



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA
Wednesday, Aug 12th at 8:00 am
Tom Baker Room, 221 N. 5th Street Bismarck
(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 7/15/20 Minutes**3-5
3. McDowell Dam
 - o Strategic Plan Update – (Landenberger)
 - o LIDAR Topographic Review and Cross Sections
 - Bank Stabilization Cost Projection
 - o Heritage Fund Grant Application Opportunity – October 2020 (Under Review)
4. Comments from Members of the Public: (For comments on those items not on the agenda)
5. Financial Reports (Detwiller)
 - **Balance Sheet** 6
 - **P&L 8/12/2020 YTD**..... 7
 - 2021 Budget Update
 - **Change of board decision on bank signing authority**
6. **Approval of Bills: \$79,127.96**..... 8
7. **Approval of Fox Island Bills: \$15,028.45**..... 8
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
 - o Burnt Creek Floodway – Fill Placement, Referred to Burleigh County Floodplain Administrator (Gunsch)
 - o Echoes Ridge Preliminary Plat (City of Lincoln) – Krein/Pavlick Area (Gunsch)
9. Drainage Permits/Complaints/Issues: *Closed*
10. Projects:
 - o Sibley Island (Beck)
 - o USGS/BPRD Meeting Summary
 - o Sibley Island – SWC Lower Missouri River Regional Mtg Update
 - o Preliminary Engineering Report – Draft Under Development
 - o Missouri River Water Surface Impact Evaluation - Underway
 - o Alternate Reviews and Cost Considerations (Pending)
 - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
 - o Apple Creek Floodplain Mapping – July/August (Pending)
 - o Public Comments
 - o Fox Island Status (Landenberger)
 - o Consideration of additional landowner comments update
 - Quintin Fender request – Documents provided 9-10
 - Greg Peterson – Assessment Reconsideration Request and Response 11-12
 - o Masset pillars have been relocated
 - o Construction Update – Working toward project close out and final costs
 - o O&M Manual – Under Development
 - o Bonding Support Document List (Provided to Scott Wegner) - Handout
 - o Final Cost Projection Summary - Handout
 - o Certification of Assessments
 - Notice to Special Assessment District on completion?
 - o Missouri Riverbank Stabilization (Detwiller)
 - o GIS mapping process continues (Detwiller & Gunsch)
 - o Document Request (SWC - Ongoing Research)
 - o USACE/SWC Site Evaluation – Subject to available funding in 2021

- Missouri River Correctional Center (Landenberger)

11. Break

12. Other Old Business

- ESRI license purchase (see invoice included in detailed bills pp. 51-53)
- Burleigh County Assessment District Projects
 - O&M Agreements with BCHD – Pending County Highway Dept Drafts (Gunsch)
- Policy Manual
 - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
- RFP’s for contracted services update (Detwiller, Larson)

13. New Business

- Insurance Review – Update – Renew
- **USGS – O&M Apple Creek near Menoken Gage Joint funding agreement..... 13-18**

14. Correspondence or Document Information

- Plats & SWMP’s – Not included due to size... Available by request.
- Renewed temp. water permits SWC Project No. 1400A 19-24

15. Detailed Bills

16. Next Meeting: September 9, 2020

17. Adjourn

Note: Bold Items Require Board Action

City of Bismarck Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.