



# BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, November 18<sup>th</sup> at 8:00 am

**Tom Baker Room, 221 N. 5<sup>th</sup> Street Bismarck**

**(See end of agenda for meeting attendance guidelines)**

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 10/14/20 Minutes .....3-5**
3. McDowell Dam
  - o 2020 NRCS Annual Inspection Report ..... 6-28
  - o ND Outdoor Heritage Fund Grant ..... 29-31
4. Comments from Members of the Public: (For Items Not on the agenda)
5. Financial Reports (Detwiller)
  - **Balance Sheet ..... 32**
  - **P&L 11/18/2020 YTD ..... 33**
  - American Bank Center Pledge of Securities – approved ..... 34
6. **Approval of Bills: \$13,368.32..... 35**
7. **Approval of Fox Island Bills: \$9,596.50 ..... 35**
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
9. Drainage Permits/Complaints/Issues: *Closed (Beck)*
10. Projects:
  - o Sibley Island (Beck)
    - o Preliminary Engineering Report – Ongoing
    - o Missouri River Water Surface Impact Evaluation – Draft Completed
    - o USACE Meeting on Geotechnical Borings (Nov 19<sup>th</sup>)
    - o Alternate Reviews and Cost Considerations (Pending)
    - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
    - o Apple Creek Floodplain Mapping – (Pending FEMA input – No response on publication)
    - o Public Comments
  - o Fox Island (Landenberger)
    - o O&M Manual (Final Draft Under Review)
    - o Assessment District Mailing (Example)..... **36-43**
    - o Bond Documents (Colliers)
      - BCWRD Refunding Improvement Bonds ..... 44-45
      - Sources & Uses, Revenue, Debt Service, Special Assessment Schedules ..... 46-50
      - **Resolution Authorizing Issuance of \$1,415,000 Series 2020 Bond ..... 51-59**
      - **Resolution Authorizing Issuance of Improvement Warrant ..... 60-66**
  - o Missouri Riverbank Stabilization (Detwiller)
    - o GIS Web Mapping Draft Completed – In testing stage (Waiting on USACE’s comments)
    - o Document Request (SWC - Ongoing)
    - o USACE/SWC Site Evaluations – Subject to available funding in 2021
    - o USACE 2019 Survey Inspection Summary Report (Structural Data Requested) ..... 67-73
11. Break

- 12. Other Old Business
  - Burleigh County Assessment District Projects – Highway Dept O&M Agreements (pending)
  - Policy Manual
    - Document review (Detwiller)
    - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
- 13. New Business:
  - Project Accounting - Frontier (Detwiller)
- 14. Correspondence or Document Information
  - Plats & SWMP's – Not included due to size...Available by request.
  - Temporary Water Permit Issued..... 74-75
- 15. Detailed Bills (pending)..... 76-94
- 16. Next Meeting: December 9<sup>th</sup>, 2020 –Reschedule due to ND Water Users Virtual Convention?
- 17. Adjourn

**Note: Bold Items Require Board Action**

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## City of Bismarck Tom Baker Room Public Meeting Guidelines

### Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

### Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
  - Provide hand sanitizer at the podium.
  - Attendee should say and spell their name in lieu of signing in.
  - Clean and disinfect the podium before and after each meeting.