



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, July 15th at 8:00 am

Tom Baker Room, 221 N. 5th Street Bismarck

(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 5/13/20 Minutes** 3-6
3. **Approval of 6/10/20 Minutes** 7-11
4. McDowell Dam
 - o Strategic Plan Update – (Landenberger)
 - o LIDAR Topographic Review and Cross Sections
 - Bank Stabilization Cost Projection
 - o Heritage Fund Grant Application Opportunity – October 2020
5. Comments from Members of the Public: (For comments on those items not on the agenda)
6. Financial Reports (Detwiller)
 - **Balance Sheet** 12
 - **P&L 7/15/2020 YTD** 13
 - **Final Audit Report (Detwiller)** 14-42
 - 2021 Budget Update
7. **Approval of Bills:** 43
8. **Approval of Fox Island Bills:** 43
9. Drainage Permits/Complaints/Issues: *Open (Beck)*
 - o Burnt Creek Floodway – Fill Placement, Referred to Burleigh County Floodplain Administrator (Gunsch)
 - o Echoes Ridge Preliminary Plat (City of Lincoln) – Krein/Pavlick Area (Gunsch)
10. Drainage Permits/Complaints/Issues: *Closed*
 - o Hushka (Hay Creek - 26th Street/Keith Drive) – Dismissed 44
 - o Steiner, Kurt (Spiritwood Subdivision, SWMP Culvert Required) – County has installed
11. Projects:
 - o Sibley Island (Beck)
 - o Preliminary Engineering Report – Drafting Underway
 - o Missouri River Water Surface Impact Evaluation - Underway
 - o Project Meeting with USACE and BPRD 6-26-2020 (attachment) 45-47
 - Section 408 Meeting (7-22-2020)
 - o Alternate Reviews and Cost Considerations
 - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
 - o Apple Creek Floodplain Mapping – July/August
 - o Public Comments
 - o Fox Island Status (Landenberger)
 - o Responses to Questions – mailed/emailed 48-82
 - o Construction Update – Working toward project close out and final costs
 - o Pay Request #10 – Paid under Bills 83-85
 - o Lincoln Oakes Nursery – Irrigation Line
 - o Quintin Fender – Request for information 86-87
 - o Greg Peterson – Request on assessment 88
 - o O&M Manual – Under Development
 - o Bonding Process Underway to provide documents

- Missouri Riverbank Stabilization (Detwiller)
 - GIS mapping process continues (Detwiller & Gunsch)
 - **ESRI license purchase (see document)..... 89-90**
 - Document Request (SWC - Ongoing Research)
 - USACE/SWC Site Evaluation 2020 – Subject to available funding
 - Missouri River Correctional Center (Landenberger)
12. Break
13. Other Old Business
- Burleigh County Assessment District Projects
 - O&M Agreements with BCHD – Pending (Gunsch)
 - Policy Manual
 - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
 - RFP's for contracted services update (Detwiller, Larson)
14. New Business
- Insurance Review – Update – Renew 91-105
 - Other
15. Correspondence or Document Information
- Plats & SWMP's – Not included due to size...Available by request.
16. Detailed Bills
17. Next Meeting: August 12, 2020
18. Adjourn

Note: Bold Items Require Board Action

City of Bismarck

Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.

BCWRD Meeting Minutes
May 13, 2020 – City County Building – Tom Baker Room
Combined with Zoom meeting for public access.
Draft – not approved yet

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
<p>Present: Chairman Greg Larson, Rick Detwiller, James Landenberger, Rod Beck, Michael Gunsch, Houston Engineering, Inc.; and Tracie Day, Personalized Management Services. Attending via Zoom meeting: Dennis Reep; Commissioner Kathleen Jones, Burleigh County; Dave Bliss, Bliss Law Firm, LLC</p> <p>Others Present: Dave Mayer & Dave Robinson, BPRD; Peter Masset, Fox Island resident; Other public attending via Zoom could not be identified.</p> <p>Chairman Larson called the meeting to order at 8:07 a.m. Roll call was taken noting all members present and a quorum was declared.</p>				
	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 4/8/2020 Minutes:		Mgr. Reep moved to approve, Mgr. Beck seconded. Motion Carried.		
McDowell Dam				
Facilities	Mgr. Landenberger has met with Engr. Gunsch and Bismarck Parks & Rec regarding need for expansion of trails around the dam. Would need to negotiate addt'l property/buffer. Ref'd to map on pg. 7. Engr. Gunsch described potential need for erosion control around existing trail. Strategic plan needed. Further meeting will take place for identifying budget needs.			
	Dave M., BPRD echoed need for stabilization of existing. Will provide potential budget for reference in our June budget process; it is roughly \$100,000 at this point. Could be phased over a couple years to ease budget constraints.			
	Mgr. Landenberger added some fencing needs exist – new and repairs. Three strands smooth wire on t post.			
Comments from Members of the Public on non-agenda related issues:		None noted.		
Voting Procedure for remainder of meeting:		Chairman Larson noted that during this hybrid in person/electronic meeting, all votes will be by roll call for accurate recording of board intent.		
Financial Reports:	Mgr. Detwiller reviewed the balance sheets as well as the P&L and discussed the progress with Brady Martz. Audit is ongoing	Mgr. Detwiller moved to accept the financials and P&L, Mgr. Beck seconded. A roll call vote was taken will all board members voting yes. Motion Carried.	Detwiller	
Break to cure audio troubles.				

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
Bills:	General bills were presented in the amount of \$54,160.52	Mgr. Detwiller reviewed the bills and found them in order; made motion to approve in the amount of \$54,160.52 Mgr. Reep seconded. Motion carried by unanimous roll call vote.		
Fox Island Bills:	Fox Island bills were presented in the amount of \$20,144.70.	Mgr. Detwiller reviewed the bills; made motion to approve in the amount of \$20,144.70; Mgr. Reep seconded.		
Drainage Complaints:	.			
Steiner, Kurt:		Still open.	Beck HEI	
Miller, James	Finalized – remove from Agenda			
Feil, Blake	Finalized – remove from Agenda			
Projects:				
Sibley Island	Mgr. Reep questioned the 4.8 million as presented to the water commission, but with inflation, total cost is about the same? And, will we be able to do progress billing/draws from the SWC? Engr. Gunsch stated yes, design funding can be up front. The assessment will depend on the county.		Beck, Gunsch	
Fox Island Project:	Mgr. Reep took over meeting. Mgr. Landenberger presented assessment letter that will be sent out to all landowners. Chronological information in timeline format for past ten years.		Reep, Landenberger, Gunsch	
Final Cost estimates / Assessments	Engr. Gunsch explained difference between properties that will be subject to full assessment (construction & O&M) versus those falling into O&M District only. No change from previous range reported to Auditor Glatt. Discussion: Commissioner Jones requested a chance to review final figures with Auditor's office. Mgr. Reep agreed this step should be taken.	Mgr. Landenberger motion to pursue bond over 20 year; 2nd by Mgr. Reep. Motion carried by unanimous roll call vote.	Reep, Landenberger, Gunsch, Comr. Jones	
Correspondence/Q&A Process	Once letters are sent Mgr. Landenberger & Engr. Gunsch will compile public responses and comments for board review at our June & July meetings.	Mgr. Landenberger motion to send letters and follow up emails; 2nd by Mgr. Detwiller. Motion carried by unanimous roll call vote.		
Construction update	Engr. Gunsch said team is identifying where over seeding may be needed for erosion control, sprinkler system modifications ongoing.			
Encroachment Removal:	Mgr. Landenberger reported May 1 deadline has passed. All ROW encroachments have been removed except one (Masset). They have been in contact with contractor to cure this refusal. Mgr.			

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
	Landenberger noted that Mr. Massett is in attendance today and called on him for comments.			
	Mr. Massett came forward and reiterated that he had previously asked for variance to leave it with the understanding the structure would be removed if & when it is necessary. Discussion – Mgr. Reep asked for verification for the record & for those not in the room that it was Mr. Massett who appeared and spoke. Mgr. Landenberger confirmed.	Mgr. Landenberger motion to hire Masonry company (need name) to work with landowner for removal/relocation of pillars; 2nd by Mgr. Detwiler. Roll call vote: Aye from Mgrs. Landenberger, Detwiler, Beck & Reep. Chairman Larson abstained. Motion Carried.	Landenberger/Gunsch	
	Follow up letter to residents along the ROW – pg. 37 in book.	Motion by Mgr. Landenberger to send letter to all along ROW; Mgr. Beck 2nd. Motion Carried.		
Call for Public Comment	Mgr. Reep called for further comments from the board or public regarding Fox Island; hearing none, meeting turned back to Chm. Larson.			
MRCC	Request to install new entrance gate system; will work with Houston as electric line buried shallow. Proposed that BCWRD pay the cost of boring the line under the levy. Mgr. Detwiler asked for clarification/cost estimate. O&M cost share would only be on the added cost to bore under levy. Motion stands.	Mgr. Landenberger motion to establish cost and pay difference; Mgr. Reep 2nd. Motion carried by unanimous roll call vote.		
Other Old Business:				
Burleigh County Multi Hazard Plan	Engr. Gunsch provided background information re: annex			
O&M Agreements with BCHD	Reviewed. Engr. Gunsch reported that this is being discussed with the highway department as well. Mgr. Reep agreed it would be prudent to quantify frequency and scope on each existing O&M while drafting to avoid need for clarification later.	Motion by Mgr. Reep to authorize Houston Engineering to proceed with developing O&M in manner discussed; Mgr. Beck 2nd. Motion carried by unanimous roll call vote.		
Hay Creek Greenway	Update on meeting held yesterday with the city. No action needed.			
Burnt Creek O&M Policy:	Independent document was provided by Gunsch for managers to review. Will be submitted for action on June agenda.			6/10/2020
SWC Planning/ Update reports	All reports required to be submitted online; Engr. Gunsch provided printed copies for managers to review prior to online submission.	Mgr. Reep motion to approve draft reports to be submitted online as final; Mgr. Landenberger 2nd. Motion carried by unanimous roll call vote.		
Policy Manual	Still pending			
RFP's	No update.			

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
New Business:				
Remote Meetings	Continue into June; to be determined thereafter.			
2021 Budget Committee	Called for two volunteers to assist with budgeting process. Mgr. Detwiller and Mgr. Reep to work with Commissioner Jones. Budget forms should be available by 5/15			
Moffit drainage issue (Carroll)	Chairman Larson gave overview of call from Mr. Carroll. Commissioner Jones volunteered to be point of contact between Mr. Carroll and Casey at the Highway Department (bridge issue.)			
Plats:	No action needed			
Galen Nagel correspondence.				
Next Meeting:	The next meeting is June 10, 2020 (via teleconference.)			6/10/2020

With no further business the meeting adjourned at 9:28 a.m.



Tracie Day, BCWRD Admin. Secretary

BCWRD Meeting Minutes
June 10, 2020 – via Go To Meeting (Houston Engineering)
Draft – not approved yet

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
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Present: Chairman Greg Larson, Rick Detwiller, James Landenberger, Rod Beck, Dennis Reep; Commissioner Kathleen Jones, Burleigh County; Michael Gunsch, Houston Engineering, Inc.; Dave Bliss, Bliss Law Firm, LLC, and Tracie Day, Personalized Management Services Others Present: Dave Mayer & Dave Robinson, BPRD; Other public attending via call (if any) did not identify themselves. Chairman Larson called the meeting to order at 8:10 am with apologies for late start due to technological difficulties. Roll call was taken noting all members present and a quorum was declared.				
	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 5/13/2020 Minutes:	Not provided. Tabled until July meeting		Tracie	7/15/2020
McDowell Dam: Facilities	Mgr. Landenberger reported working on bank stabilization & trail around McDowell. Identified a few potential areas of concern that will need to be addressed quickly and others that can be slated for the upcoming biennium.			
	Dave Mayer summarized plans for paving improvements; chip seal, patch work. And seal coat entire parking lot. Cost est. was \$150,000 originally but would propose breaking out into two phases; perhaps budgeting \$55,000 for 2021 portion.			
	Mgr. Landenberger said we will revisit this during the budgeting process; Mgr. Detwiller concurred. Engr. Gunsch said emphasis should be on Heritage Fund Grant availability for this Oct. Called on Dave Robinson for clarification. Mgr. Reep & Dave M. verified with provided map to highlight exact area of high concern (location on map near shelter 3 – NE shoreline and SE)			
	Engr. Gunsch suggested investigating both of these two identified areas and try to incorporate both into grant application			
Comments from Members of the Public on non-agenda related issues:		None noted.		
Voting Procedure for remainder of meeting:		Chairman Larson noted that during this hybrid in person/electronic meeting, all votes will be by roll call for accurate recording of board intent.		
Financial Reports:	Mgr. Detwiller reviewed the balance sheets as well as the P&L and discussed the progress with Brady Martz.	Mgr. Detwiller moved to accept the financials and P&L, Mgr. Reep seconded. Motion Carried by unanimous vote.	Detwiller	
Audit progress report	Mgr. Detwiller reported the 2019 audit is in final stages. Adjusting entries recommended from prep of financial statements are complete. One final doc request from Brady Martz before draft report can be issued.		Detwiller/Tracie	asap
	Signature cards at bank			
Bills:	General bills were presented in the amount of \$11,911.99	Mgr. Detwiller reviewed the bills and found them in order; made motion to		

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
		approve Mgr. Beck seconded. Motion carried by unanimous roll call vote.		
Fox Island Bills:	Fox Island bills were presented in the amount of \$15,062.10.	Mgr. Landenberger reviewed the bills; made motion to approve; Mgr. Detwiller seconded. Motion carried with roll call vote results of 4 Aye/Chm. Larson abstained from vote.		
Drainage Complaints:	.			
Steiner, Kurt:	Mgr. Beck reported the county has decided to install culvert – awaiting delivery of implement; once installed this complaint will be finished and dismissed.			
Hushka	Mgr. Beck visited with Mr. Hushka yesterday and inspected site with Engr. Gunsch. Subsequent meeting with county engineer & staff. Whole area has been cleaned of cattails and obstructions. Monitoring by county engineer continues. Mgr. Beck says Mr. Hushka understands this is not BCWRD jurisdiction. Further discussion: Chm Larson wanted to clarify if this is the high ground water issue that has plagued this area in the past ten years. Questioned if long range fix is in prevue. Mgr. Beck & Engr. Gunsch stated only way is going to be regrading by each landowner.	Mgr. Beck move to dismiss complaint; Mgr. Reep 2 nd . Motion carried by unanimous roll call vote.		
	Identified several abandoned/repurposed properties in that area and short discussion on drain tile as a solution. Mgr. Reep inquired about surface area in this area.			
Projects:				
Sibley Island	Mgr. Beck and Engr. Gunsch met with county engineer & staff to identify potential routes and financials. Engr. Gunsch added that the remapping of Apple Creek (target July completion) studied three options/alignments. May be some slight revisions to assessment district depending on final alternative chosen. Engr. Hall said may be looking at roadway funding in 2022 as moratorium on all SWC cost share requests for the biennium. After maps are complete, the board will want to hold public information meeting.		Beck, Gunsch	
	Chm. Larson clarified that the hold on cost sharing is for new vs. existing projects. Mgr. Reep clarified it could impact existing projects as SWC has over obligated available funding.			
Fox Island Project:	Mgr. Reep took over meeting. Mgr. Landenberger presented construction update – chip seal complete. Final cleanup, grading, etc. will wrap up by early July. Engr. Gunsch said seeding inquiries relate to dormant seeding that was done and now need to be reseeded where germination was not good. S&B/Next to Nature will be reseeding as early as tomorrow.		Reep, Landenberger, Gunsch	
	O&M in progress – Mgr. Landenberger & Engr Gunsch will work collaboratively with BCHD & Engr. Hall to coordinate activities.			

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
	Will start setting elevations for septic, etc. early for sharing with public.			
Final Cost estimates / Assessments	Engr. Gunsch updated on bonding process – a little ahead of timeline with chip seal, etc. Engr. Gunsch compiled background information with admin office to begin bonding process/procedural information.			
Public Meetings – Correspondence in lieu of public hearing	Mgr. Landenberger confirmed letters and packets of information mailed out to landowners in lieu of public meeting or hearings due to Covid. Many have been received/still coming in. Identified that packet may have benefited by inclusion of map to clearly identify two areas of project.			
Some major areas of concern addressed to date:	Identified some major categories for most responses received to date. Attempting to address all areas in responses.		Mgr. Landenberger/Engr. Gunsch/ Mgr. Reep to develop FAQ document for distribution	2 weeks
Legal Costs	Legal costs – BCWRD defense costs were covered by NDIRF and not charged to the project only the inflationary effect of delays from litigation - these will be referred to legal counsel for answers.			
Construction Costs	Construction update costs – Can these additional costs be allocated to the landowners who brought lawsuit? Added to total project cost.			
Earthen Levy / Landscaping Costs	Impacted properties on a scale...those impacted most received more reclamation work. E.g. All trees replaced on 2-1 basis. Floodwall costs were not necessarily on scale, just repair and replace.			
	Mgr. Reep reiterated funding approved legislatively, and overage added to assessment (approx. 74% of total.) Mgr. Reep called for public comments.			
Jim Volk	Mr. Volk addressed the board regarding the seeding of his lot and subsequent heavy rains that day caused majority of seed and topsoil to wash down to bottom of the grade. Result was very bumpy and rough terrain making mowing painful and difficult. Reported he has been in contact with Travis Johnson, HEI who will revisit the site later today. Requested commitment from the board to return his land to the state it was in at inception of the project, as he was promised when he voted in favor of the project.		Landenberger/Gunsch	
	Mgr. Reep called on Engr. Gunsch to address Mr. Volk's concerns. Travis & landscaper are confirmed to visit with Mr. Volk today.			
Call for Public Comment	Mgr. Reep called for further comments from the board or public regarding Fox Island; hearing none, meeting turned back to Chm. Larson.			
Missouri Riverbank Stabilization	Mgr. Detwiler met with Engr. Gunsch to review data. Engr. Gunsch overview: All information, easements, alignments locations are set up			

Agenda Items	Discussion	Board Action	Responsible Party	Due Date
	in the GIS. Once set up with hosting, all live hyperlinks will bring up all applicable documents when clicking on each structure. Working with other agencies to correct gaps in information.			
	HEI will host the site and continue with updates.			
MRCC	Mgr. Landenberger updated cost of boring electrical line under dyke – cost we agreed to pay was the difference between regular fee and boring process. Negligible difference of less than \$200. Discussion: clarified this will be paid from O&M for the full amount of the invoice.	Mgr. Landenberger made motion to pay entire bill \$2934; Mgr. Reep 2nd. Motion carried by unanimous roll call vote.		
Other Old Business:				
Burnt Creek O&M Policy:	Document was provided last month. Called for action to adopt O&M Manual	Mgr. Reep moved to adopt Burnt Creek O&M Policy manual, 2nd by Mgr. Beck. Motion carried by unanimous roll call vote.		6/10/2020
New Business:				
2021 Budget Committee	Mgr. Detwiller reported budget process between initial meeting on 6/1/2020 and today. Numbers reflect reduction in our mill levy from 1.7 mills to 1.5 mills; estimated value \$531,000. Dates were provided for public meetings during this budget period. All line items were reviewed. Income budget \$846,675. Slight decrease taken against drainage complaints to balance; but this is on trend with current YTD drainage complaint costs. Discussion: Several questions on certain line items. Clarifications related to date of report was through 5/31/2020 versus our current YTD.	Mgr. Detwiller motion to approve 2021 budget as amended; Mgr. Reep 2nd. Motion carried by unanimous roll call vote.		
	Mgr. Detwiller emphasized how committee aimed to split out “budget neutral items” such as special assessment items and passthrough items; then he reported next steps and process. Commissioner Jones thanked budget committee for diligence in presenting a solid proposed budget for the commission to consider; she will deliver hard copy to county.			
State Water Commission Dam Safety Audit	Engr. Gunsch reported on water commission audit. This board’s O&M manual covers these, but annual reports should be shared with the water commission. Cmr. Jones asked if O&M’s should be available on the website. Mgr. Reep reminded that after 9/11, some dam’s, emergency action plans etc. should not be made public due to security concerns.		Gunsch – let board know when ready for agenda item	
Next Meeting:	The next meeting is July 15, 2020 (stated during meeting as 7/8; later corrected to 7/15/2020) Tom Baker Room			7/15/2020

With no further business the meeting adjourned at 9:42 a.m.



