

BCWRD Meeting Minutes
 August 14, 2024
 Approved – 9/11/24 Meeting

| Agenda Items | Discussion | Board Action | Responsible Party(s) | Due Date |
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Present: James Landenberger; Randy Binegar; Dennis Reep; Kathleen Jones; Roger Smith; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services.
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Casey Einrem, ND Hwy Dept, Mary Senger, Director Burleigh County Emergency Management; Andrew Kalonick and Braiden Kuehn, Kalboys

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

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|--|---|--|----------------------|----------|
| Approval of 07/09/24 Minutes | | Mgr. Binegar motions to approve 07/09/2024 minutes; Mgr. Jones seconds. Motion carried by unanimous voice vote | | |
| Amendments and Approval of Agenda | There was a request to move Apple Creek to earlier in the agenda. Requested granted, Apple Creek was moved up to number 5. | Mgr. Reep motions to approve agenda as amended, Mgr. Binegar seconds. Motion carried by unanimous voice vote. | | |
| Comments from Members of the Pubic | None noted. | | | |
| McDowell Dam | | | | |
| Budget | Dave Mayer went over the architects’ findings on the bathhouse near the beach and the bathroom building between shelters 2 and 3. The shower and bathhouse near the beach can be renovated for approximately \$50,325. The bathroom building will need to be replaced in the future. Approximately \$191,000. | | | |
| Supplemental Water Supply Easement Acquisition Status | The Board is moving forward with an appraisal of the Anderson property. The second offer letter to Hanson still has time before the deadline. | | | |
| Updated Water Supply Simulation | Still in process | | | |
| NDDWR Cost Share Reimbursement | This has been submitted. This is for the preliminary design. It should be received shortly. | | | |
| Emergency Spillway Bank Stabilization | Design is still in progress | | | |

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| Traffic Counts | Copies of trail and traffic counts are in the packet showing in increase in both over the last two years. | | | |
| Property Ownership | The Equipment list for McDowell has been updated | | | |
| Emergency Action Plan | This is an annual update – primarily to update contacts. May be time to do an updated exercise. | | | |
| Financial Reports | | | | |
| Balance Sheet | None noted. | Mgr. Reep motions to approve balance sheet, Mgr. Jones seconds. Motion carried by unanimous roll call vote. | | |
| Profit & Loss | None Noted | Mgr. Reep motions to approve profit & loss, Mgr. Jones seconds. Motion carried by unanimous roll call vote. | | |
| Budget | No real update | | | |
| Pledged Securities | For information only | | | |
| Drainage Permits/Complaints/ Issues: Open | Grass Lake – Houston’s memorandum of findings in pending | | | |
| | Randy Koch – Houston is reviewing this for the Highway Dept | | | |
| Drainage Permits/Complaints/ Issues: Closed | None | | | |
| Projects | | | | |
| Sibley Island | | | | |
| SWC Reimbursement Request | This has been submitted and the project has been removed from the state water development plan. | | | |
| Public Comments | | | | |
| Hoge Island Stabilization | | | | |
| SWC Cost Share Request | Submitted | | | |
| Bond Sales | Documents have been provided. | | | |
| Access Easement Revisions | Pending | | | |
| Burnt Creek Floodway | Travis has cut the burm on the south side. Mgr. Jones has spent a lot of time walking this area. The fence needs to be fixed, a stronger chain and lock needs to be installed on the gates. Snowmobiles and 4 wheelers have caused extensive damage to the top of the burm. | Motion to accept the Kalboys bid and move forward with spraying the interior slope. Mgr. Jones made the motion and Mgr. Binegar seconds. Motion passed by unanimous roll call vote. | | |

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| | <p>Kalboys was in attendance. If approved, they can start with two test blocks to see if the grass recovers from the chemicals they are using. If not, they will adjust the chemicals and try again.</p> <p>Mgr. Jones suggest we draft contracts with Travis for mowing and Kalboys for spraying. She also suggests we have signs made and installed as the ones that were there are gone.</p> | <p>Motion to create contracts for mowing and inspections with Travis Johnson and for spraying with Kalboys was made by Mgr. Jones and seconded by Mgr. Binegar. Motion passed by unanimous roll call vote.</p> <p>A consensus was agreed upon to replace the chains and locks on the gates. Mgr. Jones will look into replacing the signs and fixing the fence.</p> | | |
| Other Old Business | | | | |
| Burleigh County CRS | This is moving forward | | | |
| Crystal Lake/Stink Lake Outlet Study | This is moving ahead, Stutsman county is meeting on this and Burleigh County will be notified of any updates. | | | |
| Highway Dept O&M Agreements | None | | | |
| Annual Project Inspections | No updates | | | |
| Missouri River Joint Board Update | Summer meeting is August 20 th in Mandan | | | |
| Policy Manual | No Update | | | |
| New Business | None | | | |
| Apple Creek Bankline Erosion | <p>BCHD is currently working on erosion control. RipRap has been placed in places and a permit has been received. There is a drone monitoring the are every 2-3 days. Current estimate is \$70,000 spent to date.</p> <p>Mary Senger, Director Burleigh County Emergency Management asks that a meeting of stakeholders be arranged to prepare an emergency action plan. Mgr. Smith, Chairman Landenberger, and Michael Gunsch will work on scheduling a meeting.</p> | Mgr. Binegar makes a motion for Mgr. Smith to work with Mary and Michael to formulate an action plan. Jones seconds. Motion passed by voice vote. | | |
| Summit Point | ND DOT has denied it at this time. It has been sent back to the designer and it will be resubmitted. | | | |
| Missouri River Ice Jam and BFE Advisory | No updates | | | |
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| Temporary Water Permits | Included for information only | | | |

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| Plats & SWMPS | Available upon request | | | |
| Approval of Bills | Bills were presented totaling \$69,890.60 | Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote. | | |
| Next Meeting | The next regularly scheduled meeting date is Wednesday, September 11, 2024, at 8:00 AM in the Tom Baker Room. | | | |

With no further business the meeting adjourned at 9:59 a.m.

Wendy Egli, BCWRD Admin. Secretary