

BCWRD Meeting Minutes
November 13, 2024
Approved – Dec 10th Mtg

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Randy Binegar; Dennis Reep; Kathleen Jones; Roger Smith; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services.

Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Mitch Flanagan, Burleigh County Planning & Zoning

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 10/09/2024, 10/28/2024, and 10/30/2024 Minutes		Mgr. Jones motions to approve 10/09/2024, 10/28/2024 and 10/30/2024 minutes; Mgr. Smith seconds. Motion carried by unanimous voice vote		
Amendments and Approval of Agenda	Add ND DOT Permit under old business. Add Joint Powers Agreement under old business. Add Change Meeting date for December	Mgr. Jones motions to approve agenda, Mgr. Binegar seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Supplemental Water Supply Easement Acquisition Status	Appraisals should be completed in the next week or so.			
Updated Water Supply Simulation	Still in process			
Emergency Spillway Bank Stabilization	No Update (Spring)			
Emergency Action Plan	Plat has been updated.			
NRCS Field Inspection	Dave Robinson and Randy Binegar were in attendance for this inspection. Inspector indicated that she hadn't found any major issues.			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		

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Website Update	Proposal to update the website is in the packet	Motion to approve moving forward with updating the website is made by Mgr. Binegar. Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Drainage Permits/Complaints/ Issues: Open				
	Randy Koch – There is some talk about gravel mining having been done in this location. Mr. Gunsch is looking into this. Conversations are ongoing.			
Drainage Permits/Complaints/ Issues: Closed				
Projects				
Sibley Island				
Project Close Out	No Updates			
Public Comments	None			
Hoge Island Stabilization				
Public Hearing/Special Board Meeting	Public Hearing was held on October 28 th and continued to October 30 th in order for research to be done on Beierle protest.			
Beierle Protest	Memorandum is in the packet.			
Bond Sales	This is moving ahead, amount may need to be increased.			
Record Drawings	Houston is working on these for the corps and state engineer. Some discussion was had about putting together a one page summary for the Missouri River Joint Board. Houston will put this together.			
Access Easement Revisions	Pending – Winter project			
ACEC Award	This Board agreed to sponsor Houston Engineering’s nomination			
Burnt Creek Floodway				

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Agreements		Mgr. Jones motions to approve the Kalboys 5 year contract. Mgr. Binegar seconds. Motion carried by unanimous roll call vote. Mgr. Jones motions to approve the contract with LowKey. Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Sign Pro Sign Installation	This has been paid for and installed			
MRCC 2024 Observation Report	5 Year top of levee survey has been completed. Everything looks good			
Apple Creek/U-Mary Slide	Impact area mapping handout is in the packet.			
Impact Area Mapping	Map has been completed but not released. Impact area is rather large. Meeting to be held next week.			
HMGP Grant Opportunity		Mgr. Jones motions to have Houston move forward and apply for the two grant opportunities. Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Other Old Business				
Burleigh County CRS	CAM visit has been moved to Jan or Feb. At this time there is a pole barn located within the flood way that Apple Creek Township approved and permitted. The location may prevent Burleigh County from joining the CRS Program.	Meeting is set up with Mitch, Mgr. Landenberger, Attorney Bliss, Mgr. Jones, Commissioner Woodcox, and Michael Gunsch as soon as possible.		
Years of Service Submittal to NDWRDs	Mgr. Reep is still working on this.			
Burleigh County WRD Assessment District Projects (Annual Assessments)	No update – Burnt Creek and Hogue Island are completed			
Missouri River USACE AOP Meeting	Michael gave a quick recap			
Missouri River Joint Board Update	Next meeting the Board will need to decide on signing the Joint Powers Agreement			
Policy Manual	No Update			
Missouri River Ice Jam and BFE Advisory	No updates			

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ND DOT Permit	Summit Point Subdivision. Hwy dept is asking for Board approval, the Board doesn't feel that it has authority to give approval. Attorney Bliss is working on this and will report back next month			
New Business	None			
US Geological Survey JFA	FYI			
Joint ND Water Convention and Irrigation Workshop	FYI			
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$65,971.91 Two additional bills added – ND Irrigation Association and ND Water Users Association	Mgr. Reep motions to approve payment of bills, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		
Next Meeting	The next regularly scheduled meeting date is Tuesday, December 10, 2024 , at 8:00 AM in the Tom Baker Room. (Date changed due to conflict)			

With no further business the meeting adjourned at 9:41 a.m.

Wendy Egli, BCWRD Admin. Secretary