Tracie Day, BCWRD Admin. Secretary

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Balance Sheet

As of July 15, 2020

Jul 15, 20**ASSETS****Current Assets****Checking/Savings**

American Bank Center Checking 703,920.12

Designated Reserve Funds 369,795.35

Total Checking/Savings 1,073,715.47

Other Current Assets

11000 · Intergovernmental Receivable 12,912.80

11010 · Taxes Receivable 11,294.71

Total Other Current Assets 24,207.51

Total Current Assets 1,097,922.98

Fixed Assets

14500 · Construction In Progress 1,015,599.00

15005 · Land 112,481.50

15010 · Infrastructure 1,608,191.34

15015 · Land Improvements 1,810,033.62

15020 · Buildings 187,659.68

15025 · Office Furniture & Equipment 144,208.58

15051 · Acc Depr - Infrastructure -171,772.13

15052 · Acc Depr - Land Improvements -931,566.34

15053 · Acc Depr - Building -149,593.71

15054 · Acc Depr - Office Furn & Equip -107,468.82

Total Fixed Assets 3,517,772.72

TOTAL ASSETS **4,615,695.70****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities**

21010 · Retainage Payable 36,240.00

24000 · Payroll Liabilities 1,351.19

25000 · Bond Discount -9,455.00

Total Other Current Liabilities 28,136.19

Total Current Liabilities 28,136.19

Long Term Liabilities

23200 · Rehab Apple Valley Waste Water 170,000.00

237 · Burnt Creek Floodway 295,000.00

23800 · Missouri River Correctional Cen 335,000.00

Total Long Term Liabilities 800,000.00

Total Liabilities 828,136.19

Equity

32000 · Retained Earnings 3,369,871.39

Net Income 417,688.12

Total Equity 3,787,559.51

TOTAL LIABILITIES & EQUITY **4,615,695.70**

Accrual Basis				Burleigh County Water Resource District (BCWRD)												
				Profit & Loss												
				January 1 through July 15, 2020												
				TOTAL	- General	Apple Valley	Burnt Creek Floodway	Burnt Creek Watershed	Fox Island	Hay Creek Pines	McDowell Dam	Missouri River Gen.	MRCC	Sibley Island	TOTAL	
			Income													
			31110 · Real Estate Tax	841,012.73	838,712.71	0.00	2,300.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	841,012.73	
			31810 · In Lieu of Tax	12,410.58	12,410.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,410.58	
			36110 · Interest	18.52	18.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.52	
			36210 · McDowell Dam Recreation Income	360.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	0.00	0.00	0.00	360.00	
			36215 · McDowell Dam Land Lease	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	
			43610 · State Aid Distribution	24,565.44	24,565.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,565.44	
			43810 · Reimbursements	34,892.56	0.00	317.97	1,608.19	0.00	0.00	0.00	0.00	0.00	32,966.40	0.00	34,892.56	
			44110 · Operations & Maintenance	49,071.62	0.00	0.00	21,099.61	0.00	0.00	0.00	0.00	0.00	27,972.01	0.00	49,071.62	
			46910 · Misc Revenue	673.00	673.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	673.00	
			Total Income	963,504.45	876,380.25	317.97	25,007.82	0.00	0.00	0.00	860.00	0.00	60,938.41	0.00	963,504.45	
			Gross Profit	963,504.45	876,380.25	317.97	25,007.82	0.00	0.00	0.00	860.00	0.00	60,938.41	0.00	963,504.45	
			Expense													
			111 · Payroll Expenses	15,299.99	15,299.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,299.99	
			111A · Payroll Taxes													
			Workforce Safety & Insurance	250.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	
			111A · Payroll Taxes - Other	1,274.50	1,274.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,274.50	
			Total 111A · Payroll Taxes	1,524.50	1,524.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,524.50	
			112 · Management Services	8,308.22	8,308.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,308.22	
			113 · Accounting & Contract Services	9,565.00	9,565.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,565.00	
			114 · Audit	7,350.00	7,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,350.00	
			312 · Legal Fees	11,011.60	7,867.60	0.00	0.00	0.00	2,358.00	0.00	707.40	0.00	78.60	0.00	11,011.60	
			315 · Engineering Administration	9,664.50	6,144.00	0.00	0.00	0.00	0.00	2,016.75	0.00	0.00	1,503.75	0.00	9,664.50	
			335 · Building Rent	625.00	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00	
			376 · Dues & Publications	1,633.81	1,633.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,633.81	
			411 · Office Expense	446.12	446.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	446.12	
			50913 · Interest Expense	10,675.00	2,125.00	0.00	4,050.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00	10,675.00	
			905 · McDowell Dam-Capital Improvemen	20,177.60	0.00	0.00	0.00	0.00	0.00	0.00	20,177.60	0.00	0.00	0.00	20,177.60	
			910 · Projects													
			Administration	101,330.32	3,950.00	0.00	225.00	0.00	12,830.90	0.00	83,719.42	0.00	605.00	0.00	101,330.32	
			Engineering	265,835.51	37,899.75	0.00	2,900.50	1,000.00	204,442.91	0.00	2,092.50	5,275.25	0.00	12,224.60	265,835.51	
			Legal Fees	2,410.40	0.00	0.00	0.00	0.00	2,279.40	0.00	131.00	0.00	0.00	0.00	2,410.40	
			O&M	11,311.04	0.00	0.00	0.00	0.00	167.70	0.00	11,143.34	0.00	0.00	0.00	11,311.04	
			910 · Projects - Other	1,259.46	624.00	0.00	0.00	0.00	635.46	0.00	0.00	0.00	0.00	0.00	1,259.46	
			Total 910 · Projects	382,146.73	42,473.75	0.00	3,125.50	1,000.00	220,356.37	0.00	97,086.26	5,275.25	605.00	12,224.60	382,146.73	
			920 · Continuing Education	200.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	
			933 · Missouri River General Services	5,049.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,096.00	2,953.86	0.00	5,049.86	
			937 · Design/Special Assessment													
			Engineering	48,652.35	0.00	0.00	0.00	0.00	26,478.90	0.00	0.00	3,691.50	0.00	18,481.95	48,652.35	
			Total 937 · Design/Special Assessment	48,652.35	0.00	0.00	0.00	0.00	26,478.90	0.00	0.00	3,691.50	0.00	18,481.95	48,652.35	
			940 · Operations & Maintenances	2,215.50	0.00	0.00	1,056.00	0.00	0.00	0.00	0.00	0.00	1,159.50	0.00	2,215.50	
			941 · Stream Gages	757.50	757.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	757.50	
			960 · Drainage Complaints	5,224.55	5,224.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,224.55	
			970 · Storm Water Management Plans													
			970-1 · SWMP Engineering Costs	5,288.50	5,288.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,288.50	
			Total 970 · Storm Water Management Plans	5,288.50	5,288.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,288.50	
			Total Expense	545,816.33	114,833.54	0.00	8,231.50	1,000.00	249,193.27	2,016.75	117,971.26	11,062.75	10,800.71	30,706.55	545,816.33	
			Net Income	417,688.12	761,546.71	317.97	16,776.32	-1,000.00	-249,193.27	-2,016.75	-117,111.26	-11,062.75	50,137.70	-30,706.55	417,688.12	



NORTH DAKOTA OFFICE OF THE STATE AUDITOR

State Auditor Joshua C. Gallion

Burleigh County Water Resource District

Bismarck, North Dakota

Audit Report for the Year Ended December 31, 2019

Client Code: PS8010



Photo credit: North Dakota Tourism

BURLEIGH COUNTY WATER RESOURCE DISTRICT

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BURLEIGH COUNTY WATER RESOURCE DISTRICT

District Officials and Audit Personnel

December 31, 2019

DISTRICT OFFICIALS

Greg Larson	Chairman
Dennis Reep	Vice Chairman
Rick Detwiller	Secretary/Treasurer
Rodney Beck	Manager
James Landenberg, PE	Manager
Tracie Day	Secretary
David Bliss	Attorney
Michael Gunsch, PE	Engineer

AUDIT PERSONNEL

Heath Erickson, CPA	Audit Manager
Michael Scherr	Audit In-Charge

STATE AUDITOR
Joshua C. Gallion



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STATE CAPITOL
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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Burleigh County Water Resource District
Bismarck, North Dakota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Burleigh County Water Resource District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, as of December 31, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *budgetary comparison schedules* and *notes to the required supplementary information* as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 2020 on our consideration of Burleigh County Water Resource District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Burleigh County Water Resource District's internal control over financial reporting and compliance.

/S/

Joshua C. Gallion
State Auditor

Bismarck, North Dakota
June 22, 2020

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Statement of Net Position

December 31, 2019

ASSETS

Current assets:

Cash and cash equivalents	\$ 739,864
Intergovernmental receivable	12,913
Taxes receivable	11,295
Capital assets, net	<u>7,149,416</u>

Total assets	<u>7,913,488</u>
--------------	------------------

LIABILITIES

Current liabilities:

Accounts payable	44,225
Salaries payable	998
Retainage payable	73,049
Current portion of long term debt	<u>49,335</u>
Total current liabilities	<u>167,607</u>

Long-term liabilities:

Long term debt - net of current portion	<u>781,210</u>
---	----------------

Total liabilities:	<u>948,817</u>
--------------------	----------------

NET POSITION

Net investment in capital assets	6,245,822
Restricted for conservation of natural resources	<u>718,849</u>
Total net position	<u>\$ 6,964,671</u>

The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Statement of Activities

For the Year Ended December 31, 2019

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<u>Governmental activities:</u>				
Conservation of natural resources	\$ 609,326	\$ 114,867	\$ 1,784,402	\$ 1,289,943
Interest on long-term debt	22,748	-	-	(22,748)
Total governmental activities	<u>\$ 632,074</u>	<u>\$ 114,867</u>	<u>\$ 1,784,402</u>	1,267,195
<u>General revenues:</u>				
Taxes				749,826
Non-restricted grants and contributions				56,550
Interest earnings				3,956
Miscellaneous revenue				<u>43,566</u>
Total general revenues				<u>853,898</u>
Change in net position				<u>2,121,093</u>
Net position - January 1				<u>4,843,578</u>
Net position - December 31				<u>\$ 6,964,671</u>

The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Balance Sheet – Governmental Funds

December 31, 2019

ASSETS

Cash and cash equivalents	\$ 739,864
Intergovernmental receivable	12,913
Taxes receivable	<u>11,295</u>
 Total assets	 <u><u>\$ 764,072</u></u>

LIABILITIES

Accounts payable	\$ 44,225
Salaries payable	<u>998</u>
Total liabilities	<u>45,223</u>

DEFERRED INFLOWS OF RESOURCES

Taxes receivable	<u>11,295</u>
------------------	---------------

FUND BALANCE

Restricted for conservation of natural resources	<u>707,554</u>
 Total liabilities, deferred inflows of resources, and fund balance	 <u><u>\$ 764,072</u></u>

The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Reconciliation of the Balance Sheet – Governmental Funds to the Statement of Net Position

December 31, 2019

Total Governmental Funds Balance	\$ 707,554
----------------------------------	------------

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and are therefore not reported in the funds.	7,149,416
---	-----------

Property taxes receivable will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as deferred inflows in the funds.	11,295
---	--------

Long-term liabilities are not due and payable in the current period and therefore are not included in the funds.

Retainage payable	\$ (73,049)	
Long-term debt	<u>(830,545)</u>	
Total		<u>(903,594)</u>

Net Position of Governmental Activities	<u>\$ 6,964,671</u>
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The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds
For the Year Ended December 31, 2019

REVENUES

Taxes	\$ 838,953
Intergovernmental	1,863,406
Interest	3,956
Miscellaneous	43,566
Total revenues	<u>2,749,881</u>

EXPENDITURES

Current	
Payroll	24,632
Management services	32,411
McDowell dam	242,064
Projects	3,696,581
Drainage complaints	49,313
Legal fees	20,968
Engineering administration	14,000
Miscellaneous	19,612
Debt service	
Principal	51,000
Interest	22,083
Total expenditures	<u>4,172,664</u>
Net change in fund balance	(1,422,783)
Fund balance - January 1	<u>2,130,337</u>
Fund balance - December 31	<u>\$ 707,554</u>

The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds
to the Statement of Activities
For the Year Ended December 31, 2019

Net Change in Fund Balance - Total Governmental Funds	\$ (1,422,783)
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Amount reported for governmental activities in the
Statement of Activities are different because:

Governmental funds report capital outlays as
expenditures. However, in the Statement of Activities,
the cost of those assets is allocated over their
estimated useful lives as depreciation expense. This
is the amount by which capital outlays exceeded
depreciation in the current period.

Capital outlay expense	\$ 3,631,644	
Less depreciation expense	<u>104,579</u>	
Total		3,527,065

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long- term liabilities in the statement of net position.	51,000
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Bond discounts are amortized over the life of the bond as interest expense using the straight-line method.	(665)
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Some expenses reported in the statement of activities
do not require the use of current financial resources
and are not reported as expenditures in governmental
funds.

Net increase in retainage payable	(36,809)
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Some revenues reported on the statement of activities
are not reported as revenues in the governmental
funds since they do not represent available resources
to pay current expenditures.

Net increase in taxes receivable	<u>3,285</u>
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Change in Net Position of Governmental Activities	<u>\$ 2,121,093</u>
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The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Notes to the Financial Statements
For the Year Ended December 31, 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Burleigh County Water Resource District ("District") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

Financial Reporting Entity

The accompanying financial statements present the activities of the Burleigh County Water Resource District. The District has considered all potential component units for which the District is financially accountable and other organizations for which the nature and significance of their relationships with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the District.

Based on these criteria, there are no component units within the Burleigh County Water Resource District as a reporting entity.

Basis of Presentation

Government-wide statements. The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, service charges, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, interest, and non-restricted grants and contributions, are presented as general revenues.

Fund Financial Statements. The fund financial statements provide information about the District's fund. Separate statements are provided for the governmental fund. The emphasis of fund financial statements is on the major governmental fund.

The District reports the following major governmental fund:

General Fund: This is the District's primary operating fund. It accounts for all financial resources of the general government.

Measurement Focus / Basis of Accounting

Government-wide Financial Statements: The government-wide financial statements are reported using the economic resources measurement focus. The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements: The governmental fund is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. All revenues are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, and claims and judgments, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then by general revenues.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Cash

Cash consists of amounts in demand deposits and money market accounts.

Taxes Receivable

The taxes receivable consist of uncollected and collected but not remitted, property taxes as of December 31, 2019 for both current and prior years.

Capital Assets

Capital assets include property, plant, and equipment. Assets are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	50
Equipment	10
Land & Land Improvements	INDEFINITE
Infrastructure	10 - 50
Vehicles	5
Office Equipment	3
Major Projects	50

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position.

In the fund financial statements, the face amount of the debt is reported as other financing sources. When applicable, premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures. Issuance costs are reported as debt service expenditures.

Fund Balance Classifications

It is the policy of the District to spend restricted resources first, followed by unrestricted resources. It is also the policy of the Board to spend unrestricted resources of funds in the following order: committed, assigned and then unassigned.

Restricted Fund Balances. Restricted fund balances are shown by primary function on the balance sheet. Restricted fund balances are restricted by tax levies (enabling legislation) and by outside 3rd parties (state and federal governments for various grants & reimbursements).

Committed – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the board of commissioners-the District's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the board of commissioners removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned – This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes but are neither restricted nor committed.

Unassigned – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

Net Position

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Net investment in capital assets is reported for capital assets less accumulated depreciation, as well as net of any related debt to purchase or finance the capital assets. These assets are not available for future spending.

Restrictions of net position in the statement of net position are due to restricted tax levies and restricted federal & state grants/reimbursements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 EXCESS OF EXPENDITURES OVER APPROPRIATIONS

The District's expenditures exceeded appropriations by \$3,345,589 as of December 31, 2019.

NOTE 3 DEPOSITS

Credit risk is the risk associated with the failure of a depository institution. In the event of a depository financial institution's failure, the District would not be able to recover the deposits or collateralized securities that are in the possession of the outside parties. The District does not have a formal policy regarding deposits that limits the amount it may invest in any one issuer.

In accordance with North Dakota Statutes, deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, federal land bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota. Whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or such other securities approved by the banking board.

At year ended December 31, 2019, the District's carrying amount of deposits totaled \$739,864, and the bank balances totaled \$740,404. Of the bank balances, \$500,000 was covered by Federal Depository Insurance. The remaining bank balances were collateralized with securities held by the pledging financial institution's agent in the government's name.

