

BCWRD Meeting Minutes
December 10, 2024
Draft - Not Approved Yet

Agenda Items	Discussion	Board Action	Responsible Party(s)	Due Date
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Present: James Landenberger; Randy Binegar; Dennis Reep; Kathleen Jones; Roger Smith; Michael Gunsch, Houston Engineering; Dave Bliss, Bliss Law Firm, and Wendy Egli, Fronteer Professional Services.
Others Present: Dave Robinson and Dave Mayer (Bismarck Parks & Rec), Mitch Flanagan, Burleigh County Planning & Zoning, Mark Splonskowski, Burleigh County Auditor; John Lundby, Colliers Securities.

Chairman Landenberger called the meeting to order at 8:00 am. Roll call was taken, and a quorum was declared.

Agenda Items	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 10/09/2024, 10/28/2024, and 10/30/2024 Minutes		Mgr. Jones motions to approve 11/13/2024 minutes; Mgr. Binegar seconds. Motion carried by unanimous voice vote		
Amendments and Approval of Agenda		Mgr. Reep motions to approve agenda, Mgr. Binegar seconds. Motion carried by unanimous voice vote.		
Comments from Members of the Pubic	None noted.			
McDowell Dam				
Supplemental Water Supply Easement Acquisition Status	Appraisals were provided to Houston this morning.			
Updated Water Supply Simulation	Still in process			
Bank Stabilization and Trail Protection	Cost estimate is in the agenda book. Cost estimate is \$67,410.	Mgr. Jones motions to move forward with the design. Mgr. Reep seconds. Motion carried by unanimous roll call vote.		
Emergency Action Plan	Plat has been updated. Some errors were found upon final review and have been corrected. Should be out by end of week.			
Financial Reports				
Balance Sheet	None noted.	Mgr. Reep motions to approve balance sheet, Mgr. Binegar seconds. Motion carried by unanimous roll call vote.		
Profit & Loss	None Noted	Mgr. Reep motions to approve profit & loss, Mgr. Jones seconds. Motion carried by unanimous roll call vote.		

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CD Recommendations		Mgr. Smith motions to reinvest the current maturing CD into another 6 month CD. Mgr. Binegar seconds. Motion carried by unanimous roll call vote.		
2025 Budget Update	Burleigh County Auditor Mark Splonskowski was in attendance to explain the decision to not increase budgets for 2025. Our 2025 budget will be the same dollar amount as 2024			
Drainage Permits/Complaints/ Issues: Open				
	Randy Koch – No updates			
Drainage Permits/Complaints/ Issues: Closed				
Projects				
Hoge Island Stabilization				
Bond Sales	John Lundby with Colliers discussed the bond sale. Funds will be delivered on December 30 th .	Mgr. Jones moves to approve the financing resolution. Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
	Mr. Lundy also discussed reporting requirements and mentioned that Colliers offers continuing disclosure agreements. More on this at future meeting.			
Record Drawings	These are complete, Houston is finishing up to send out.			
Access Easement Revisions	Pending – Spring 2025			
Burnt Creek Floodway	Fence has been fixed, no bill has been received. Everything is completed			
Apple Creek/U-Mary Slide	Slope drainage installation did not get completed this season.			
HMGP Grant Opportunity	This was sent to all managers prior to meeting and is included in the final book. Total cost is \$281,000, if approved, Board would be responsible for 15% or roughly \$42,000	Mgr. Smith motions to submit both grant applications. Mgr. Jones seconds. Motion carried by voice vote.		
Other Old Business				
Burleigh County CRS	Mitch Flanagan - There is a meeting set up for the 18 th to hopefully keep this moving forward. With the known violation it is in danger of being put on hold.			
Years of Service Submittal to NDWRDs	No update			

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Burleigh County WRD Assessment District Projects (Annual Assessments)	No update			
Missouri River Joint Board Update	Joint Powers Agreement is in the agenda book	Mgr. Smith makes motion to accept and sign the agreement and authorize Mgr. Smith to sign on behalf of the Board. Mgr. Jones seconds. Motion passed by unanimous roll call vote.		
Policy Manual	No Update			
ND DOT Permit	Attorney Bliss did have a conversation with the DOT regarding our position. No response has been received. Michael will reach out to Casey.			
New Business	None			
Heart Butte Dam Environmental Assessment	FYI			
2025 Meeting Dates		Mgr. Reep motions to approve. Mgr. Jones seconds. Motion carried by voice vote.		
Temporary Water Permit	FYI			
Plats & SWMPS	Available upon request			
Approval of Bills	Bills were presented totaling \$73,078.85	Mgr. Reep motions to approve payment of bills, Mgr. Smith seconds. Motion carried by unanimous roll call vote.		
Recognition	Chairman Landenberger thanks Mgr. Binegar for his time serving on the board and presented him with a framed certificate acknowledging his service to Burleigh County.			
Next Meeting	The next regularly scheduled meeting date is Wednesday, January 8, 2025, at 8:00 AM in the Tom Baker Room. (Date changed due to conflict)			

With no further business the meeting adjourned at 9:25 a.m.

Wendy Egli, BCWRD Admin. Secretary