary moved to approve the order establishing the project for Country Creek 3rd. Kathleen seconded. A roll call vote was taken: Reep: Yes Jones: Yes Weixel: Yes Backstrand: Yes Chairman Fleck: Yes Motion carried.	Michael, Dave & Mona	9/9/147
MRCC	Michael spoke to Julie and she	Kathleen moved that once we are in	Michael	Upon receipt

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
	has roughly 56% of the signatures. She will have the petitions turned in next meeting.	receipt of the petitions we file for cost share. Cary seconded. Noted when we proceed we have to find out if we should ask for a bond. Discussed the bond - noting we want it to go forward, but financially we don't have the funds as in the past. Motion Carried.		of petitions.
Financials				
Securities Pledge	Informational only			
Financials	Kathleen reviewed noting as of July 30 th we had an ending balance of \$442,000. Reserve account balance of \$249,241.			
Bills:	Bill this month total \$58,533.71	Kathleen moved to approve the bills in the amount of \$58,533.71. Dennis seconded. Motion carried.		
Final Proposed Budget:	Kathleen noted the proposed budget in the book is not correct due to the addition of Apple Creek Ind. Park. A handout was provided.	Dennis moved to approve the revised budget which was provided as a handout. Cary seconded. Motion carried.		
Cash Flow:	Kathleen discussed setting up a meeting with Mr. Wagner in the beginning of September to get the process started with Burnt Creek and Country Creek.	Kathleen moved to set up a meeting with Mr. Wagner to discuss Burnt Creek and Country Creek and to include Michael, Dave, Mona and Nancy. Gordon seconded. Motion carried.	Kathleen	Beginning of September.
Insurance:	Dave reviewed noting we have a blanket bond and are now set up as an independent entity with the insurances.			
Drainage Complaints:				

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
Eldin Spiers:	No change as of today's date.			
River of Hope:	Cary asked to keep on the agenda until the structures are complete.			
DeKrey/Kvanig	Cary reported that a channel has been put in which will allow water to go through without obstructing the flows and that we can write Mr. Kvanig a letter stating that he is in compliance and close the order.	Cary moved that we ask HEI draft a letter for the Chairman's signature to close the order. Kathleen seconded. Motion carried.	Michael, Cary	8/21/14
Lynn Keller:	Letter was sent – no further action.			
Boeder/Arth:	A letter was sent dismissing the complaint. Mr. Arth asked that we not withdraw his complaint. It was noted that jurisdictionally it has been dismissed and we are done.	Remove from agenda – complaint dismissed.		
Fox Island Homeowners:	The Fox Island Homeowners filed a complaint with the City of Bismarck and BCWRD regarding development and run off from Whispering Bay.	Cary requested that we present a findings of facts to the BCWRD board at the next meeting.	Michael, Cary	9-9-14
Arnold Schieve	Mr. Schieve had filed a complaint earlier, we need to determine if this is part of the complaint dismissed or a new one.		Michael, Cary, Craig	
80 Acre Law	Cary will get together with Michael and Dave to discuss.		Michael, Cary, Dave	
Projects:				
Hogue Island	Michael is working on the SWC reimbursement. This should be ready by the September meeting.		Michael, Kathleen	9/9/14

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
Grass Cutting:	Kathleen asked that this be put on hold until after the 20 th .		Kathleen	8/20/14
Burnt Creek Flood Control				
Riverside Subdivision:	Having issues with the easements. Need to rectify the two surveys already done to make sure the easements are correct.		Michael	
Low Level Gate:	Dennis and Michael spoke to DOT and they are putting the low level gate in as an alternate on the plan so if the issue comes up, we can make a decision. Also putting a fence alternate in on the south side to keep ATV's out.		Michael/Dennis	
Low Level Channel Capacity Concerns:	Michael noted that once the low level pipes are cleaned, water will be coming through that hadn't in the past. Cary questioned if we should send a letter to the downstream landowners to let them know it may be coming.	Michael to draft a letter to the landowners along the corridor about this issue and send to Dennis and Kathleen for approval.	Michael, Dennis, Kathleen.	
Burnt Creek Assessment:	A list will need to be put together for Kevin Glatt, Auditor to certify for this year.		Michael	
Timeline:	The timeline will consist of bidding, opening of bids to proceed with construction and certification on the assessment list to be done at September meeting.		Michael	9/9/14
COE Nationwide Permit:	Authorized – no action needed.			
Apple Creek Water	On hold.			

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
Supply				
Missouri River Snagging and Clearing	On hold.			
Stormwater Management Plan				
Ash/Ward Coulee	No action taken.			
SWC Policy Revisions	Have not heard anything on this yet.			
Old Business:				
Records Retention	In progress.			
Missouri River Coordinator:	Ryan will present at our September meeting.			
Grant Writing	Kathleen asked that her and Terry contact their people and have them present and make a proposal.		Terry/Kathleen	
Grand Forks meeting:	Discussed drain tile and how far away it may be. Noted we do have a policy in place which was adopted at the January, 2014 meeting.			
New Business:				
Apple Creek Industrial Park	It was noted that costs have changed. Discussed if they were to come with a bond if we would authorize or request an extension on the SWC cost share.	Michael will get an extension on this project.	Michael	
Neidiffer Dam:	The BCWRD sponsored this project but do not own it, so we do not have liability on it.	No action needed.		

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
Sovereign Lands S-1848	This is for the Hogue Island to restore the revetments along the bankline. It was noted that the Section 32 revetments are the district's responsibility as well as the O&M	Kathleen moved to approve sending the letter. Dennis seconded. Dave will review prior to Chairman Fleck signing. Motion carried.	Michael, Dave, Terry	
Country Creek 1st Subdivision:	Informational only – no action needed.			
Missouri River Stakeholders	Ryan will present at our next meeting.			9/9/14
Next Meeting:	September 9 th			
October Meeting	Kathleen is unable to attend, discussed moving it to Wednesday, October 8 th .	Change meeting date to October 8 th .		

Meeting adjourned at 10:12 a.m.



Mona Livdahl, BCWRD Admin. Secretary