NOTE 4 PROPERTY TAXES

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1. The tax levy may be paid in two installments: the first installment includes one-half of the real estate taxes and all the special assessments; the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

NOTE 5 CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2019:

	Balance January 1	Additions	Decreases	Balance December 31
Capital assets not being depreciated:				
Land	\$ 112,481	\$ -	\$ -	\$ 112,481
Construction in progress	1,015,599	3,631,644	-	4,647,243
Total capital assets not being depreciated	1,128,080	3,631,644	-	4,759,724
Capital assets being depreciated:				
Infrastructure	1,608,191	-	-	1,608,191
Land improvements	1,810,033	-	-	1,810,033
Buildings	187,660	-	-	187,660
Office furniture & equipment	144,209	-	-	144,209
Total capital assets being depreciated	3,750,093	-	-	3,750,093
Less accumulated depreciation:				
Infrastructure	133,695	38,077	-	171,772
Land improvements	873,843	57,723	-	931,566
Buildings	148,033	1,561	-	149,594
Office furniture & equipment	100,251	7,218	-	107,469
Total accumulated depreciation	1,255,822	104,579	-	1,360,401
Total capital assets being depreciated, net	2,494,271	(104,579)	-	2,389,692
Total capital assets, net	\$ 3,622,351	\$ 3,527,065	\$ -	\$ 7,149,416

Depreciation expense of \$104,579 was charged to conservation of natural resources

NOTE 6 LONG-TERM LIABILITIES

Debt Outstanding

The long-term liability obligations of the District are as follows:

Loan Payable:	Outstanding 12/31/19
\$239,026 Improvement Bonds, dated January 14, 2013. The bonds are payable in variable annual principal and semi-annual interest payments at 2.50% through September 1, 2032.	\$ 170,000
Bonds Payable:	
\$360,000 Refunding Improvement Bonds, Series 2016 dated March 1, 2016. The bonds are payable in variable annual principal and semi-annual interest payments at 2.00% to 3.00% through May 1, 2035.	\$ 310,000
\$395,000 Refunding Improvement Bonds, Series 2017 dated October 11, 2017. The bonds are payable in variable annual principal and semi-annual interest payments at 2.50% through May 1, 2032.	<u>360,000</u>
Total	<u>\$ 670,000</u>

Changes in Long-Term Liabilities

During the year ended December 31, 2019, the following changes occurred in liabilities reported in the Statement of Net Position:

	Balance January 1	Additions	Reductions	Balance December 31	Due Within One Year
Long Term Debt:					
Loans Payable	\$ 181,000	\$ -	\$ 11,000	\$ 170,000	\$ 10,000
Bonds Payable	710,000	-	40,000	670,000	40,000
Bond Discount	(10,120)	-	(665)	(9,455)	(665)
Total Long Term Debt	<u>\$ 880,880</u>	<u>-</u>	<u>\$ 50,335</u>	<u>\$ 830,545</u>	<u>\$ 49,335</u>

Debt Service requirement on long-term debt at December 31, 2019 are as follows:

Year Ending December 31	Loans Payable		Bonds Payable		Bond
	Principal	Interest	Principal	Interest	Discount
2020	\$ 10,000	\$ 4,250	\$ 40,000	\$ 16,637	\$ 665
2021	10,000	4,000	40,000	15,713	665
2022	10,000	3,750	40,000	14,787	665
2023	10,000	3,500	40,000	13,863	665
2024	10,000	3,250	45,000	12,888	665
2025 - 2029	75,000	11,250	240,000	47,600	3,325
2030 - 2034	45,000	2,250	200,000	15,613	2,805
2035	-	-	25,000	375	-
Total	<u>\$ 170,000</u>	<u>\$ 32,250</u>	<u>\$ 670,000</u>	<u>\$ 137,475</u>	<u>\$ 9,455</u>

NOTE 7 RISK MANAGEMENT

The District is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the state of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The District pays an annual premium to NDIRF for liability coverage. The coverage by NDIRF is limited to losses of \$1,000,000.

The District also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third-party insurance carrier for losses in excess of two million dollars per occurrence during a 12-month period. The State Bonding Fund currently provides political subdivision with blanket fidelity bond coverage in the amount of \$366,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

NOTE 8 COMMITMENTS

As of December 31, 2019, the District has the following outstanding commitment for on-going capital projects.

Fox Island	\$184,296
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NOTE 9 TAX ABATEMENTS

Burleigh County and political subdivisions within the County can negotiate property tax abatement agreements with individuals and various commercial entities/businesses. Burleigh County and the political subdivisions within have the following types of tax abatement agreements with various individuals and commercial entities at December 31, 2019.

The District will state individually the parties whom received a benefit of the reduction in taxes of 20% or greater when compared to the total reduction of taxes for all tax abatement programs.

Charitable Organization

Under NDCC §57-02-08(8), buildings belonging to institutions of public charity, including public hospitals and nursing homes licensed pursuant to NDCC §23-16-01 under the control of religious or charitable institutions, used wholly or in part for public charity, together with the land actually occupied by such institutions not leased or otherwise used with a view to profit is exempt.

Under this program, there was a total reduction in property taxes of \$32,365, which was due to agreements with other local governments.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Budgetary Comparison Schedule – General Fund

For the Year Ended December 31, 2019

	Original & Final Budget	Actual	Variance with Budget
<u>Revenue:</u>			
Taxes	\$ 755,000	\$ 838,953	\$ 83,953
Intergovernmental	54,000	1,863,406	1,809,406
Interest	100	3,956	3,856
Miscellaneous	17,975	43,566	25,591
Total revenues	827,075	2,749,881	1,922,806
<u>Expenditures:</u>			
Current			
Payroll	33,000	24,632	8,368
Management services	25,000	32,411	(7,411)
McDowell Dam	299,025	242,064	56,961
McDowell Dam - capital improvements	145,000	-	145,000
Projects	129,750	3,696,581	(3,566,831)
Drainage complaints	50,000	49,313	687
Legal fees	24,000	20,968	3,032
Engineering administration	20,000	14,000	6,000
Miscellaneous	101,300	19,612	81,688
Debt service			
Principal	-	51,000	(51,000)
Interest	-	22,083	(22,083)
Total expenditures	827,075	4,172,664	(3,345,589)
Revenues over expenditures	\$ -	(1,422,783)	\$ (1,422,783)
Fund balance - January 1		2,130,337	
Fund balance - December 31		\$ 707,554	

The accompanying required supplementary information notes are an integral part of this schedule.

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Notes to the Required Supplementary Information
For the Year Ended December 31, 2019

NOTE 1 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

- The District's board adopts an annual budget on a basis consistent with accounting principles generally accepted in the United States for the general fund.
- The budget includes proposed expenditures and means of financing them.
- The water resource district, on or before the October meeting shall determine the amount of taxes that shall be levied for district purposes and shall levy all such taxes in specific amounts. NDCC 11-23-05
- Each budget is controlled by the operations coordinator at the revenue and expenditure function/object level.
- The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared. NDCC 57-15-31.1
- All appropriations lapse at year-end.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditor's Report

Board of Commissioners
Burleigh County Water Resource District
Bismarck, North Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Burleigh County Water Resource District as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise Burleigh County Water Resource District's basic financial statements, and have issued our report thereon dated June 22, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Burleigh County Water Resource District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Burleigh County Water Resource District's internal control. Accordingly, we do not express an opinion on the effectiveness of Burleigh County Water Resource District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying *schedule of audit findings*, we did identify certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying *schedule of audit findings* as items 2019-001 and 2019-002 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Burleigh County Water Resource District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Burleigh County Water Resource District's Response to Findings

Burleigh County Water Resource District's response to the findings identified in our audit is described in the accompanying *schedule of audit findings*. Burleigh County Water Resource District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

/S/

Joshua C. Gallion
State Auditor

Bismarck, North Dakota
June 22, 2020

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Summary of Auditor's Results

For the Year Ended December 31, 2019

Financial Statements

Type of Report Issued?

Governmental Activities

Unmodified

Major Funds

Unmodified

Internal control over financial reporting

Material weaknesses identified?

 X Yes None Noted

Significant deficiencies identified not considered to be material weaknesses?

 Yes X None Noted

Noncompliance material to financial statements noted?

 Yes X None Noted

BURLEIGH COUNTY WATER RESOURCE DISTRICT

Schedule of Audit Findings

For the Year Ended December 31, 2019

2019-001 LACK OF SEGREGATION OF DUTIES – MATERIAL WEAKNESS

Condition

Burleigh County Water Resource District has limited personnel responsible for most accounting functions. A lack of segregation of duties exists as limited personnel are responsible to collect and deposit monies, issue checks, send checks to vendors, record receipts disbursement in journals, maintain the general ledger, create credit memos, and perform bank reconciliations.

Criteria

Proper internal control surrounding the custody of assets, the recording of transactions, reconciling bank accounts and preparation of financial statements dictates there should be sufficient accounting personnel, so duties of employees are properly segregated. The segregation of duties would provide better control over the assets of the WRD.

Cause

The Burleigh County Water Resource District has no full-time staff. They outsource their secretarial and bookkeeping duties to Personalized Management Services Inc. Personalized Management Services has limited staff which makes segregating duties difficult.

Effect

Limited segregation of duties exposes the District to risk of loss of assets, potential liabilities, and damage to the reputation, whether due to error or fraud.

Prior Recommendation

Yes.

Recommendation

To mitigate the risk associated with this lack of segregation of duties, we recommend the following:

- Financial statements, credit memos, and payroll registers should be reviewed, analyzed, and spot-checked by a responsible official.
- Where possible, segregate the functions of approval, posting, custody of assets, and reconciliation as they relate to any amounts which impact the financial statements.

Burleigh County Water Resource District's Response

Agree. The Burleigh County Water Resource District agrees and will segregate duties as it becomes feasible.

2019-002 FRAUD RISK ASSESSMENT – MATERIAL WEAKNESS

Condition

Burleigh County Water Resource District does not currently prepare a fraud risk assessment of the entire entity.

Effect

If Burleigh County Water Resource District does not prepare an adequate fraud risk assessment, there is an increased risk of fraudulent financial reporting, asset misappropriation, and corruption.

Cause

Burleigh County Water Resource District has limited amount of staff and decided it was not necessary to implement at this date.

Criteria

Fraud risk governance is a key component of entity-wide governance and the internal control environment according to the Committee of Sponsoring Organizations of the Treadway Commission (COSO) framework principles. This entity-wide governance addresses the manner in which the board of directors and management meet their respective obligations to achieve the entities goals in reporting, reliance, and accountability.

Prior Recommendation

Yes.

Recommendation

We recommend Burleigh County Water Resource District prepare a fraud risk assessment in order to identify areas of concern within entity to appropriately mitigate the risk of fraudulent financial reporting, misappropriation of assets, and corruption.

Burleigh County Water Resource District's Response

Agree, Burleigh County Water Resource District will consider preparing a fraud risk assessment in the future.

STATE AUDITOR
Joshua C. Gallion



PHONE
701-328-2241

FAX
701-328-2345

www.nd.gov/auditor

STATE OF NORTH DAKOTA
OFFICE OF THE STATE AUDITOR
STATE CAPITOL
600 E. Boulevard Ave. Dept. 117
Bismarck, North Dakota, 58505

ndsao@nd.gov

GOVERNANCE COMMUNICATION

Board of Commissioners
Burleigh County Water Resource District
Bismarck, North Dakota

We have audited the financial statements of the governmental activities and the major fund of Burleigh County Water Resource District, North Dakota, for the year ended December 31, 2019 which collectively comprise Burleigh County Water Resource District's basic financial statements, and have issued our report thereon dated June 22, 2020. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under Auditing Standards Generally Accepted in The United States of America, Government Auditing Standards and by the Uniform Guidance

As stated in our engagement letter dated April 15, 2020, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the basic financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, or fraud may exist and not be detected by us.

In planning and performing our audit, we considered Burleigh County Water Resource District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on internal control over financial reporting.

As part of obtaining reasonable assurance about whether Burleigh County Water Resource District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Significant Accounting Policies/Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Burleigh County Water Resource District are described in Note 1 to the financial statements. Application of existing policies was not changed during the year ended December 31, 2019. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements presented by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements is useful lives of capital assets.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and report them to the appropriate level of management. None of the misstatements detected as a result of audit procedures were material, either individually or in the aggregate, to the financial statements as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, or reporting matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 22, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Commissioners and management of Burleigh County Water Resource District, and is not intended to be, and should not be, used for any other purpose. We would be happy to meet with you and any member of your staff to discuss any of the items in this letter in more detail if you so desire.

Thank you and the employees of Burleigh County Water Resource District for the courteous and friendly assistance we received during the course of our audit. It is a pleasure for us to be able to serve Burleigh County Water Resource District.

/S/

Joshua C. Gallion
State Auditor

Bismarck, North Dakota
June 22, 2020



Office of the
State Auditor

NORTH DAKOTA STATE AUDITOR
JOSHUA C. GALLION

NORTH DAKOTA STATE AUDITOR'S OFFICE

600 E. Boulevard Ave. Dept. 117 | Bismarck, North Dakota 58505

June 2020 Bills

Name	Project	Invoice	Amount
Bliss Law Firm		101	\$1,786.00
Houston Engineering	McDowell Dam	49040	\$2,179.60
Houston Engineering	General Admin	49041	\$2,144.00
Houston Engineering	Hay Creek	49042	\$624.00
Houston Engineering	MRCC	49044	\$1,159.50
Houston Engineering	Sibley Island	49045	\$3,106.75
Houston Engineering	Drainage Complaints - general inquiries	49046	\$416.00
Houston Engineering	Missouri River Revetments GIS	47048	\$2,776.00
Bismarck Parks & Rec	June Invoice rec'd after June meeting	2011	\$13,890.43
Bismarck Parks & Rec	July Invoice	2049	\$37,326.05
PMS	June Invoice	6457	\$3,331.83
Workforce Safety & Insurance	Payroll	1307281	\$250.00
Brady Martz	Prep of Financial Statements	43979-718434	\$5,300.00
Office of the State Auditor	2019 Audit	SA0000016435	\$7,350.00
Fronteer Payroll Services	WSI report prep	1337	\$75.00
Payroll - Beck	2020Q2	PR 2020Q2	\$789.59
Payroll - Landenberger	2020Q2	PR 2020Q2	\$914.26
Payroll - Detwiller	2020Q2	PR 2020Q2	\$872.71
Payroll - Larson	2020Q2	PR 2020Q2	\$831.15
Payroll - Reep	2020Q2	PR 2020Q2	\$851.92
	Subtotal - regular bills		\$85,974.79
Fox Island Bills			
Name	Project	Invoice	Amount
Houston Engineering	Special Assessment Projects	49043	\$12,830.90
Houston Engineering	Fox Island O&M	49047	\$167.70
Northern Improvement	Pay Request #10	10	\$133,240.25
Bliss Law Firm		101	\$1,100.40
Brendel's Lawn Sprinkling	Fox Island - Tescher 1605 Far West Dr	50214	\$360.00
Next 2 Nature Landscape Company	Leveling & seeding off Tavis Roaad	2766	\$1,957.41
Brendel's Lawn Sprinkling	Fox Island - Tescher 1605 Far West Dr	49705	\$51,577.65
Axtman & Associates	Fox Island Landscaping	256	\$3,162.50
Sign Pro	Fox Island No Trespassing signs	200323	\$635.46
	Subtotal - Fox Island Bills		\$205,032.27



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503

www.bcwrdd.org

July 1, 2020

Travis and Donnel Hushka
9100 26th Street NE
Bismarck, ND 58503

Re: Keith Drive/Hay Creek – Drainage Complaint – Received 6/1/2020

Dear Travis:

The Burleigh County Water Resource District (District) received your complaint regarding the high groundwater and channel conditions within the natural watercourse, which is a tributary to Hay Creek. Subsequently, we reviewed onsite conditions, consulted with the Burleigh County Engineer. The existing conditions are not materially different than those that existed during our site investigation of the Keith Drive and North 26th Street in back in 2003, with the exception being roadway maintenance.

The Burleigh County Highway Department will continue to maintain the roadway ditches but will not complete any channel work on private property. While maintenance of the privately-owned channel section would be beneficial in our opinion there is no statutory obstruction that we could order removed.

Therefore, at their June 10, 2020 meeting, the District determined there is no obstruction and dismissed your complaint. If you have any questions, please contact me.

Respectfully,

A handwritten signature in blue ink that reads "Rodney Beck".

Rod Beck, Manager

C: - Email Only
Marcus Hall, Burleigh County Engineer
Kathleen Jones, Burleigh County Commissioner
David Bliss, Bliss Law
BCWRD

Sibley Island Flood Control Project Meeting

USACE and Bismarck Parks and Recreation District

June 26, 2020 – 1:15 pm

Agenda

Attendees - Rod Beck, Manager BCWRD
Michael Gunsch, Travis Johnson, Nic Cullen, HEI
Randy Bina, Dave Mayer, BPRD
Walter Fairbanks, Pat Feiock, USACE

History of the Burleigh County 20-foot Plan – 2011 Flood Event + 0.7 ft (Not FEMA Certified)

48th Avenue Grade Raise – Washington Street Section – delayed (USACE Approvals)

Sibley Island Flood Control – Public Informational Meetings (2012- Feb 2019)

Proposed Alignment through Sibley Island Park

Relocated Alignment (due to economics - high ground north side of the park)

Sibley Park Line of Protection and Impact Considerations

Washington Street Grade Raise/Paving

USACE ROW impact/tree replacement (2:1)

Park Entrance Impacts/Mitigation for grade raise – Tie levee/road to high ground

Signage, Roadway, Drainage, Septic Dump Stations, etc.

Limited or no construction equipment through the park – (avoid impacts)

Eastern Park Impacts/Mitigation

Roadway/Trail Grade Raise Fill Section (Limited Tree Removal – if any)

Reconstruct or add camper pads?

Levee construction to Breise Dam Fill Section (Tree Removal – Mitigation)

Breise Dam Reconstruction (removal/replacement/liner)

Installation of water control structure/gate

Pump station (floodwater/groundwater removal)

Eastern Alternatives – Burleigh County WRD versus Burleigh County Highway Dept

Conclusions/Requests

Request permission for geotechnical exploration on Breise Dam

Need concurrence from the USACE to move toward project design – identify concerns

Need to identify permitting requirements – authorities to contact for approvals

Need to obtain an easement that allows access during a declared flood emergency

Access along the park roadway – 20 ft minimum width maybe 30 foot

Ability to protect above 20-foot stage – options?

Asphalt and roadway impacts – Grantee to provide restoration

No improvements in high ground area – Emergency/O&M access required

Grants for other park improvements?

Next Steps?

Complete Preliminary Engineering Report – Alternatives (SWC Cost Share)

Public Informational Meeting – Assessment District

Design 2021 – Construction 2022 if funding permits

The following is a brief summary of the several key points and takeaways from the meeting:

USACE – Permits and approvals are required regarding the use of federal property.

Section 408 – This permit is required due to the use or modification to federal property. The USACE will provide the Omaha contact person for the Section 408 Program. This regulatory process requires a review of the water surface impacts on the Missouri River. This review is already programed as part of the Preliminary Engineering Report. They noted that this permit process could take several years to complete as the USACE does not have any budget to complete such work, however there is an option for the applicant to pay for this review. It is suggested the BCWRD request what the potential cost of such a review might be if they were to complete. HEI could complete the submittal. The easement width will need to be noted along the alignment based on the survey and property boundaries. The conditions for the easement will need to consider restoration actions necessary after the flood events and use of the park roadways occurred for this activity.

Mitigation – Project construction will require mitigation activities, which will include tree replacement. This could occur at a ratio of 2:1 or something yet to be determined. The species selection remains to be determined and this likely will have a notable project cost. The BPRD has previously installed numerous new trees since the 2011 flood an the major lost of trees during the flood event. A landscape architectural review to be completed with final design.

Section 404 – Wetland Impacts will have to be evaluated and at a minimum will occur in the old Oxbow area. It is anticipated this footprint will be minimal and consideration given to leaving the existing embankment in place and adding a clay core trench at the downstream toe with a clay blanket providing seepage containment above that. There is one endangered bat species that will be a consideration during the applicable permit reviews.

Section 106 – An archeological review will be required along the entire project alignment, including the existing township roadways to determine if any existing archeological features exist. This would include a report completed as part of the final design though it could impact final costs. It would be included as part of the Section 408 and Section 404 consultation process.

Geotechnical Exploration – A permit will need to be requested to complete this work. It is anticipated there will be one boring in the Breise Dam embankment and a second just off the proposed roadway grade raise to the west.

Notification - There was concern expressed regarding the timing of their notification of the project. It was noted it is still very early in the process and that until the meeting on February 2019 it was unknown if the project would proceed. The process to complete the Preliminary Engineering Report is just underway and was delayed by the Apple Creek floodplain mapping issues.

