



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA
Wednesday, December 16 at 8:00 am
Tom Baker Room, 221 N. 5th Street Bismarck
(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 11/18/20 Minutes**3-5
3. McDowell Dam (Outdoor Heritage Grant Approved – See email)
4. Comments from Members of the Public: (For Items Not on the agenda)
5. Financial Reports (Detwiller)
 - **Balance Sheet**6
 - **P&L 12/16/2020 YTD**7
 - American Bank Center – Pledged Securities8-9
6. **Approval of Bills: \$61,398.92**..... 10
7. **Approval of Fox Island Bills: \$7,905.36** 10
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
9. Drainage Permits/Complaints/Issues: *Closed (Beck)*
10. Projects:
 - o Sibley Island (Beck)
 - o Braun – Sibley Contract 11-19
 - o Army Corps of Engineers – Proposed Preliminary Geotechnical Evaluation..... 20-24
 - o **Temporary Construction License – two copies requiring signature**..... 25-33
 - o **Certificate of Authority – document to be executed with proposed license**..... 34
 - o USACE Meeting – Real Estate Permit Granted – drilling completed report pending
 - o Hydrology/Hydraulics Report – Drafted
 - o Preliminary Engineering Report – Ongoing
 - o Alternate Reviews and Cost Considerations (Pending)
 - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
 - o Apple Creek Floodplain Mapping – (Pending FEMA publication – January/February 2021))
 - o Public Comments
 - o Fox Island (Landenberger)
 - o O&M Manual (Draft Completed to be provided to Manager Landenberger for review)
 - o 2020 Bond Resolution (signed) 35-43
 - o 2020 Warrant Resolution (signed) 44-50
 - o BCWRD OS (final draft) 51-117
 - o Bond Closing Memo 118-119
 - o Signed Bond Documents 120-147
 - o Issuer’s Counsel opinion 148-150
 - o **Establish Final Interest Rate and notify County Auditor (NDCC 61-16.1-28)**
 - o Missouri Riverbank Stabilization (Detwiller)
 - o GIS Web Mapping Completed – In testing stage (USACE’s data provided - limited)
 - o Document Request (SWC - Ongoing)
 - o USACE/SWC Site Evaluations – Subject to available funding in 2021
11. Break

- 12. Other Old Business
 - Burleigh County Assessment District Projects – Highway Dept O&M Agreements (pending)
 - Policy Manual
 - Board Governance (Detwiller/Beck) Drafted for January Review

- 13. New Business:
 - **Address change – new PO Box specific to BCWRD or use FPS existing**
 - **Establish new phone number**
 - **File cabinets belonging to BCWRD – Qty 3 - 4 drawer cabinets**

- 14. Correspondence or Document Information
 - Plats & SWMP's – Not included due to size...Available on request.

- 15. Detailed Bills..... 151-219

- 16. Next Meeting: January 13, 2021

- 17. Adjourn

Note: Bold Items Require Board Action

City of Bismarck Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified. All managers and attendees are required to wear masks or a face covering.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.