



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, September 12, 2018 - Revised

City County Building – Tom Baker Meeting Room

8:00 a.m. - Call to Order

1. Roll Call (Reep, Larson, Detwiller, Beck, Landenberger)
2. **Approval of 8-15-18 Minutes (Executive Session was not held)2-7**
3. McDowell Dam
 - Water Permit Application (Pending – SWC Contacted)
 - McDowell Property Memorandum (Landenberger, Larson)
 - Buffer Zone Status Summary..... 8-18
 - Breach Overlay District –SWC is drafting new hazard classification standards (Landenberger, Reep, Gunsch)
 - EAP Breach Exercise (Mary Senger, Burleigh County Emergency Manager – Johnson)
 - Policy for inventory Tags (Landenberger/Mayer)
4. Comments from Members of the Public: (For comments on items not on the agenda)
5. Financial Reports
 - End of August..... 19-21
 - Balance Sheet 22
6. **Approval of Bills: \$21,060.00..... 23**
7. **Approval of Fox Island Bills: \$9,194.50..... 23**
8. Drainage Permits/Complaints/Issues
 - Pavlicek / Krein – Apple Creek (Beck/Gunsch)
 - Notice and Order sent – deadline June 1st *Extended
 - Permit Application for Surface drain (waiting on ND State Engineer response)
 - Burleigh County Highway Department considering culvert requirement and installation
 - Public comments
 - John & Donna Richter Drainage Complaint (Beck/Gunsch) – Memorandum
 - Notice and Order issued – October 1st Compliance Deadline
 - Public Comments
 - Jeff Schild, Noel Laxdal, Gary Christianson -Hay Creek Pines Drainage Complaints (HEI/Beck)
 - Notice and Order sent to Mr. Bakke – deadline of August 1st – Deadline has past
 - Letter to Mr. Bakke notifying him that BCWRD will complete the work and assess costs(HEI/Beck)..... 24-25
 - Contractor quotes have been requested (Travis Johnson)
 - Public comments
9. Projects
 - Hay Creek Pines – Roadway and Groundwater Issues – Preliminary Engineering Report (on Website)
 - Stormwater Easements (Jeff Schild and Luke Steen) – On hold for project design
 - ND Department of Health meeting (Beck/Gunsch)
 - Resident email notice sent regarding project issues and schedule
 - Braun Intertec – Operations Plan Review by NDDH pending
 - Letter from Attorney Bliss on Special Assessment District..... 26-27
 - Public comments
 - Fox Island Status
 - Project Meetings (Landenberger)
 - USACE Section 408 – Letter received (Cullen)
 - Floodway No Rise Certification (Cullen)..... 28-30
 - SWC review timeline should be within 30 days – (Gunsch) 31-36
 - Clausnitzer site meeting and BCHD request
 - Notice of Award of Bids to Northern Improvement – Conditional (Johnson)
 - **Special Authorization Construction Management Services – SA 26 Addendum #1..... 37-41**
 - Public Comments

- Burnt Creek – Channel Vegetation Management
 - Dakota Helicopters – Scheduled for 2018 application
 - Illegal dumping of grass and tree branches (landowner notice)
 - No dumping signs placement (Reep)
 - **Material removal – action required**
 - **Annual Assessment district update**

10. Break

11. Other Old Business

- Policy Manual – REVISED Draft Update (Missouri River Jurisdictional Memo)
- Bismarck Airport Runway Reconstruction Application for a surface drain (Chairman Larson to sign once the City of Bismarck approves the project)
- **Sibley Island – Technical Memorandum, SWC Planning Form, Petition and GIS address database 42-58**

12. New Business

- Federal Grants available for mitigation purposes 59
- **NDWRD Dinner Meeting Sponsorship** (Dennis)
- **Missouri River Bank Stabilization – Mapping and Inventory (Detwiller/Jones/Gunsch)**
 - SWC Revetment Agreements with BCWRD and Burleigh County
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13. Correspondence or Document Information

- Bismarck Mandan MPO 60-101
- Permit Number ND2018-19011 102-103
- ND Department of Health 104
- Plats & SWMP – Emailed – will be brought to meeting due to size of some (Comments on Plats)
 - Kassian Subdivision
 - Hillcrest Acres Subdivision
 - MDU Vermont Avenue Addition
 - Miriam Industrial Park Fourth Addition
 - Triangle Square 3rd Subdivision
 - Triangle Square 4th Subdivision
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14. Detailed Bills 105

15. **Executive Session** – Meet with Board Counsel on the status of Fox Island litigation
 Meet with Board Counsel on Status of Hay Creek Pines litigation

16. Next Meeting: October 10, 2018

17. Adjourn

Note: Bold Items Require Board Action