Washington Street – The completion of the Washington Street project is to be paid for by the County as part of their roadway system improvements. This roadway will have gated culverts in the oxbow for floodplain closure.

Previous Actions - The activity associated with the excavation in 2011 to drain out floodwaters along with private efforts to raise Breise Dam were discussed. The activities in the fall of 2019 were likely private actions associated with the pumping of groundwater accumulation in the river oxbow.

BPRD – noted potential impacts to the park that were a concern.

- It was noted that the BPRD owns a lot within the park according to the County GIS parcel data. We should review this to confirm the recorded document, even if it is outside the project limits.
- The office building is low so raising the entrance road increases the risk for local drainage issues.
- The entrance has a narrow stone entry so changes in this area could be a problem, so consideration could be given to an overlay if the current elevation is adequate.
- The designated easement should be routed south around the septic dump station
 - The collection tanks are located on the north side of the roadway.
- There was new septic system installed at around Station 20+00, which based on the current project work would not be affected and is on ground above the 20-ft control elevation.
- The eastern roadway that will be impacted by the grade raise and is a one way, so alternative traffic routing will need to be considered. Comment: may want to shift the roadway grade raise to the east leaving the existing roadway in place and functional and then using the new embankment as the roadway. Construction timing is important in this location to lessen operational impacts.
- They are planning to construct a gravel trail in this area that will need to be replaced as it is scheduled for construction in 2020.
- The camper pads in the east grade raise area needs to be raised and widened to a standard yet to be determined. Consideration of new pads may be an option when considering spacing. The Camper pads will require electrical connection and relocations.
- The BPRD requested consideration of potential park enhancements including
 - Additional paving improvements
 - Consideration of a new trail connection along the east side of Washington Street
 - We will review this option and prepare an Opinion of Probable Cost
 - We recall that the ROW in this area was obtained to allow this trail installation and will review the plans, that are already completed, to determine that option.
 - These improvements could be funded through other grant programs.
- The Breise Dam will have a pump station that would be accessed through the park. This will be a portable pump station with a paved access and turnaround from the west. This access route will need to be signed for no access or trespassing so should be chained and locked.
- Based on Operational issues the plan is to construct the project from the east and the west, to avoid the internal impacts within the park itself associated with construction traffic.

Next Steps

- ✓ Request a permit to access for geotechnical drilling in the summer of 2020
- ✓ Continue with the Preliminary Design and Engineering Report based on and considering the issued documented in this summary and communicating the noted concerns.
- ✓ Contact USACE representatives with the Section 408 Program to set the groundwork for providing future project information and the required permit.
- ✓ Determination of the high ground ability to provide protection above 20-ft and to what level is the maximum, including a projected Missouri River flow rate that would not require adding materials to the park roadway.

The following are the current USGS stages flows at Bismarck

18 feet	130000 cfs
19 feet	153000 cfs
20 feet	178583 cfs
21 feet	207076 cfs
22 feet	238669 cfs



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503
www.bcwrld.org

July 6, 2020

Fox Island Special Assessment District Residents

Bismarck, ND

Re: Response to Submitted Questions

Dear Resident:

The Burleigh County Water Resource District received your questions and comments regarding the Fox Island Flood Control Project. These were all included in the board's June 10, 2020 meeting information packet, and each was considered when preparing the enclosed response document. We hope this provides you with the additional information necessary to answer your concerns and clarify the issues raised.

This process is being used in lieu of holding an informational meeting, which unfortunately continues to be problematic given current circumstances associated with COVID-19. If you have further questions, we again request you consider submitting them via letter or email at bcwrld@midco.net. Then, depending on the question or comment, we will contact you to provide an individual response.

If you wish to appear before the Board during our regular meeting, we respectfully request you notify us so we can reasonably accommodate your attendance.

Thank you to all who participated in this process either individually or through the Fox Island Homeowner's Association.

Respectfully,

A handwritten signature in blue ink that reads "James Landenberger".

James Landenberger, Manager

Enclosure

C: BCWRD Members
Kathleen Jones, Burleigh County Commissioner



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205

Bismarck, North Dakota 58503

www.bcwrdd.org

FOX ISLAND QUESTIONS AND RESPONSES - JULY 5, 2020

INTRODUCTION

The Burleigh County Water Resource District requested and received questions and comments regarding the Fox Island Flood Control Project. These were included in the board information packet for their June 10th meeting. Copies, as they were received, are enclosed with this document.

Thank you to all who participated in this process either individually or through the Fox Island Homeowner's Association. Each submittal was reviewed and considered, and we then consolidated the questions to respond to them directly and reduce duplication. Some answers were already contained in the previously provided project cost summary, so we have enclosed that document again for your reference. Some commentaries were received, and these are addressed to the extent possible in the responses to the various questions.

PROJECT FUNDING

As funding-related questions were a primary concern, we first want to address how the project was financed. In 2009 the BCWRD received assistance through the North Dakota State Water Commission (NDSWC) to complete a feasibility study, which was followed by the Fox Island Preliminary Engineering Report. The resulting Opinion of Probable Costs Memo (OPC) dated August 2016, considered local and potential state funding opportunities. The \$15,662 per residential lot figure, noted on **Page -2-** of the cost summary, was based on the preferred alternative. This included the Lincoln Township (a.k.a. Burleigh County Commission) grant and an anticipated cost share grant through the NDSWC. These project costs were shared during a Fox Island Homeowner's Association meeting and during a public informational meeting.

The Lincoln Township grant funding (\$946,456) was based on a commitment by the BCWRD to the Burleigh County Commission (a.k.a. Lincoln Township) to protect the 45 rural residential properties north of Larson Road and east of Tavis Road. These local funds were provided in lieu of Lincoln Township independently constructing a grade raise along this alignment to protect these properties. These lots were subsequently included in the Operations and Maintenance (O&M) District but are not assessed construction costs. A map of the construction assessment and the O&M district boundaries is attached.

The Township's contribution is the "local cost" to protect these 45 properties, which amounts to \$20,943.47 per rural residential lot. These taxpayer funds were non-indexed and will be reimbursed to the BCWRD over a ten-year period after the project is bonded, which will occur this fall. In context these funds are similar to the *local cost* paid via the special assessment district.

Prior to the voting on the assessment district, the North Dakota State Legislature allocated \$2.8 Million to the Fox Island Project. This direct grant of state taxpayer funds was intended to support flood protection efforts in Burleigh County. The Missouri River Correctional Center Flood Control Project also received a \$1.2 Million grant and was completed in 2017. These funds were routed through the NDSWC but were never part of their cost share policy. As such, like the Lincoln Township funds, they represented a fixed grant contribution that would not increase.

Based on the OPC and the allocated grant funding described above the BCWRD proceeded with the public hearing and vote. Given these fixed allocations, any additional costs above the voted costs are attributed to the special assessment district. This situation was noted during the public hearing and in a subsequent public informational meeting, the last one being on January 8, 2018. Since not everyone attended these meetings, we understand this message may not have reached all of those affected. In looking back we could have provided more updates on the construction costs, though that would not have changed the resulting expenses.

After the project vote was approved by an 79.8% to 20.2% margin, the BCWRD proceeded with final project design and implementation. This process was preempted by the landowner lawsuit and the project subsequently incurred various changes in cost documented in the May 13, 2020 cost summary. The projected *local cost* per residence of \$22,500 to \$23,500 represents a 72.7% contribution of state and local taxpayer funds. Without the legislative contribution, using the NDSWC policy, would have resulted in a *local cost* of \$32,965 to \$34,430 per lot. Therefore, the direct legislative funding allocation notably lowered the resulting assessments, though not to the degree expected at the time of voting.

QUESTIONS AND RESPONSES:

The following is a summary of the questions received and our responses. If you have additional questions, please send them to us and we will respond to you directly.

FOX ISLAND HOMEOWNER ASSOCIATION (FIHA) QUESTIONS:

The following questions and commentary regarding the Fox Island Flood Project were provided through the Fox Island Homeowner Association (FIHA). The FIHA noted these do not represent their position and were aggregated by them for easier reference. The FIHA received a fair number of questions, which were then combined and placed into the categories as noted below.

The BCWRD has considered these and provides the following responses.

OPERATIONS AND MAINTENANCE / DRAINAGE AND DEWATERING

We would like to have a clearer understanding regarding the action plan & triggers for pumping. We need to understand the who, what, when, where, etc. The purpose defined (what is being protecting and mitigated). The data collection defined (gage date, agency notification, weather forecasts, etc). Action plan for both types of events (ice jam, open water). Equipment plan & maintenance plan.

- ***The BCWRD is still developing the Operations and Maintenance (O&M) Plan. This plan will be integrated into the Burleigh County Flood Annex, which is part of the Burleigh County Emergency Management Program. Our intent is to seek an agreement with the Burleigh County Highway Department to conduct general O&M activities. This includes facilitating pumping operations when they need to occur. The 2019 groundwater flood event was used to gather information as to when septic systems are first impacted by high lake elevations and to establish a baseline as to when pumping should occur during surface flooding. Gate closures will be based on projected Missouri River gage elevations, with the gates closed in the winter to reduce ice jam backwater risks. The O&M Plan will be available this fall and can be shared with the Fox Island Homeowners Association and others on request.***

How are we assured that there is a fund available for a dewatering system if it is needed?

- ***The project will create a dedicated fund for O&M activities, which includes levee maintenance and future pumping during flood conditions. This dedicated account will initially be established in the amount of \$100,000. When these funds are depleted, the Burleigh County Water Resource District has the authority to assess for future O&M expenses. The expected life of these funds is a function of maintenance needs and future pumping, so it is undetermined. Based on the individual taxable valuations for the 105 properties within the assessment district the potential annual O&M collection is around \$36,000.***

How will they resolve this issue of overall drainage – especially regarding the standing water issue in the area between Far West Drive, Fontenelle Drive, and Gallatin Drive. The drainage issue needs to be fixed in this area. The last two summers 2018 and 2019 water sat on both lots of John and Shereen Erickson and Josh Hager for the entire summer.

- ***Internal drainage between private lots within the protection area is not part of the flood control project and will need to be addressed by the individual landowners. The Erickson drainage issue was evaluated independently, at the BCWRD's expense, as part of an obstruction complaint. No obstruction was identified, and the complaint was dismissed. Recommendations to address this drainage issue were provided in the memorandum prepared as part of the complaint review and provided to the parties.***

- *There may also be drainage options within the properties along the natural drainage paths or along the Township ROW. These are not project related issues, and the later will require coordination and approval with the Burleigh County Highway Department.*

POST CONSTRUCTION ISSUES

There were a number of questions regarding the grass seeding and lack of success/rocky soil etc.

- *The topsoil used on the public roadway side slopes and levee were those available on and within the project corridor to limit project expense. Any topsoil imported to the project occurred at the contractor's expense. Restoring the vegetation on the disturbed areas will take time is being monitored and could take several years. The project specifications governing compliance with establishing vegetation are being followed. Areas with limited germination are undergoing an over-seeding and watering process.*

Houston said the sprinklers will harm the integrity of the dike. Why are there sprinklers on top of the dike by Greg Larson's property?

- *There are two different areas where sprinkler systems have been questioned. The following provides a summary of each.*

For the situation with the Township Road ROW Sprinklers:

The sprinkler systems along the roadway grade raise are not allowed within the public ROW under Township policy and per the easement granted to the BCWRD. In addition, any such installations must be approved by the BCWRD. The grade raise levee consists of the existing roadway embankment along with a clay trench near the edge of ROW and a clay liner (seepage barrier) on the side slope. Our engineer has noted that installing sprinkler systems within this area could adversely affect the liner's integrity and function. Given these increased risks, the BCWRD has decided not to allow sprinklers within this ROW.

For the situation with the Earthen Levee Sprinklers:

The sprinkler systems in the earthen clay levee, are outside of the Township ROW, and located on private property. This levee was constructed entirely of selected imported clay material, and therefore, these sprinkler systems do not affect the integrity or function of this levee. These sprinklers were also part of the easement agreements, site restoration and were approved for installation as part of the project.

The black dirt used in front of the house on the inside and outside of the dike along Gallatin and Far West has garbage in it [a]long with lots of rock/cement pieces. The grass is barely growing and there is a significant amount of weeds growing.

- *This issue was brought to the attention of the Contractor and they are working to resolve the situation. These areas remain to be accepted and many are being reseeded.*

Is it possible to see the soil sample from Braun Tech for the fill used to fill the culvert in front of the Clausnitzer house.

- ***The soils information at this location was reviewed after a question regarding the location was presented to the Board Manager who holds the Fox Island portfolio. It was determined the culvert installation; materials used, roadway compaction testing and construction methods comply with the design specifications for the grade raise/levee.***

COSTS RELATED TO LAWSUIT

Is there any discussion regarding the cost overages caused by the ridiculous lawsuit we encountered? According to the report by the Burleigh County Water Resource district, this foolish, failed lawsuit resulted in nearly half the cost increases, \$10,000 a lot. Is BCWRD discussing a lawsuit to recoup these costs against such a frivolous lawsuit?

- ***The BCWRD has referred this question to legal counsel.***

Why is the whole island getting assessed for the increased amount due to the action caused by Clausnitzer due to the outlet that was deemed an illegal structure?

- ***This situation was addressed through the BCWRD as a drainage complaint related to the removal of an obstruction to a natural watercourse. The expenses associated with this administrative action and securing compliance were paid by the BCWRD and not charged to the project. The result was a negotiated settlement and operations agreement, with the increased “design, permitting and construction costs” assigned to the project.***

Can we do something about the landowners who sued? Their concerns were nonsense in the first place. They thought the dike would be too high and the slope of the land would be too steep. Both were clearly not true. But instead of being reasonable neighbors they sued, delayed the project for years and now it's costing us \$10,000?

- ***The BCWRD has referred this question to legal counsel.***

Why is the entire island being assessed the increased cost of construction management services that was only needed because of the 26 landowner's lawsuit?

- ***Construction management services are part of any project and the costs are assessed. The increase cost in services include addressing issues for all properties along the project alignment and includes those who were not part of the lawsuit.***

The cost overages were caused by a small minority of landowners and should be paid by these landowners and not assessed to the entire island. Why are they not paying for this additional cost since it was due to their actions that caused this increase due to the 3-year delay of the project and the inflation and increased bids caused by this delay?

- *The assessment district and cost distribution (per residential lot) were determined by the BCWRD when the project was created. This was based on a uniform distribution of benefits to rural residential properties within the protection area. This did not include assessing those properties located North of Larson Road and East of Tavis Road (see introduction) or outside the protection area. Only those lots within the Construction Assessment area are charged for the increased construction costs.*

OTHER COST QUESTIONS

Is it possible to see a total itemized engineering bill for the project? What was the total cost of landscaping for the 5 houses by the river?

- *The final cost for engineering services remains to be determined but is projected at around 29.6% of the total construction cost, (geotechnical and landscape architectural services are not included).*
- *As for the residential landscaping on the river lots, this work was defined as part of the negotiated permanent easements to address direct impacts to their respective properties. Therefore, these costs are included in the assessments. This includes restoring their yards, tree replacement, sprinkler systems and associated structural features that were impacted. Please refer to page -8- of the project summary for the costs associated with this reach. The landscape mitigation costs for the earthen levee project reach, not associated with the floodwall and its related impacts, is around \$226,540.*

Why were there 11 acres that are not included in the assessment?

- *The BCWRD, after reviewing this property determined it was part of a family trust and designated as a natural area that would not allow it to be developed. Subsequently, the project was deemed not to provide a benefit to this parcel, so it was not assessed, but it remains part of the assessment district. Were this property ever to be developed, the BCWRD has the authority to reassign project costs to these properties, which would reduce the remaining costs to other properties within the district. There are other undevelopable parcels within the assessment district that were also not assessed.*

There is concern over a \$80,000 dollar bricked veneer wall for the dike. Was the brick veneer necessary in this project? How much of the veneer is included in each of our assessments?

- *The close proximity of the Missouri River floodway to this residence necessitated the construction of a vertical wall to stay out of the regulatory floodway and provide an adequate levee width for flood protection and O&M access. Several alternatives were evaluated including a concrete retaining wall and sheet piling, with the sheet pile wall being the least cost. The sheet pile material was then faced with a brick veneer, as opposed to an open rusted steel wall, which was unacceptable to the homeowner. Avoiding this floodwall was impractical given the building's location.*

Why is the contractor not being held to the agreed upon costs/bid we voted on?

- *This project was placed out on competitive public bids after the final design was completed, and the lowest bid was accepted for construction. This bidding process occurred two years after the initial costs were established and voted on. The voted costs were not a bid, but an opinion of probable cost based on known conditions and available cost share funding at that time. The history regarding the changes in costs are noted in our introduction and cost summary document.*

NON – FEMA DIKE

Why did they proceed with a non-FEMA approved plan?

- *The Burleigh County 20 Foot Flood Plan design is based on the actual recorded 2011 flood elevations and provides 0.7 foot of freeboard. This freeboard does not comply with the FEMA accreditation requirements. To achieve certification would require the levee and grade raise to be raised more than two feet along with other flood control facilities constructed by the City of Bismarck and Burleigh County. Subsequently, the cost to achieve an accredited project would not be economically feasible. The City of Bismarck has considered including this project into their Community Rating System (CRS) program, which could allow the City to qualify for reduced flood insurance premiums.*

Subsequently, while flood protection is provided, flood insurance is still required unless the individual property has been or is removed from the floodplain through a Letter of Map Revision (LOMR). There are options for the City of Bismarck to work with FEMA and future mapping to reduce insurance costs through their participation in the CRS program. The City of Bismarck is currently a "Class 8" CRS community which provides for a 10% discount within the Special Flood Hazard Area (SFHA). The Fox Island residences qualify for this reduction as they are within the City's extraterritorial jurisdiction.

ADDITIONAL COMMENTS FROM EMAILS RECEIVED IN RESPONSE TO THE FHIA SUMMARY

The BCWRD received several letters and emails posing questions and commentary. We have elected not to respond directly to commentary but hope our responses to your questions helps to address these issues.

The northern landowners along Larson Road; why was this approved at a cost of \$303,210? And why was \$104,613 spent on trees and other lot improvements? It seems the Larson Road would have served as a better(cheaper?) levee alternative.

- ***The decision to proceed with the northern route is documented in the cost summary document on page 4. Tree replacement was part of landowner agreements to secure permanent easements on the properties directly impacted by levee construction. Tree replacement was completed on a 2:1 basis, in most cases. No tree mitigation was required on the 11-acre non-assessed parcel. The other improvements were the restoration or offsetting of direct impacts to their properties.***

The ROW lawsuit, were inflation costs sought from the plaintiffs, due to the frivolous lawsuit? Was the Burleigh County Sheriff involved related to vandalism damages those property owners did during construction? Was consideration given to any action related to the \$49,028 incurred due to those landowner issues/concerns during construction?

- ***Inflation costs were unknown during the lawsuit and were not a recoverable cost from the plaintiffs.***
- ***The Burleigh County Sheriff was notified immediately after the vandalism occurred. The complaint was investigated by the department and the construction site monitored for several weeks attempting to identify the perpetrator(s). In the end no charges were filed. If someone has information related to this illegal activity it would be appreciated.***
- ***Costs associated with addressing landowner issues are part of any construction project. In this project, however, these issues have been excessive for various reasons. Therefore, they were recorded so that these costs are documented. These expenses are not recoverable from these landowners and are chargeable to the project.***

Why didn't the project communicate more with the property owners during construction? Providing regular updates, etc. I had one contact from the project regarding the pumping easement on my property. That was to get the easement!

