



**BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA**  
**Wednesday, October 14 at 8:00 am**  
**Tom Baker Room, 221 N. 5<sup>th</sup> Street Bismarck**  
**(See end of agenda for meeting attendance guidelines)**

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 9/9/20 Minutes** .....3-5
3. McDowell Dam
  - o Outdoor Heritage Fund Grant Application Update – (Landenberger)
4. Comments from Members of the Public: (For Items Not on the agenda)
5. Financial Reports (Detwiller)
  - **Balance Sheet** .....6
  - **P&L 10/14/2020 YTD** .....7
6. **Approval of Bills: \$104,916.42**.....8
7. **Approval of Fox Island Bills: \$99,997.99**.....8
  - **Final Pay Request and Release of Retainage**
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
  - o N/A
9. Drainage Permits/Complaints/Issues: *Closed (Beck)*
  - o Brentwood Adventist Christian School (dismissal letter).....9-14
  - o Kurt Steiner (dismissal letter)..... 15
10. Projects:
  - o Sibley Island (Beck)
    - o Preliminary Engineering Report – Ongoing
    - o Missouri River Water Surface Impact Evaluation – Draft Completed
    - o Alternate Reviews and Cost Considerations (Pending)
    - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
    - o Apple Creek Floodplain Mapping – (Pending FEMA input – No response on publication)
    - o Public Comments
  - o Fox Island (Landenberger)
    - o **Topsoil & Seeding Remediation (attached map)** ..... 16
    - o Final Cost Projection and Cost Assignment (Revised)
    - o Bond Counsel Document Review – Bond Sale date (Pending)
    - o **Resolution Assessment Certification and Letter to County Auditor** ..... 17-21
    - o Landowner Notification of Special Assessment (Letter and Publication) – October
    - o Lincoln Oakes Nursery – Notice of Status (Attached) ..... 22
  - o Missouri Riverbank Stabilization (Detwiller)
    - o GIS Web Mapping Draft Completed – In testing stage (Waiting on USACE’s comments)
    - o Document Request (SWC - Ongoing Research)
    - o USACE/SWC Site Evaluations – Subject to available funding in 2021
  - o Missouri River Correctional Center (Landenberger)
11. Break

- 12. Other Old Business
  - **Burnt Creek Channel Vegetation Control (Dennis)**
  - Burleigh County Assessment District Projects – Highway Dept O&M Agreements (pending)
  - Policy Manual
    - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
- 13. New Business:
  - **Burnt Creek Assessment Certification (attached)..... 23-33**
    - Burnt Creek Repayment Schedule (information only)..... 34
  - **Country Ridge-Country Creek 3<sup>rd</sup> 2020 Assessment Certification (attached) ..... 35-37**
  - **Brookfield 2020 Assessment Certification (attached) ..... 38-40**
  - **Request for Proposals Secretarial Services (attached)..... 41**
- 14. Correspondence or Document Information
  - Plats & SWMP's – Not included due to size...Available by request.
  - Missouri River Joint Water Board Meeting Dec. 4, 2020 (attach)..... 42
  - Temporary Water Permit Notification 9-3-20 (attach)..... 43-44
- 15. Detailed Bills..... 45-106
- 16. Next Meeting: November 18<sup>th</sup>, 2020
- 17. Adjourn

**Note: Bold Items Require Board Action**

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## City of Bismarck

### Tom Baker Room Public Meeting Guidelines

#### Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

#### Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
  - Provide hand sanitizer at the podium.
  - Attendee should say and spell their name in lieu of signing in.
  - Clean and disinfect the podium before and after each meeting.