- ***The Contractor had an individual specifically assigned who was available to be contacted with questions and issues. The Contractor was responsible for project communications to the affected residents and weekly updates were provided related to construction activities and access, though these were focused on the construction corridor. Other locations and residents were not required to be notified by the Contractor. Houston Engineering also had a Resident Project Representative (RPR) on site during construction to respond to issues as they arose. Houston Engineering worked to secure the pumping easements as this was a separate project feature.***

- *Later when the pumping operations were implemented an expanded email list was created to include as many others on Fox Island as possible, where email addresses were available. This list will be used and updated going forward related to O&M activities.*

Failure to respond to phone calls and emails were common! Also, representatives failed to appear at the Fox Island annual meeting this year. At the May 2020 meeting the Water Resource District did not post its “Agenda Book” until after the meeting, so anyone watching would have no idea of the detail regarding the project that was discussed, and it was discussed in only a general way at that meeting!

- *We are not certain which phone calls and emails you are referring to, as our engineer’s contact records do not show this to be accurate. There may have been times when the response was delayed and not immediate. We do not have records from the contractor on such contacts.*
- *The Board was requested to attend the Fox Island Homeowners Association 2019 Annual Meeting, and they have regularly attended in the past. Unfortunately, neither the Board Member representatives nor Engineering representatives were available to attend the May 2020 meeting. The FIHA representatives were notified that we were unavailable to attend and updated on project status.*
- *The BCWRD agenda is posted; however, the agenda books are not posted until after the meeting and the minutes are approved, which has been our practice for many years. This is a similar process to that used by the Burleigh County Commission.*

How many partials are being accessed at this total cost? Have any properties initially listed in the assessment been removed and are not being required to pay the cost proposed in the May 14, 2020 letter? If so, why?

- *The number of parcels in the assessment district was reduced by one after the protest hearing was held so now stands at 60. The O&M district contains 105 rural residential properties. The final certification of lots and special assessments will occur this fall.*

The letter states there will be additional costs to this project? Why, and for how much? What is the itemized detail?

- *The final cost is provided in a range as not all expenses have been finalized and construction is not completed. There are change orders and final quantities that need to be determined to close out the project. Administrative costs to complete the construction record drawings, bonding and assessment process also need to be completed. These were budgeted in the projected costs range.*

It is stated in the letter there have been multiple redesigns since the project started and the cost continually escalated...why?

- *These changes are outlined in the cost summary document. The design changes occurring after bids were opened are noted on page 7 of that document, which reflect a project savings in the amount of \$301,347.68.*

How many dollars has the Federal, State, and County government contributed to this project currently?

- *See page 2 of the summary document, which notes a total of \$3,766,356 in local and state taxpayer funds, representing 72.7% of the projected total project cost.*

Is one of the properties owned by Diane and Greg Larson **registered** with the State of ND as a Natural Habitat? If so, is it excluded from any assessment costs? If so, Why?

- *The Larson's own one residential property within the assessment district and they do not own any properties excluded from the district.*

In observation over the last 4 years it has become apparent that a select few properties have benefited greatly from this project. Items such as new decks, new landscape walls, trees, fill dirt, and grass seeding were completed for these properties which were not in place before. Why does every assessed lot have to pay for their property improvements?

- *These restorations were necessary to either secure the permanent easements through these private properties or required to offset impacts (i.e., damages) associated with the levee or floodwall construction. Any impacted private property features were removed and then replaced during construction to restore these properties to their original or new condition.*

Burleigh County Water Resource District Board Member, Greg Larson, stated in a news interview with Andrew Horn of KFYR TV Bismarck in the Fall of 2019, that ALL of South Bismarck will benefit from this project. If ALL are to benefit, will additional properties be accessed, and will this lower the cost of our assessment?

- *This relates to the Burleigh County 20-Foot Flood Plan, which includes flood control project improvements previously implemented by the City of Bismarck on River Road and Mills Avenue as well as Burleigh County's pump station on Tavis Road. These flood control features provide protection to the Fox Island area as well and were paid for by a City Special Assessment District and County funds at no cost to the Fox Island properties. The Fox Island project closed the flood protection gap between these projects and is funded with no assessments to City or other properties.*

How could a project of this magnitude be so grossly underestimated?

- ***The increases and changes are provided in the cost summary document.***

Were all parts of this project bid out? If so, we would like to see an itemized statement of who the contractors were/are, what they did, and what their charges amounted to. All of this should be and needs to be public record.

- ***The project was competitively bid, and Northern Improvement was the low bidder. Bid tabs are available as are the changes to their contract during construction, which are documented.***

Regarding the berm/dike built at the end of Larson Road circling a few houses along the river, who put up the No Trespassing signs? Why is a resident of the island, or any citizen, not allowed to walk or ride a bike on the berm/dike?

- ***The BCWRD secured easements along the earthen levee corridor, however these lands were not purchased, are not public ownership and remain “private property”. The No Trespassing Signs were installed to protect these private properties and prevent any unauthorized use or traffic on the levee. This levee is not open to public access or use.***

We received notice the South Central Regional Water District is holding a face to face meeting on June 16 at 7:00 p.m. We would expect BCWRD and the Burleigh County Commission show respect to the landowners, and hold a face to face meeting allowing all those who choose to participate to attend and discuss the contents of the letter and the questions being submitted.

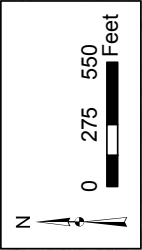
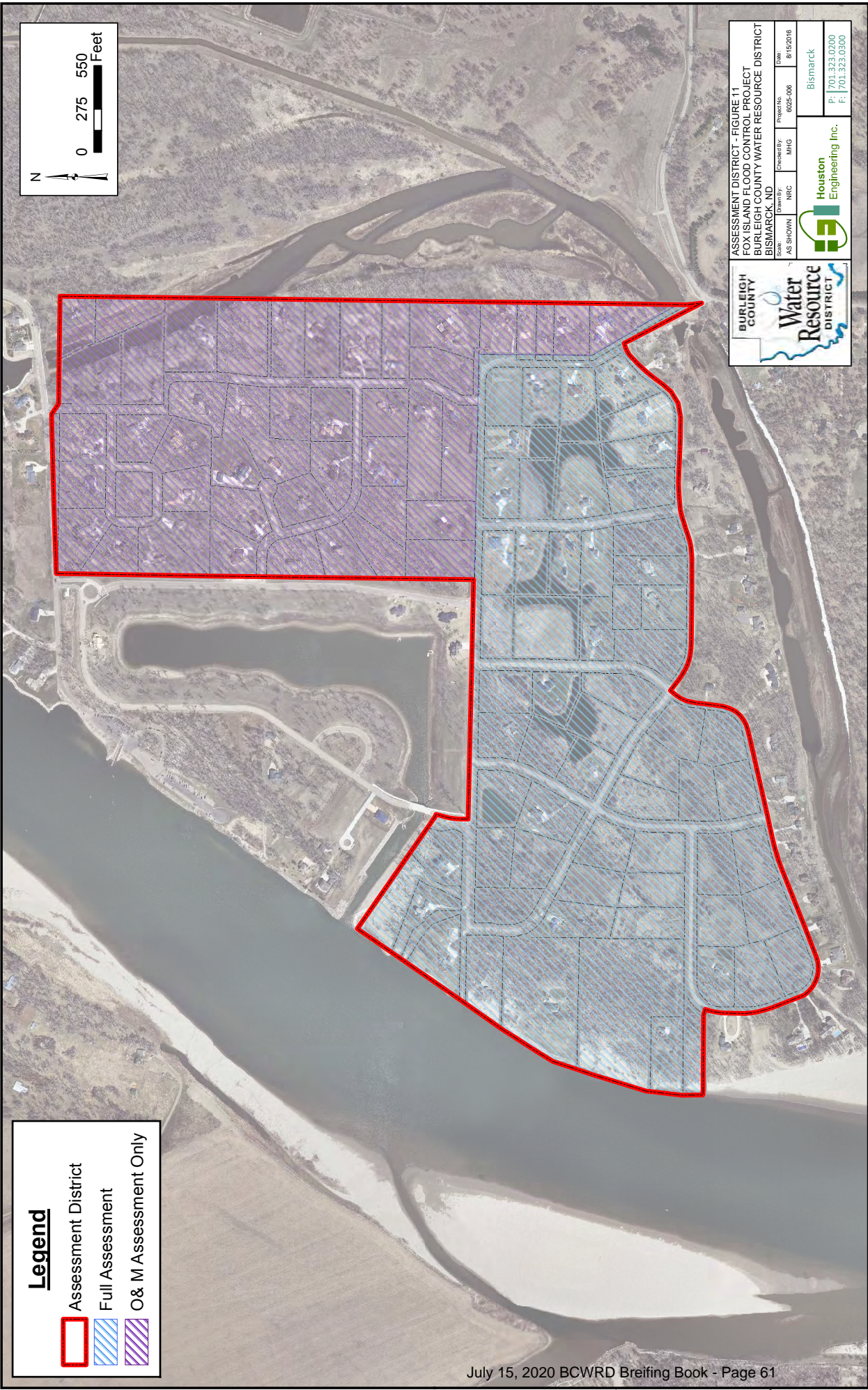
- ***Due to COVID-19 the BCWRD was not in position to hold a public informational meeting at the time the request for questions was distributed. Therefore, the elected to gather the questions and respond to them via this Q/A process. It is important to understand large meetings have risks associated with COVID-19, and we are not interested in creating any unnecessary public health risks.***

OTHER GENERAL QUESTIONS RESPONDED TO:

The BCWRD received several inquiries regarding individual properties and their assessments. Most of these properties were located within the O&M Assessment area, though some were not, so a direct response was provided to these individuals. One request was a potential buyer for an undeveloped lot and another for a residence that was currently for sale. In this case the individuals were informed of the projected range in special assessment cost.

GROUNDWATER ISSUES:

The 2019 groundwater removal was conducted after it was noted that several residents were having issues with their septic systems. It was determined that water levels within the lake were higher than those in the Missouri River. It was also determined that groundwater elevations (based on measured lake elevations) were higher than those documented during the 2011 flood event, which was near elevation 1629 (NAVD88). Installing the pump system to remove these waters required a discharge permit from the North Dakota Division of Water Quality, and coordination with landowners and the Burleigh County Highway Department. Daily monitoring was conducted to determine its effect and the lake level response to pumping. The primary removal costs included Northern Improvement for \$27,632.50 and Houston Engineering at \$10,495.92. There are additional site restoration costs at the Glasser/Smith and Clausnitzer residences that are not included in these figures, as this work has yet to be invoiced. The Burleigh County Highway Department was also pumping at the Whispering Bay removal location, which was not charged to the project, but is part of the O&M Fox Island floodwater removal system.



Legend

- Assessment District
- Full Assessment
- O & M Assessment Only

BURLINGHAM COUNTY
Water Resource DISTRICT

ASSESSMENT DISTRICT - FIGURE 11
FOX ISLAND FLOOD CONTROL PROJECT
BURLINGHAM COUNTY WATER RESOURCE DISTRICT
BISMARCK, ND

Scale	AS SHOWN	County	NRG	Contract By	MRG	Project No.	6025-006	Date	8/15/2018
Bismarck									
P: 701.323.0300									
F: 701.323.0300									

Fox Island Flood Mitigation Project

Below are questions regarding the completion of the Fox Island Flood Project. There are not representational of the board but merely am aggregated for easy reference. As we received a fair number of questions, which have been combined and placed into categories to shorten the document.

Operations and Maintenance / Drainage and dewatering

- We would like to have a clearer understanding regarding the action plan & triggers for pumping. We need to understand the who, what, when, where, etc. The purpose defined (what is being protecting and mitigated). The data collection defined (gage date, agency notification, weather forecasts, etc). Action plan for both types of events (ice jam, open water). Equipment plan & maintenance plan.
- How are we assured that there is a fund available for a dewatering system if it is needed?
- How will they resolve this issue of overall drainage – especially regarding the standing water issue in the area between Far West Drive, Fontenelle Drive, and Gallatin Drive. The drainage issue needs to be fixed in this area. The last two summers 2018 and 2019 water sat on both lots of John and Shereen Erickson and Josh Hager for the entire summer.

Post Construction Issues

- There were a number of questions regarding the grass seeding and lack of success / rocky soil etc.
- Houston said the sprinklers will harm the integrity of the dike. Why are there sprinklers on top of the dike by Greg Larson's property?
- The black dirt used in front of the house on the inside and outside of the dike along Gallatin and Farwest has garbage in it long with lots of rock/cement pieces. The grass is barely growing and there is a significant amount of weeds growing.
- Is it possible to see the soil sample from Braun Tech for the fill used to fill the culvert in front of the Clausnitzer house.

Costs Related to Lawsuit

- Is there any discussion regarding the cost overages caused by the ridiculous lawsuit we encountered? According to the report by the Burleigh County Water Resource district, this foolish, failed lawsuit resulted in nearly half the cost increases, \$10,000 a lot. Is BCWRD discussing a lawsuit to recoup these costs against such a frivolous lawsuit?
- Why is the whole island getting assessed for the increased amount due to the action caused by Clausnitzer due to the outlet that was deemed an illegal structure?
- Can we do something about the landowners who sued? Their concerns were nonsense in the first place. They thought the dike would be too high and the slope of the land would be too steep. Both were clearly not true. But instead of being reasonable neighbors they sued, delayed the project for years and now it's costing us \$10,000?
- Why is the entire island being assessed the increased cost of construction management services that was only needed because of the 26 landowners lawsuit?
- The cost overages were caused by a small minority of landowners and should be paid by these landowners and not assessed to the entire island. Why are they not paying for this additional

cost since it was due to their actions that caused this increase due to the 3- year delay of the project and the inflation and increased bids caused by this delay?

Other Cost Questions

- Is it possible to see a total itemized engineering bill for the project? What was the total cost of landscaping for the 5 houses by the river?
- Why were there 11 acres that are not included in the assessment?
- There is concern over a \$80,000 dollar bricked veneer wall for the dike. Was the brick veneer necessary in this project? How much of the veneer is included in each of our assessments?
- Why is the contractor not being held to the agreed upon costs/bid we voted on?

Non – FEMA dike

- Why did they proceed with a non-FEMA approved plan?

From: Robert Reis

1707 Larson Rd

Bismarck, ND 58504

To: Burleigh County Water Resource District:

Subject: Response to the Fox Island Chronology and Cost Summary letter dated May 13, 2020

After the ice jam flood of 2009 and the high water flood of 2011, both of which were aggravated by the management of the COE, the desire to limit any future similar occurrences was obvious to property owners on Fox Island.

Early meetings proposing the Fox Island flood control project were well attended by property owners who were mostly in favor of such a project until many of those same property owners feared the loss of privacy and visual beauty of their property would be diminished by the initial proposal of the dike in their back yard. This was the early beginning of what should have been recognized by the BCWRD as a potential problem.

The comment in the Board's letter suggesting that a cost of \$15,662 per lot was discussed and agreed to by property owners is absurd. To my knowledge there was never a meeting involving the members of the assessment district during which a figure of a \$15000 was discussed. After all that amount in itself would cover a lot of flood damage or pay for insurance premiums.

The only benchmark value that was ever discussed at any meeting that I ever attended was in the \$3500 to \$5000 range per lot and a value (\$3790) later mentioned in your letter. A value approximately equal to the inconvenience costs of the two high water events in 2009 and 2011.

Given that the funding allocations were \$700,000 over the estimated costs of the project it was an easy decision to agree to the project. The question really is or should be how the project costs grew to such an enormous amount without someone taking notice and raising the alarm. The total cost for the project grew to the point there is no equitable value to the properties in the assessment district in my opinion. It is as if the Project engineer and BCWRD had unlimited access to the bank accounts of 60 property owners without any fiscal responsibility to them. The closest thing to a legal scam I can imagine. The only beneficiaries of the escalating costs were the contractor and the engineering firm in charge of the project. It would be interesting to see how their profits benefited from all the change orders.

Even considering the cost for the delay initiated by our neighbors the assessment would only have doubled. It is curious that the BCWRD protected themselves from any legal costs associated with the lawsuit but didn't demonstrate any fiscal responsibility to the assessment district.

The bottom line in this entire project is the assessment district homeowners didn't get the product they thought they were getting for their money nor the fiscal representation from the BCWRD they were entitled to.

From: bcwrd@midco.net
To: [Greg Larson](#); [James Landenberger](#); [Michael Gunsch](#)
Subject: FW: Fox Island Flood control assessments
Date: Wednesday, June 3, 2020 8:41:51 AM

[External Email]

See below:

From: Steve & Veronica Moen <vsmoen@gmail.com>
Sent: Tuesday, June 2, 2020 10:54 PM
To: bcwrd@midco.net
Subject: Fox Island Flood control assessments

My name is Steve Moen, 3201 Tavis Rd., parcel numbers 38-138-80-60-01-020 and 38-138-80-60-01-010 (unbuildable). I received your letter dated May 14, 2020 regarding the Fox Island flood control project and would like clarification on my assessment. My wife and I purchased this property in June of 2017. We were aware of the flood of 2011 and how it affected our property and of the raising of Tavis Rd after that event. We were not aware of this flood control project at the time we purchased the property and obviously the previous owner received the letter to landowners dated Aug 17, 2016 and we did not, but found about it in 2018 and the controversy surrounding it by some of the landowners. I have looked at the Fox Island Project Postings on the BCWRD website. As far as I can tell from the website our responsibility will be for the O&M part of the project which is now projected to be approx. \$1300.

Please respond so that i know I am correct in that.

Thank you,
Steve Moen

From: bcwrd@midco.net
To: [James Landenberger](#); [Michael Gunsch](#); [Greg Larson](#)
Subject: FW: BCWRD Contact Us Form
Date: Tuesday, June 2, 2020 3:09:52 PM

[External Email]

Complaint through website regarding Fox Island letter.

From: owensgarage.llc@gmail.com <owensgarage.llc@gmail.com>
Sent: Tuesday, June 2, 2020 2:49 PM
To: bcwrd@midco.net
Subject: BCWRD Contact Us Form

First Name Dave

Last Name Owens

Address 3042 Deer Lodge Dr

City Bismarck

State North Dakota

Zip Code 58504

Email owensgarage.llc@gmail.com

Fox Island Project Public Comments:

Comments Residents of Fox Island voted to move forward with a \$3.92 million dollar project. They did not vote to move forward with a \$4.94 million dollar project which was a 26% increase from what was voted on. The Assessment cost voted on was \$3,800 per lot not the 600% higher figure noted in the letter!!!!!!!

To: Burleigh County Water Resource District and Kathleen Jones, Burleigh County Commissioner

From: John and Ruth Ulness

Date: June 3, 2020

RE: Fox Island Flood Control Special Assessments

We received a letter dated May 14, 2020 regarding special assessments on our property 3125 Deer Lodge Drive. **We are submitting this letter with a list of questions we need answered regarding this project and affiliated costs. Consider this letter to be a formal complaint!**

Projection costs for this project we received on August 17, 2016 showed 61 parcels to be assessed equal amounts. These amounts were \$2846.93 for the physical project, and an additional \$943.40 for operation and maintenance.

The recent letter received from Burleigh County Water Resource District dated May 14, 2020 amended these costs to between \$22,500 to \$23,500 for the physical project per lot, and an operation and maintenance cost of \$1300 per lot. This totals to \$24,300 per assessed lot.

This is an override of \$20,510 per assessed lot from the initial letter from August 2016. This cost is over a 600% increase.

Questions to be addressed and answered:

1. How many partials are being accessed at this total cost? Have any properties initially listed in the assessment been removed and are not being required to pay the cost proposed in the May 14, 2020 letter? If so, why?
2. The letter states there will be additional costs to this project? Why, and for how much? What is the itemized detail?
3. It is stated in the letter there have been multiple redesigns since the project started and the cost continually escalated...why?
4. How many dollars has the Federal, State, and County government contributed to this project currently?
5. Is one of the properties owned by Diane and Greg Larson **registered** with the State of ND as a Natural Habitat? If so, is it excluded from any assessment costs? If so, Why?
6. In observation over the last 4 years it has become apparent that a select few properties have benefited greatly from this project. Items such as new decks, new landscape walls, trees, fill dirt, and grass seeding were completed for these properties which were not in place before. Why does every assessed lot have to pay for their property improvements?

7. Burleigh County Water Resource District Board Member, Greg Larson, stated in a news interview with Andrew Horn of KFYYR TV Bismarck in the Fall of 2019, that ALL of South Bismarck will benefit from this project. If ALL are to benefit, will additional properties be accessed, and will this lower the cost of our assessment?
8. How could a project of this magnitude be so grossly underestimated?
9. Were all parts of this project bid out? If so, we would like to see an itemized statement of who the contractors were/are, what they did, and what their charges amounted to. All of this should be and needs to be public record.
10. Regarding the berm/dike built at the end of Larson Road circling a few houses along the river, who put up the No Trespassing signs? Why is a resident of the island, or any citizen, not allowed to walk or ride a bike on the berm/dike?
11. We received notice the South Central Regional Water District is holding a face to face meeting on June 16 at 7:00 p.m. We would expect BCWRD and the Burleigh County Commission show respect to the landowners, and hold a face to face meeting allowing all those who choose to participate to attend and discuss the contents of the letter and the questions being submitted.

From: bcwrd@midco.net
To: [James Landenberger](#); [Michael Gunsch](#); [Greg Larson](#)
Subject: FW: regarding letter received 05/14/2020 re Fox Island Control Special Assessments
Date: Tuesday, June 2, 2020 4:33:07 PM

[External Email]

A second letter received today:

From: dwagner@wagnerfinancialservices.com <dwagner@wagnerfinancialservices.com>
Sent: Tuesday, June 2, 2020 4:02 PM
To: bcwrd@midco.net
Subject: regarding letter received 05/14/2020 re Fox Island Control Special Assessments

I just got around to read today the lengthy letter you sent on May 14th, 2020 and that you needed to hear from us by June 10th. Since my wife and I are leaving for vacation tomorrow morning for a week, this did not allow me very much time to say everything I wish to say. But, with that being said, I have a copy of the letter you sent out on August 17th, 2016 stating the estimated cost per lot would be \$3790.33. I understand that costs have went up along with lawsuit costs (which I think should be paid for by the ones that brought the lawsuit against us) but seeing it go from \$3790 to over \$24,000 plus with an open end of more costs does not pass the smell test with me. That is almost a 600% increase from what you said it would be in 2016. I realize the Corona virus issues right now, but there "needs" to be a special meeting IN PERSON with you and all the residents affected even if it has to be in a month. There is no reason we cannot have this open forum. I would also like to see an "itemized" statement of ALL costs to whomever the checks got sent to. Example, \$40,000 to pump water for a couple of weeks, that seems insane.

Like I said, I am trying to get out of the office so I can leave early tomorrow morning so I don't have enough time to put all my thoughts into a e-mail. But, if you do not have an open forum meeting, you are going to have some issues and some very unhappy Fox Island residents because I have talked to quite a few of them. No one likes facing controversy but I suggest you have this open forum as soon as possible to clear the air and so it can be put to bed in a man to man agreeable fashion.

Donavon D. Wagner
Registered Representative
Wagner Financial Services
711 Riverwood Dr. Suite #3
Bismarck, ND 58504
Phone: 701-222-8504
Fax: 701-323-5042

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From: bcwrd@midco.net
To: [Greg Larson](#); [James Landenberger](#); [Michael Gunsch](#)
Subject: FW: Fox Island Flood Control Special Assessments
Date: Friday, June 5, 2020 4:29:21 PM

[External Email]

-----Original Message-----

From: Gregory Peterson <gspete@me.com>
Sent: Friday, June 5, 2020 3:43 PM
To: bcwrd@midco.net
Subject: Fox Island Flood Control Special Assessments

Dear BCWRD,

Thanks for the opportunity to provide my input. I'd like your consideration of decreasing my assessment.

I'll be brief, as much of my concerns have been presumably addressed ad nauseam in prior meetings and litigation. As former Fox Island homeowner, former owner of one Fox Island lot, and current owner of 2 Fox Island lots; the adverse effects of this project have fallen disproportionately on me.

In life and public projects, there are understandably winners and losers. I hope that you can appreciate your ~\$50,000 proposed assessment on my 2 lots is unfair based on:

1. While others may benefit greatly, the project results in no significant increase in the value of my property. The only benefit to my lots is better road access in the event of another 500 year event. The project results in no improvement in FEMA flood designation, flood insurance rate, mortgage risk, or future building costs. Any cost/benefit analysis of the project factoring in the risk of another 500 year event would show that many are paying for the limited benefit of a well connected few.
2. In the planning process, this project was pushed through vigorously by those with much to gain and nothing to lose, at a time when post-flood emotions and fears were high. It was billed as basically a free major enhancement that must be done, largely because of money from the legislature, resulting in minimal assessments.
3. The delays and cost overruns were largely caused by purposeful under-estimates of cost and by the concerted effort of the vested parties to eliminate/marginalize the input of project losers. Plans were well advanced before the project "losers" were made aware. Property owners outside the "dike" were the most effected, but were not allowed formal input because they were to be excluded from the assessment.
4. My 2 lots costing about \$60k are assessed at about \$50k, while those living in homes at most risk for future flooding, costing many hundreds of thousand dollars, are paying half that.

The BCWRB and well-connected project supporters have prevailed in litigation; however to paraphrase Mark Twain, it may be legal, but it ain't right. Thank you for your consideration.

Respectfully submitted,
Greg Peterson=

From: [Jim Smith](#)
To: [Michael Gunsch](#); bcwrd@midco.net
Subject: Fox Island Special Assessment District
Date: Wednesday, June 3, 2020 7:17:37 PM

[External Email]

Concerns and questions:

The project cost \$4.9 million, 26% over the original amount voted on of \$3.9 million, with all of the additional costs to be assessed to the 60 lots!

It seems several decisions were made without informing those that will pay for the project including:

Re the northern landowners along Larson Road; why was this approved at a cost of \$303,210? And why was \$104,613 spent on trees and other lot improvements? It seems the Larson Road would have served as a better (cheaper?) levee alternative.

Re the ROW lawsuit, were inflation costs sought from the plaintiffs, due to the frivolous lawsuit? Was the Burleigh County Sheriff involved related to vandalism damages those property owners did during construction? Was consideration given to any action related to the \$49,028 incurred due to those landowner issues/concerns during construction?

Why didn't the project communicate more with the property owners during construction? Providing regular updates, etc. I had one contact from the project regarding the pumping easement on my property. That was to get the easement!

Failure to respond to phone calls and emails were common! Also representatives failed to appear at the Fox Island annual meeting this year. At the May 2020 meeting the Water Resource District did not post its "Agenda Book" until after the meeting, so anyone watching would have no idea of the detail regarding the project that was discussed and it was discussed in only a general way at that meeting!

Are all lots assessed equally?

How will the pumping authority be managed? Who will decide when to pump? Shouldn't those bearing the cost be able to initiate the process? And shouldn't they decide if floodwater pumping is worth the cost of \$36,000 incurred last fall?

I understand other property owners have sent questions through the Fox Island homeowners association, I support those questions being answered as well.

Jim Smith
Sent from my iPad

On May 22, 2020, at 11:15 AM, Michael Gunsch <mgunsch@houstoneng.com> wrote:

Good Morning:

On May 14, 2020 the Burleigh County Water Resource District (BCWRD) mailed all property owners within the Fox Island Flood Control Special Assessment District a letter

From: bcwrd@midco.net
To: [Greg Larson](#); [James Landenberger](#); [Michael Gunsch](#)
Subject: FW: Fox Island Flood Control Special Assessments
Date: Friday, June 5, 2020 4:29:21 PM

[External Email]

-----Original Message-----

From: Gregory Peterson <gspete@me.com>
Sent: Friday, June 5, 2020 3:43 PM
To: bcwrd@midco.net
Subject: Fox Island Flood Control Special Assessments

Dear BCWRD,

Thanks for the opportunity to provide my input. I'd like your consideration of decreasing my assessment.

I'll be brief, as much of my concerns have been presumably addressed ad nauseam in prior meetings and litigation. As former Fox Island homeowner, former owner of one Fox Island lot, and current owner of 2 Fox Island lots; the adverse effects of this project have fallen disproportionately on me.

In life and public projects, there are understandably winners and losers. I hope that you can appreciate your ~\$50,000 proposed assessment on my 2 lots is unfair based on:

1. While others may benefit greatly, the project results in no significant increase in the value of my property. The only benefit to my lots is better road access in the event of another 500 year event. The project results in no improvement in FEMA flood designation, flood insurance rate, mortgage risk, or future building costs. Any cost/benefit analysis of the project factoring in the risk of another 500 year event would show that many are paying for the limited benefit of a well connected few.
2. In the planning process, this project was pushed through vigorously by those with much to gain and nothing to lose, at a time when post-flood emotions and fears were high. It was billed as basically a free major enhancement that must be done, largely because of money from the legislature, resulting in minimal assessments.
3. The delays and cost overruns were largely caused by purposeful under-estimates of cost and by the concerted effort of the vested parties to eliminate/marginalize the input of project losers. Plans were well advanced before the project "losers" were made aware. Property owners outside the "dike" were the most effected, but were not allowed formal input because they were to be excluded from the assessment.
4. My 2 lots costing about \$60k are assessed at about \$50k, while those living in homes at most risk for future flooding, costing many hundreds of thousand dollars, are paying half that.

The BCWRB and well-connected project supporters have prevailed in litigation; however to paraphrase Mark Twain, it may be legal, but it ain't right. Thank you for your consideration.

Respectfully submitted,
Greg Peterson=



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503
www.bcwrld.org

May 14, 2020

Fox Island Special Assessment District Residents

Bismarck, ND

Re: Fox Island Flood Control Special Assessments

Dear Resident:

The Burleigh County Water Resource District (BCWRD) has been committed to implementing Fox Island flood protection for over 10 years. The enclosed *Fox Island Chronology and Cost Summary* outlines the development process, funding, as well as costs and how they have changed since 2009. As of today, the projected assessments per lot is anticipated to range between \$22,500 to \$23,500 for construction and around \$1,300 for the Operation and Maintenance (O&M) assessment. Based on the fixed contributions, 72.7% of the project costs were paid via the North Dakota State Water Commission, Lincoln Township and legislative appropriation.

On May 13th the Board voted to assess these costs over a 20-year period and to proceed with selling bonds to cover project costs. The bond sale will occur after final construction costs are known, which is anticipated to occur in August. In addition, the Board voted to include the 2019 fall floodwater pumping costs in the O&M assessment to assure the intended \$100,000 account balance is established. The interest rates and actual annual assessments remain to be determined. The BCWRD will certify the final assessments this fall.

Upon review of the attached if you have any questions we request you submit them to us via letter or email at bcwrld@midco.net. The Board will receive questions until June 1st and provide responses at their June 10th meeting, along with a separate mailing. This process is in lieu of holding an informational meeting, which unfortunately is problematic given current circumstances.

Respectfully,

A handwritten signature in blue ink that reads "James Landenberger".

James Landenberger, Manager

Enclosure

C: BCWRD Members
Kathleen Jones, Burleigh County Commissioner



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503

www.bcwrld.org

Fox Island Chronology and Cost Summary

May 13, 2020

This summary was prepared by the Burleigh County Water Resource District (BCWRD) to document the Fox Island Flood Control Project's chronology and to describe the changes that have occurred in the project costs since its inception.

The BCWRD was petitioned by Fox Island residents to develop and implement flood protection for their properties after experiencing the 2009 Missouri River ice jam flood event. A draft feasibility study was then completed with funding assistance from the North Dakota State Water Commission. Prior to the study's completion, the project approach took a dramatic turn due to the Historic 2011 Missouri River flood. The result was Burleigh County creating *its 20-foot Flood Protection Plan*. The BCWRD, following the County Commission's guidelines sought to implement that plan to provide protection to as many properties as practical. This included alternative evaluations to protect properties on Fox Island. Ultimately this process required decisions, after receiving landowner petitions, that excluded portions of Fox Island as well as areas north of Mills Avenue from the project protection area.

As the project unfolded through the alternative evaluations, preliminary design, final design and construction the investment and costs have increased, which is not uncommon. The primary factors in the local cost escalation are related to the development timeline, lawsuits, final design requirements, changes during construction and the fixed cost contributions by the North Dakota State Legislature and Lincoln Township. It has been noted numerous times since these fixed contributions were approved, that any cost increases would impact the special assessments.

The following is a chronology of key milestones, along with limited commentary:

Date	Item	Comment
March 2009	Missouri River Ice Jam	>\$1 Million in damages Project Petition Submitted
Dec 2010	SWC Cost Share Funding	Participation in the feasibility study
Jun-Oct 2011	Historic Missouri River Flood	>\$1+ Million in damages costs and restoration Fox Island Steering Committee request Aug 2011
July 2012	Landowner Petitions Received	To be removed and opposing the project
Nov 2013	Public Information Meeting	Alternative Reviews

Current Board Members:

Greg Larson, Chairman, Bismarck 400-7217 Dennis Reep, Vice Chairman, Bismarck 223-7052 Rick Detwiller, Secretary/Treasurer, Bismarck 223-8782 Rodney Beck, Bismarck 220-5313 James Landenberger 426-6439

Date	Item	Comment
Nov 2013	Fox Island Homeowners Assn.	Preferred Alternative Segments B + B1 Alignment approved by the BCWRD
Nov 2013	Lincoln Township	Twp cost share funding approved
Feb 2014	Public Information Meeting	Feasibility Study Completed

The Feasibility Study outlined several alternatives, including the preferred alternative. Through local consultations and other considerations, the BCWRD determined those properties located north of Larson Road would not be included in the special assessment district for construction costs but would be assessed for Operation and Maintenance (O&M).

The BCWRD, after deliberating the special assessment district boundaries, elected not to include properties outside the protection areas in the assessment district, even though they would benefit through the roadway reconstruction. They also agreed to take reasonable measures to mitigate potential construction impacts to these properties.

As of November 30, 2013, the total project cost was projected at \$3,014,537. Based on this value and considering the standard ND State Water Commission cost share, Lincoln Township cost share and removal of 48 lots north of Larson Road, the cost per residential lot in the construction assessment district was \$15,662. It was our understanding the Fox Island residents at that time generally felt this was a reasonable investment for flood protection, therefore this is a benchmark value we will refer to later.

Nov 2015 Status of Combined Funding Allocations

NDSWC	\$ 23,900 Feasibility Study (2014)
State Legislature	\$ 2,800,000 Million Fixed Allocation (2014)
<u>Lincoln Township</u>	<u>\$ 942,456 Fixed Allocation paid over 10 years (2013)</u>
Total Commitments	\$ 3,766,356

Again, these fixed contributions do not change. Subsequently, any project cost increases since their approval will be paid by the special assessment district. The State Legislature's intent was to provide funding above that normally approved under the State Water Commission policy, which again is noted later.

The Lincoln Township funds approved by the Burleigh County Commission are to be paid annually over a 10-year period after the bonds are sold and payments are due. These funds are not indexed for inflation.

Mar 8, 2016	Project Resolution #1	BCWRD Created the Project
Aug 2016	Preliminary Engineering Report	Preferred Alternative
Aug 2016	Updated Project Cost Update	\$3,918,018.95 (~30% increase - Feb 2014 to Jul 2016, ~2.5 yrs.)
Aug 10, 2016	Project Resolution #2	BCWRD Authorized the Project

Date	Item	Comment
Sept 7, 2016	Public Hearing	Project Ballots
Oct 2016	Assessment Vote Certified	84.1% Approved

The special assessment district was created based on the Preliminary Engineering Report's projected project costs (\$3,918,019) and the approved fixed cost contributions, the vote distribution based on 61 lots was as follows:

Cost Per Residential Lot	\$ 2,846.43
O&M Assessment Only	\$ 944.40
Combined Assessment	\$ 3,790.33

Dec 22, 2016 Assessment District Protest Hearing

The BCWRD heard protests during a required public hearing for those who disagreed with their assessment or being included in the project. We received two requests prior to the hearing and the following actions were taken related to these requests. The expenses to evaluate these requests are included in the final project cost at \$11,756.

Govig/Krenz Request for property to be removed from the project

The landowner in this case requested their lot be removed from the assessment district. An evaluation determined several levee realignments around their individual parcel could be completed at no material increase in project cost. In addition, the landowner through which the new alignment would be located was willing to provide the necessary easement. Therefore, the Govig/Krenz property was removed from the special assessment district and the earthen levee realigned. This reduced the number of lots within the assessment district from 61 to 60.

Southern Landowner Request

Several landowners, some who were not included within the special assessment district, petitioned the BCWRD to consider an alternative route for the roadway levee. This alignment was located along a line north of Gallatin Drive between rural residential lots through a low area requiring considerable fill to construct. This alignment would have removed six (6) lots from the special assessment district. While the preferred roadway alignment was already defined, the BCWRD agreed to evaluate their proposal. The findings were that changes at this stage would require significant project redesign. It was also determined the new realignment would add \$435,122 to project costs and increase special assessments on the remaining parcels by \$7,729.40, and the O&M assessment would increase by \$56.50. Therefore, the BCWRD denied the request.

November 2017 Grade Raise Realignment Request

Nearly a year after the protest hearing several residents proposed realigning the grade raise on roadways that were not adjacent to their properties. The BCWRD determined that removing thirteen (13) lots from the assessment district, some of who voted to be protection, and redesigning the project, which was nearly complete at the time was not fiscally responsible. They declined to consider it further.

Date	Item	Comment
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Northern Landowner Consideration

Consideration was given to realigning the northern end of the levee east along Larson Road then north on Langer Lane, versus the route along the Missouri River and the Whispering Bay access channel. This would have reduced the assessment district by four (4) assessable lots and excluded properties that were to be protected. These landowners wanted protection, however the costs to obtain easements and working within their private lots was a consideration. It was determined the original alignment, based on issues known at that time, would cost more however the BCWRD was committed to providing the requested protection. Therefore, the BCWRD elected to pursue obtaining the necessary easements and constructing the levee along the original alignment.

Unfortunately, due to unforeseen site conditions (e.g., the actual floodway location, geotechnical considerations, property impacts, etc.) these costs were significantly higher than anticipated. These elements were identified when the final design and geotechnical evaluations for stability were completed as part of securing the easements. Most of the cost increase is related to the sheet piling required within two levee segments and the floodwall construction. The floodwall and sheetpiling was required due to the very close proximity of two residences to the regulatory floodway, and to allow maintenance access and the ability to place additional flood protection measures on top of the levee. A design review was conducted during construction which did provide some reduction in these costs. Based on the original cost projections in 2017, the increased costs were around \$303,210. Approximately \$198,597 was associated with the levee/floodwall design with the remaining related to landowner requirements to secure the permanent easements.

March 9, 2018 Design Period Inflationary Costs

The one-year timeline associated with project design resulted in a corresponding inflationary escalation in project costs. The first portion of this inflationary increase was the year during which the design was being completed. The economic inflationary increases during this period are reasonably projected at ~2.9%, was applied to the Preliminary Engineering Report Opinion of Probable Cost (OPC) of \$3,918,018.95. Therefore, it is the BCWRD's opinion this resulted project inflationary cost increases around \$111,664. Based 60 lots the special assessment district cost increase is \$1,861 per lot. The inflation area figure is supported by interpreting the National Highway Construction Cost Index, published by the Federal Highway Administration.

March 9, 2018 Lawsuit – ROW Ownership Issue Inflationary Costs

BCWRD obtained an easement from Lincoln Township to construct the project within the existing township right-of-way. After securing this easement twenty-six landowners (plaintiffs) sued the BCWRD and Lincoln Township (a.k.a. Burleigh County). The principal basis of their case was ownership of the ROW along with related damage claims. This halted project implementation until this legal action went through the court system, including an appeal to the North Dakota Supreme Court. The BCWRD and Lincoln Township prevailed, and the case was dismissed at all levels.

Date	Item	Comment
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The BCWRD and Lincoln Township's defense costs were paid by the North Dakota Insurance Reserve Fund (NDIRF). Engineering costs were initially paid by NDIRF but then were assessed to be paid the plaintiffs by the courts. The legal process started on August 8, 2016 and the project bids were opened July 12, 2018, nearly two years later, however the scheduling impacts and construction delays were longer into 2019.

The lawsuit delay cost was measured from July 2017, when the plans were complete, and August 2018 when the bids were opened. The economic inflationary increases during this period are reasonably projected at ~5.6%, which was applied to the July 2017 OPC of \$4,340,392. Therefore, it is the BCWRD's opinion this resulted project inflationary cost increases around \$258,835. Based 60 lots within the special assessment district the increase is \$4,314 per lot. The inflationary figure is supported by interpreting the National Highway Construction Cost Index, published by the Federal Highway Administration.

July 2018 Final Design Engineers Estimate

The final design was completed and a new Construction OPC was prepared based on the anticipated bid date considering known economic considerations. The Construction OPC was \$3,235,997, however the lowest bid submitted by Northern Improvement Co. (NIC), was in the amount of \$3,785,884, or \$548,887 over the estimate. The low bid was accepted, and the project awarded to NIC. The BCWRD then requested an engineering evaluation of the design to determine the potential for any cost savings, which are noted later.

2018 USACE Section 408 Review

During the preliminary design the US Army Corps of Engineers (USACE) was contacted regarding the need for approval to conduct work near the federal revetments located along the Missouri River. They noted this should not be an issue given the location within the Burleigh County easements and outside the Missouri River floodway. During the final design and permitting process, however, they determined that a Section 408 review would need to be conducted. This to determine any project impacts that might occur to these structures or on the Missouri River floodplain in Morton County. This additional work was not anticipated in the project budgets. After submitting significant project documentation, the USACE ultimately determined that a Section 408 permit was not required. The cost to complete this detailed submittal was \$21,997.

July 2018 Bids above the Engineer's Opinion of Probable Cost

Numerous factors can impact bid prices, and in this case all the bids were higher than the OPC. In our opinion the following factors in play included, but are not limited to, the following:

- ✓ High water conditions in the river (2018) affected construction into 2019
- ✓ The lawsuit – contractors were aware of the previous landowner issues
- ✓ The lawsuit – the delay in bidding and construction (cost escalation due to inflation)
- ✓ Special construction supervision required by contractor (Public Relations Coordinator)

Date	Item	Comment
	✓	Construction limits were confined to the ROW, restricting the working area where temporary construction easements were not obtained prior to bidding. Numerous landowners refused to provide temporary construction easements; therefore, the bids reflected that restriction. The savings of having these easements before construction was lost after the project was bid.
	✓	Phased construction to limit impacts to the adjoining properties and to maintain access during construction.
	✓	Borrow material import cost, this cost was lowered later after negotiating an alternate source with the City of Bismarck.
	✓	General economic conditions and bidding environment.

The BCWRD recognized that landowner issues/concerns were going to be a high cost item, not just during construction but in project coordination and its implementation. Therefore, we included a bid item for the contractor to provide a direct point of contact (Public Relations Coordinator) to address and coordinate resolutions to landowner concerns and complaints. This bid item was \$24,009 and was justified after many landowners elected to not sign temporary construction easements.

Landowner issues/concerns were problematic throughout construction and as such significantly increased the cost for construction management services. These were tracked separately and have been invoiced in the amount of \$49,028 at the time this document was prepared. These costs are ongoing and unfortunately increasing, see section on right-of-way (ROW) encroachments noted later. In one instance construction stakes and utility markings were removed, and the contractor was unable to continue working. This vandalism required the stakes to be reset and was reported to the authorities. In another instance someone removed utility markings potentially causing an MDU gas line to be struck by the contractor resulting in a high risk for personal injury. While the vandalism expense was limited to \$2,457.62, the risk for damages and injury were much larger.

2019 Temporary Construction Easements – BCWRD Cost Contribution

The BCWRD, after numerous issues associated with attempting to obtain temporary construction easements, agreed to use county funds to reconstruct a few private driveway approaches within the ROW. This was done in designated locations where the landowners had refused to provide temporary easements, but eventually these easements were secured. Some landowners elected to widen, expand or replace other portions of their private driveways at their own expense. The BCWRD paid \$10,932.11 for these driveway replacements, that were not charged to the project, though they were included in the construction contract.

2019 Clausnitzer Outfall – Watercourse Obstruction

The Clausnitzers had previously installed a private levee and control gate across the natural watercourse as part of their 2011 flood protection, which was deemed an illegal obstruction. The BCWRD pursued the removal of this obstruction under their general authorities, at no cost to the project. The resulting project modifications had a cost of \$16,016.75, this included costs for redesign, permitting, change order process and a payment from Clausnitzers under a settlement agreement.

Date	Item	Comment
------	------	---------

2018-2020 Design/Construction Cost Reductions

The BCWRD directed Houston Engineering to make every effort to reduce total project costs after the contract was awarded. This included evaluating and implementing design changes including lowering the roadway, but still complying with the *Burleigh County 20-foot Flood Plan*; redesigning selected structural features; levee and roadway design modifications during construction and identifying an alternative sourcing for levee fill materials. The following is a summary these efforts.

Reduced Construction Cost	\$ 368,565.30	
<u>Added Engineering Fees</u>	<u>\$ 67,217.62</u>	
Net Savings / Cost Reduction	\$ 301,347.68	(\$5,022.46/lot)

Fall 2019 Landowner Encroachments

Seven landowners along Gallatin Drive elected to intentionally violate the restrictions associated with the placement of landscaping and irrigation systems within the Township ROW and levee easement. This occurred after they were notified in writing that such items are not allowed within the ROW. Such items placed within the township roadway ROW are under the authority of the BCWRD. Therefore, to comply with the Lincoln Township easement we are obligated to take action to remove them. These actions resulted in additional engineering and legal expenses, which are being charged to the project. As these encroachment issues were not resolved last fall the expenses to obtain corrective action continue to escalate. These are unfortunate circumstances that need not have occurred. The specific costs for this action have not been determined but are included in those previously described.

OPERATION AND MAINTENANCE (O&M) SPECIAL ASSESSMENTS

The special assessment budget included \$100,000 to establish the O&M account. The reason for this account is to have funding available for pumping should a major flood event occur. Another is that the NDCC provides limited ability to assess for O&M costs based on the property's taxable valuation. In short, based on the 2019 taxable valuations it will take just over three years to replenish these funds. The 2019 pumping incurred nearly a \$36,900 expense, with some site restoration cost remaining to be determined. This pumping was only over a period from October 15th to October 30th, while floodwater removal during a Missouri River flood event would likely be significantly longer. The Fox Island Assessment District needs to be prepared to accommodate such an expense. Subsequently, the BCWRD will be adding the 2019 O&M expenses to the initial assessment to retain the intended \$100,000 balance. This also avoids administrative costs associated with an annual assessment.

BONDING AND CERTIFICATION OF SPECIAL ASSESSMENTS

The BCWRD is working to determine the final project costs, as construction remains to be completed this summer. This is likely to occur in July/August at which time the bonds can be advertised for sale to cover the special assessment district expenses. Understand the costs noted in this summary are principal only. The interest rate for the bonds remains to be determined, however given recent events they should be very favorable. Due to the increased principal amounts the BCWRD is has decided to assess these costs over a 20-year term to lower the annual payments.

The Certified Assessments will not be determined until after the final project costs are determined. The NDCC requires that the 2020 Certified Assessments be provided to the Burleigh County Auditor by October 31st and will be included on your 2020 tax statement.

Generalized Cost Increase Summary as of 4/8/2020

Note: These costs ARE NOT all inclusive, but are the primary factors identified in the increase

Floodway/Geotechnical	\$ 303,210	
Inflationary Increase ~2.9%	\$ 111,664	Design Period
Inflationary Increase ~5.6%	\$ 258,836	Lawsuit Delay
Public Relations Coordinator (NIC)	\$ 24,009	Bid Item
Engineering Expense (landowner issues)	\$ 49,028	Ongoing
Vandalism	\$ 2,458	
Section 408 Review	\$ 21,997	
Clausnitzer Outlet	\$ 16,016	
Alternative Route Reviews	\$ 11,756	
Contract Change Orders (1-7+)	\$ 235,191	4.0% to date
Total	\$ 1,034,164	

Net Cost Per lot increase due to the above: \$ 17,236

Projected Final Cost	\$ 4,935,264	Preliminary - subject to revision
Approximate Assessment	\$ 22,184	Range \$22,500 to \$23,500 (TBD)
O&M Assessment	\$ 1,304	Includes fall 2019 pumping costs

CONCLUSIONS

The BCWRD has traversed many hurdles to implement your project, not without controversy, and some things remain to be worked through to get this completed. We appreciate those who have worked with us to accomplish this task and your patience in the process. While we can always look back and question, we are pleased with the result, even with the numerous issues and frustrations encountered along the way.

So, at this point we want to reference back to the benchmark value per lot noted earlier at \$15,622, which at the time many said was a fair investment. This cost was based on the Lincoln Township and North Dakota State Water Commission cost share contributions, and the removal of the 48 lots north of Larson Road from the assessment district.

Based on this summary the inflationary increase correlates with the overall increases. Therefore, as an observation, if you *remove only the inflationary increases* from the projected assessment of \$22,500 you have a cost of around \$16,342 per lot. In addition, as a measure of local cost, the total state and township cost share represents 72.7 percent of the total cost. This is still higher than what would have been received under the standard cost share available today through the North Dakota State Water Commission at around 60%. Please note the O&M assessment is separate from these figures.

Again, it needs to be noted the flood protection provided is not an accredited system, therefore it does not remove the requirement for flood insurance under FEMA guidelines.

Contractor's Application for Payment No. 10		
Application Period: 12/1/19 to 7/2/20		Application Date: 7/2/2020
To (Owner): Burleigh County Water Resource District	From (Contractor): Northern Improvement Company	Via (Engineer): Houston Engineering, Inc.
Project: Fox Island Flood Control Project	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 6025-0006

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$21,004.10	-\$490,465.20
2		-\$19,439.20
3	\$10,239.00	
4	\$71,233.65	-\$69,652.00
5	\$375,936.24	-\$60,570.98
6	\$28,282.50	
7	\$31,130.00	
TOTALS	\$537,825.49	-\$640,127.38
NET CHANGE BY CHANGE ORDERS	-\$102,301.89	

1. ORIGINAL CONTRACT PRICE.....	\$	\$3,785,884.00
2. Net change by Change Orders.....	\$	-\$102,301.89
3. Current Contract Price (Line 1 ± 2).....	\$	\$3,683,582.11
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$3,675,068.07
5. RETAINAGE:		
a. 2.0% X \$3,683,582.11 Work Completed.....	\$	\$73,671.64
b. 10% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$73,671.64
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$3,601,396.43
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$3,468,156.18
8. AMOUNT DUE THIS APPLICATION.....	\$	\$133,240.25
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$82,185.68

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:

Jason Lacy

Date:

7/2/2020

Payment of: \$ 133,240.25
(Line 8 or other - attach explanation of the other amount)

is recommended by: *Tom G. Johnson* 7/2/2020
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: *James Landenberger* 7/6/2020
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

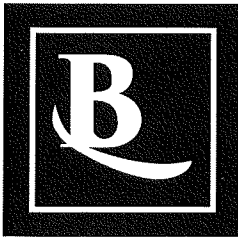
Endorsed by the Construction Specifications Institute.

Progress Estimate

Contractor's Application

For (contract): Fox Island Flood Control Project							Application Number: 10			
Application Period: 12/1/19 to 7/2/20							Application Date: 7/2/2020			
A				B	C	D	E	F		
Item		Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
Bid Item No.	Description									
1	Contract Bond	1	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100.0%	
2	Mobilization	1	\$368,139.00	\$368,139.00	1	\$368,139.00		\$368,139.00	100.0%	
3	Public Relations Coordinator	1	\$24,009.00	\$24,009.00	1	\$24,009.00		\$24,009.00	100.0%	
4	Clearing and Grubbing	1	\$245,217.00	\$245,217.00	1	\$245,217.00		\$245,217.00	100.0%	
5	Tree Removal 12" to 24"	248	\$502.00	\$124,496.00	247	\$123,994.00		\$123,994.00	99.6%	\$502.00
6	Tree Removal Over 24"	73	\$522.00	\$38,106.00	41	\$21,402.00		\$21,402.00	56.2%	\$16,704.00
7	Tree Remove and Reset with Spade	35	\$864.00	\$30,240.00	24	\$20,736.00		\$20,736.00	68.6%	\$9,504.00
8	Water	3000	\$19.00	\$57,000.00	2760	\$52,440.00		\$52,440.00	92.0%	\$4,560.00
9	Unclassified Excavation	15539	\$4.90	\$76,141.10	15539	\$76,141.10		\$76,141.10	100.0%	
10	Borrow Excavation	41342	\$21.20	\$876,450.40	41342	\$876,450.40		\$876,450.40	100.0%	
11	Subgrade Preparation	23832	\$2.90	\$69,112.80	23832	\$69,112.80		\$69,112.80	100.0%	
12	Straw Wattles, 12 Inch Diameter	5841	\$4.10	\$23,948.10	160	\$656.00		\$656.00	2.7%	\$23,292.10
13	Construction Fence	2350	\$2.90	\$6,815.00	1560	\$4,524.00		\$4,524.00	66.4%	\$2,291.00
14	Class 5 Aggregate Base	7702.92	\$31.40	\$241,871.69	7719.2	\$242,382.88		\$242,382.88	100.2%	-\$511.19
15	Tensor TX 130S Geogrid	21195	\$2.20	\$46,629.00	21195	\$46,629.00		\$46,629.00	100.0%	
16	Class 13 Aggregate Surface	145	\$38.60	\$5,597.00	136.13	\$5,254.62		\$5,254.62	93.9%	\$342.38
17	Superpave FAA 42	4710.56	\$85.40	\$402,281.82	4710.56	\$402,281.82		\$402,281.82	100.0%	
18	Emulsified Asphalt Tack Coat	850	\$1.70	\$1,445.00	850	\$1,445.00		\$1,445.00	100.0%	
19	Emulsified Asphalt CRS2P	6943	\$3.20	\$22,217.60	6760	\$21,632.00		\$21,632.00	97.4%	\$585.60
20	Fog Seal	2193	\$1.70	\$3,728.10	2100	\$3,570.00		\$3,570.00	95.8%	\$158.10
21	Cover Coat Material CL 41	230	\$40.10	\$9,223.00	209	\$8,380.90		\$8,380.90	90.9%	\$842.10
22	Reinforced Concrete Surfacing 4"	14093	\$5.50	\$77,511.50	5170	\$28,435.00		\$28,435.00	36.7%	\$49,076.50
23	Reinforced Concrete Surfacing 6"	2464	\$6.80	\$16,755.20	14397	\$97,899.60		\$97,899.60	584.3%	-\$81,144.40
24	16" CMP Culvert	260	\$81.00	\$21,060.00	200	\$16,200.00		\$16,200.00	76.9%	\$4,860.00
25	16" CMP Flared End Section	12	\$378.00	\$4,536.00	10	\$3,780.00		\$3,780.00	83.3%	\$756.00
26	36" RCP Storm Sewer Pipe		\$243.00							
27	36" RCP Flared End Section		\$2,376.00							
28	18" RCP Storm Sewer Pipe	90	\$124.00	\$11,160.00	56	\$6,944.00		\$6,944.00	62.2%	\$4,216.00
29	18" RCP Flared End Section	2	\$1,620.00	\$3,240.00	2	\$3,240.00		\$3,240.00	100.0%	
30	Topsoiling	4696	\$7.00	\$32,872.00	6747	\$47,229.00		\$47,229.00	143.7%	-\$14,357.00
31	Seeding Class II	14	\$7,318.00	\$102,452.00	14	\$102,452.00		\$102,452.00	100.0%	
32	Overseeding		\$5,227.00		1.85	\$9,669.95		\$9,669.95	#DIV/0!	-\$9,669.95
33	Traffic Control and Flagging	1	\$38,470.00	\$38,470.00	1	\$38,470.00		\$38,470.00	100.0%	
34	Turf Reinforcement Mat SC-250		\$4.90							
35	Remove and Reset Sign	4	\$162.00	\$648.00	6	\$972.00		\$972.00	150.0%	-\$324.00

36	Remove and Reset Mailbox	27	\$243.00	\$6,561.00	27	\$6,561.00	\$6,561.00	100.0%	
37	Remove Asphalt Surfacing	17975	\$3.00	\$53,925.00	17975	\$53,925.00	\$53,925.00	100.0%	
38	Remove Aggregate Surfacing	512	\$8.90	\$4,556.80	512	\$4,556.80	\$4,556.80	100.0%	
39	Remove Concrete Surfacing	1513	\$4.00	\$6,052.00	1513	\$6,052.00	\$6,052.00	100.0%	
40	Remove Pipe All Types and Sizes	316	\$17.30	\$5,466.80	316	\$5,466.80	\$5,466.80	100.0%	
41	Remove and Reset Fence	50	\$19.20	\$960.00	145	\$2,784.00	\$2,784.00	290.0%	-\$1,824.00
42	Gate Well Control Structure	1	\$40,600.00	\$40,600.00	1	\$40,600.00	\$40,600.00	100.0%	
43	Flowable Fill Encasement	64	\$216.00	\$13,824.00	64	\$13,824.00	\$13,824.00	100.0%	
44	Sprinkler Head Remove and Replace		\$594.00						
45	Steel Sheet Piling	3926	\$36.15	\$141,924.90	3834	\$138,599.10	\$138,599.10	97.7%	\$3,325.80
46	Brick Fascia	796	\$65.60	\$52,217.60	796	\$52,217.60	\$52,217.60	100.0%	
47	Concrete Cap	199	\$97.20	\$19,342.80	199	\$19,342.80	\$19,342.80	100.0%	
48	Steps Type 1	3	\$729.00	\$2,187.00	3	\$2,187.00	\$2,187.00	100.0%	
49	Steps Type 2	6	\$680.00	\$4,080.00	6	\$4,080.00	\$4,080.00	100.0%	
50	Dry Stacked Retaining Wall	200	\$77.00	\$15,400.00	200	\$15,400.00	\$15,400.00	100.0%	
51	Segmental Retaining Wall	250	\$54.00	\$13,500.00	250	\$13,500.00	\$13,500.00	100.0%	
52	Hot Tub Concrete Slab	80	\$14.60	\$1,168.00	80	\$1,168.00	\$1,168.00	100.0%	
53	Concrete Base for Paver Patio	1600	\$15.10	\$24,160.00	1600	\$24,160.00	\$24,160.00	100.0%	
54	Header Curb / Fascia / Coping	135	\$56.20	\$7,587.00	135	\$7,587.00	\$7,587.00	100.0%	
55	Paver Patio over Concrete Base	1600	\$16.20	\$25,920.00	1600	\$25,920.00	\$25,920.00	100.0%	
56	Paver Patio over Aggregate Base	427	\$24.80	\$10,589.60	427	\$10,589.60	\$10,589.60	100.0%	
57	Railing	45	\$59.40	\$2,673.00					\$2,673.00
58	Deck	1	\$8,100.00	\$8,100.00	0.5	\$4,050.00	\$4,050.00	50.0%	\$4,050.00
59	Natural Gas Lines (relocated)	1	\$1,226.00	\$1,226.00	1	\$1,226.00	\$1,226.00	100.0%	
60	Misc. Conduit Future Irrigation & Lighting	1	\$2,500.00	\$2,500.00	1	\$2,500.00	\$2,500.00	100.0%	
61	Landscaping Storm Sewer/ Catch Basin	1	\$2,200.00	\$2,200.00	1	\$2,200.00	\$2,200.00	100.0%	
62	Trees	138	\$582.00	\$80,316.00	157	\$91,374.00	\$91,374.00	113.8%	-\$11,058.00
63	Shrubs	16	\$106.00	\$1,696.00	16	\$1,696.00	\$1,696.00	100.0%	
64	Perennials	56	\$27.00	\$1,512.00	56	\$1,512.00	\$1,512.00	100.0%	
65	Rock Mulch & Fabric	1000	\$1.60	\$1,600.00	1210	\$1,936.00	\$1,936.00	121.0%	-\$336.00
66	Landscape Curb Edging	160	\$8.10	\$1,296.00	160	\$1,296.00	\$1,296.00	100.0%	
67	Fetter Invoice #1 Footing	1	\$2,816.00	\$2,816.00	1	\$2,816.00	\$2,816.00	100.0%	
68	Fetter Invoice #2 Block Backup	1	\$4,948.00	\$4,948.00	1	\$4,948.00	\$4,948.00	100.0%	
69	Jensen Subcut 0+00 to 4+50	1.074	\$2,475.00	\$2,658.15	1.074	\$2,658.15	\$2,658.15	100.0%	
70	24" RCP Storm Sewer Pipe	100	\$150.00	\$15,000.00	100	\$15,000.00	\$15,000.00	100.0%	
71	24" RCP Flared End Section	2	\$1,500.00	\$3,000.00	2	\$3,000.00	\$3,000.00	100.0%	
72	Gatewell Control Structure	1	\$23,000.00	\$23,000.00	1	\$23,000.00	\$23,000.00	100.0%	
73	Clausnitzer Outlet	1	\$27,955.00	\$27,955.00	1	\$27,955.00	\$27,955.00	100.0%	
74	Northern Markup on Jensen Invoice	1	\$2,278.65	\$2,278.65	1	\$2,278.65	\$2,278.65	100.0%	
75	Field Order #4	1	\$650.00	\$650.00	1	\$650.00	\$650.00	100.0%	
76	Field Order #5 and 6 Pumping	1	\$27,632.50	\$27,632.50	1	\$27,632.50	\$27,632.50	100.0%	
77	Spring Tree Placements	1	\$31,130.00	\$31,130.00	1	\$31,130.00	\$31,130.00	100.0%	
	Totals			\$3,652,452.11		\$3,675,068.07	\$3,675,068.07	100.6%	-\$22,615.96



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Victoria LeBeau

Legal Assistant
vlebeau@blisslaw.com

BY USPS ONLY

July 13, 2020

Quintin Fender
2100 Far West Drive
Bismarck, ND 58503

**Re: Fox Island Request For Information
Burleigh County Water Resource District
Our File No.: 22-229**

Dear Mr. Fender:

My law office represents the Burleigh County Water Resource District ("the District"). The District has asked me to reply to your June 11, 2020 email request for information to District Executive Secretary Tracie Day. You have requested the following information:

What I am requesting is for any notice that was given to the prior owner, Bob Upgren, on the property 2100 Far West Drive, Bismarck, North Dakota 58504 regarding the proposed [levee] work that would be done out here in Fox Island. The voting petition, or any notices that would have been given. This would have been in the year 2017 or prior. Any information such as this would be very helpful regarding the flood [plain] project that was just completed out here.

The Fox Island project began in 2009 and has an extensive record of documents. As a result, the District has attempted to tailor your request to those documents and correspondence which were mailed to Mr. Upgren prior to and including all such documents and correspondence for the year 2017. The District notes that Mr. Upgren's name was not found on the District's public informational meeting signup sheets for the project. These records have not been provided because Mr. Upgren's name was not found on such attendance lists. The District has provided you with the original 2009 Fox Island project petition and the final vote tally that recorded Mr. Upgren's action on the ballots received. These attached documents are as follows:

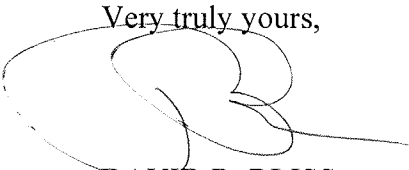
1. Original 2009 petition – he was not a signatory to the initial project

Page Two
Quintin Fender
July 13, 2020

2. Public Meeting Notice Letter (7/17/2012)
3. Public Hearing Notice – Information and Ballots (8/17/2016)
4. Fox Island Final Vote Tally (2016) – Mr. Upgren did not vote for or against the project

Please let the District know if you have additional questions or requests for information.

Very truly yours,

A handwritten signature in black ink, appearing to read 'David R. Bliss', with a large, stylized loop at the end.

DAVID R. BLISS

DRB:

Enclosures

cc: District members w/enclosures (via email only)
Kathleen Jones, Burleigh County Commissioner w/enclosures (via email only)
Mike Gunsch, District Engineer w/enclosures (via email only)



Burleigh County Water Resource District

1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503
www.bcwrdd.org

July 13, 2020

Greg Peterson
5271 Trident Lane SW
Rochester, MN 55902-2659

Re: Fox Island Flood Control Special Assessment

Dear Mr. Peterson:

The Burleigh County Water Resource District (District) received your comments regarding the Fox Island Flood Control Project and noted in your email a request for the District to consider decreasing your assessment.

The assessment district and cost distribution (per residential lot) were determined by the District when the project was created. This was based on a uniform distribution of benefits to rural residential properties within the protection area. The project did not include assessing those properties located North of Larson Road and East of Tavis Road or those outside the protection area.

The District was required under the NDCC to hold a Public Hearing to hear and consider any protests on either the benefits or inclusion within the special district. The timeline for that process has long since passed. Therefore, no further consideration will be given to modifying or decreasing any assessments. Your lots are not unlike others within the assessment district that all have the same assessment. Their undeveloped status does not influence the benefits provided versus others that are developed.

We appreciate your response and providing commentary in this informational process.

Respectfully,

A handwritten signature in blue ink that reads "James Landenberger".

James Landenberger, Manager

C: - Email Only
Marcus Hall, Burleigh County Engineer
Kathleen Jones, Burleigh County Commissioner
David Bliss, Bliss Law
BCWRD

From: Brian Fischer <bfischer@houstoneng.com>

Sent: Wednesday, June 10, 2020 4:09 PM

To: Tyler Paul <tpaul@houstoneng.com>

Cc: Michael Gunsch <mgunsch@houstoneng.com>; Craig Odenbach <codenbach@houstoneng.com>;
Carlie Borchers <cborchers@houstoneng.com>; Chad Nunemacher <cnunemacher@houstoneng.com>

Subject: RE: BCWRD Missouri River Revetment & Easement Web Map

They need to buy it from this website. https://www.esri.com/en-us/arcgis/products/arcgis-online/buy?rmedium=esri_com_regex&rsource=arcgis-online Then give us the login so we can set it up for them.

The screenshot shows the ArcGIS Online pricing page. At the top, a navigation bar includes 'ArcGIS Online', 'Overview', 'Capabilities', 'Resources', 'Pricing' (selected), 'Send a Message', and a 'Launch ArcGIS Online' button. Below the navigation bar, a header reads 'Start with a Creator user type - Required'. A note states: 'Creators can administer. Every subscription requires at least one administrator to activate the subscription as well as manage members and content. If you want to administer and use ArcGIS Pro, you can purchase the ArcGIS Professional user type instead.' The main content area features a 'Creator' user type card. It includes a 'Qty' selector set to 1, a price of '\$500/yr', and a blue 'Add to cart' button. A red arrow points to the 'Add to cart' button. Below the button, it says '✓ 1 item added to the cart'. The card also lists features: 'Create maps and apps with your data', 'Analyze data to understand trends', and 'Share maps with stakeholders in a variety of ready-to-use apps'. A 'Hide description' link is present. The description text reads: 'Create maps and apps, perform spatial analyses, collect data, and share results with ready-to-use apps. Creators can use the Essential Apps Bundle, Field Apps Bundle, and Office Apps Bundle. Often, people with job titles like GIS specialist, asset manager, or data journalist purchase the Creator user type. (Existing users: please note that the Creator user type is the same as the former Level 2).' There are links for 'View system requirements' and 'View supported languages'. A 'What's included:' section lists: 'ArcGIS Online: Create, edit, and manage content and members', 'ArcGIS Living Atlas of the World', 'Essential Apps Bundle' (with sub-items: ArcGIS Configurable Apps, ArcGIS StoryMaps, Map Viewer, ArcGIS Dashboards, Scene Viewer, Web AppBuilder for ArcGIS), 'Field Apps Bundle' (with sub-items: ArcGIS QuickCapture, Collector for ArcGIS, Survey 123 for ArcGIS, Workforce for ArcGIS), 'Office Apps Bundle' (with sub-items: ArcGIS Maps for Office, ArcGIS Maps for SharePoint), and '500 service credits'.

Brian Fischer

Project Manager - GIS | Vice President

Houston Engineering, Inc.

O 763.493.4522 | D 763.493.6664 | C 763.229.2734



ArcGIS Online Pricing

ArcGIS Online subscriptions match the way your team works. User types, the building blocks of ArcGIS Online subscriptions, allow you to match team members with the capabilities and apps they need to complete their work.

[For business](#)[For individuals](#)

Start with a Creator user type – Required

Creators can administer. Every subscription requires at least one administrator to activate the subscription as well as manage members and content. If you want to administer and use ArcGIS Pro, you can purchase the ArcGIS Professional user type instead.



Creator

Qty

\$500/yr

- Create maps and apps with your data
- Analyze data to understand trends
- Share maps with stakeholders in a variety of ready-to-use apps

[Add to cart](#)[Hide description](#) ^

Create maps and apps, perform spatial analyses, collect data, and share results with ready-to-use apps. Creators can use the Essential Apps Bundle, Field Apps Bundle, and Office Apps Bundle. Often, people with job titles like GIS specialist, asset manager, or data journalist purchase the Creator user type. (Existing users: please note that the Creator user type is the same as the former Level 2).

[View system requirements](#)[View supported languages](#)

What's included:

- ArcGIS Online: Create, edit, and manage content and members
- ArcGIS Living Atlas of the World
- Essential Apps Bundle
 - ArcGIS Configurable Apps
 - ArcGIS StoryMaps
 - Map Viewer
 - ArcGIS Dashboards
 - Scene Viewer
 - ArcGIS Web AppBuilder
- Field Apps Bundle
 - ArcGIS QuickCapture
 - ArcGIS Collector
 - ArcGIS Survey123
 - ArcGIS Workforce
- Office Apps Bundle
 - ArcGIS Maps for Office
 - ArcGIS Maps for SharePoint
- 500 service credits



**COMMERCIAL BUILDING AND PERSONAL PROPERTY
SCHEDULED INSURANCE COVERAGE DECLARATION A**
STATE FIRE AND TORNADO FUND
SFN 59126 (5-2019)

Policy Number

1914

Insured Burleigh Co Water Resource District			
Mailing Address 1720 Burnt Boat Dr, Suite 205		Contact Person Mona Livdahl	
City Bismarck	State ND	ZIP Code 58503-	Telephone Number 701.222.3499
The Schedule of Property containing a description of each location and the specific limit that applies to each type of property at each location is attached and a part of the Declarations. The deductible listed is per occurrence.			
Policy Period From 07/01/2019 To 06/30/2020		Premium Due or Credit Balance \$0.00	
Property Deductible \$1,000.00	Equipment Breakdown Deductible	Coinsurance 90%	Type of Coverage <input checked="" type="checkbox"/> Special Form <input type="checkbox"/> Equipment Breakdown
Mortgagee/Loss Payee			

FORMS APPLICABLE TO THIS POLICY: IL 00 17 11 98, FT PC 07 01 14, FT CP 07 01 18, FT SF 07 01 18,
FT OL 07 01 12, FT EE 07 01 14, CP 01 14 10 99, IL 02 34 09 07, IL 01 65 09 07, IL 00 03 09 07,
IL 09 13/HO 306, FT ALL 07 01 16 * Terrorism Risk Insurance Act (TRIA) Form FT TE 07 01 12

LIMITS OF LIABILITY - \$250 million

Equipment Breakdown Coverage Endorsement: Form FT EB 07 01 13

Building Property (BP) - Refer to Schedule Of Property for limit per location

Business Personal Property (PP) - Refer to Schedule Of Property for limit per location

Outdoor Property (OP) - Refer to Schedule Of Property for limit per location

Trailer Property (TP) - Refer to Schedule Of Property for limit per location

Special Limits - See Policy:

Debris Removal Expense	\$ 10,000	Form FT CP 07 01 18 - Pages 2 and 3 of 12
Electronic Data	\$ 2,500	Form FT CP 07 01 18 - Page 4 of 12
Pollutant Cleanup and Removal	\$ 20,000	Form FT CP 07 01 18 - Page 4 of 12
Personal Property of Others	\$ 5,000	Form FT CP 07 01 18 - Page 5 of 12
Personal Property of Students	\$ 500	Form FT CP 07 01 18 - Page 5 of 12
Valuable Papers and Records	\$ 25,000	Form FT CP 07 01 18 - Page 5 of 12
Sewer Backup	\$ 10,000	Form FT SF 07 01 18 - Page 2 of 9
Money	\$ 5,000	Form FT CP 07 01 18 - Page 4 of 12
Ordinance or Law - Demolition	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Ordinance or Law - Increased Cost of Construction	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Additional Ordinance or Law - Demolition	\$500,000	(\$250,000 limit included)
Additional Ordinance and Law-Increased Cost of Construction	\$500,000	(\$250,000 limit included)
Extra Expense	\$250,000	Form FT EE 07 01 14 - Page 1 thru 4
Additional Extra Expense	\$500,000	(\$250,000 limit included)

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE STATED IN THIS POLICY.

SIGNATURE 	DATE 7/1/2019
---	-------------------------

North Dakota Insurance Reserve Fund
PO Box 2258
Bismarck, ND 58502

Information: 701-224-1988
Toll Free: 800-421-1988

SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$1,000.00

Policy: 1914

Policyholder: Burleigh Co Water Resource District

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
1	3-Shelters with Wood Walls 1951 93rd St NE *For price each divide limit by 3	07/01/2019	McDowell	\$76,200 BP	RC	\$69.23
2	Restroom 1951 93rd St NE	07/01/2019	McDowell	\$145,400 BP	RC	\$132.08
3	Bathhouse 1951 93rd St NE	07/01/2019	McDowell	\$56,100 BP	RC	\$50.97
4	Maintenance/Office 1951 93rd St NE	07/01/2019	McDowell	\$117,900 BP	RC	\$107.09
5	Caretaker's Dwelling 1951 93rd St NE	07/01/2019	McDowell	\$271,000 BP	RC	\$246.18
6	Submersible Lift Station 1951 93rd St NE	07/01/2019	McDowell	\$11,750 OP	ACV	\$10.68
10	Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$33,000 BP	RC	\$29.98
11	Caretaker's Garage with Carport 1951 93rd St NE	07/01/2019	McDowell	\$30,100 BP	RC	\$27.34
15	Concession Building 1951 93rd St NE	07/01/2019	McDowell	\$12,200 BP	RC	\$11.09
16	Picnic Shelter 1951 93rd St NE	07/01/2019	McDowell	\$25,300 BP	RC	\$22.98
17	Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$28,600 BP	RC	\$25.98
18	Playground Equipment 1951 93rd St NE	07/01/2019	McDowell	\$52,970 OP	ACV	\$48.12
19	Storage Building 1965 93rd St NE	07/01/2019	McDowell	\$57,100 BP	RC	\$51.88
20	Aero Picnic Shelter 1951 93rd St NE	07/01/2019	McDowell	\$30,400 BP	RC	\$27.61

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

9/19/2019

STATE FIRE AND TORNADO FUND
SCHEDULE OF PROPERTY

Page 2 of 2

Coinsurance = 90%

Deductible = \$1,000.00

Policy: 1914

Policyholder: Burleigh Co Water Resource District

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
21	Aero Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$10,200 BP	RC	\$9.26
Building Property:				\$893,500		\$811.67
Outdoor Property:				\$64,720		\$58.80
Total:				\$958,220		\$870.47

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.



COMMERCIAL LINES CHECKLIST

Insured: Burleigh County Water Resource DistrictPolicy Effective Date: 07/01/2020 TO 07/01/2021

	Coverage Provided		Recommendation
Property			
Real Property – Building	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Business Personal Property	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Business Income	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Equipment Breakdown	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Debris Removal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Ordinance or Law	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Signs	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Water Backup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Off-Premises Utility Interruption- Including overhead lines	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Inland Marine			
Computer Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Transportation/Cargo	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Schedule Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Builders Risk/Installation	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Leased/Rented Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Commercial General Liability			
Premises	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Products/Completed Operations	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Other General Liability Options	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Garage/Dealers Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Umbrella/Excess Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Employment Practices Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Pollution Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Aircraft/Drone	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Professional Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Cyber Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Directors and Officers Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Automobile			
Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Hired and Non-Owned Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Physical Damage	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Hired Auto Physical Damage	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Drive Other Car	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Employee Dishonesty	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Money and Securities	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
ERISA	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Additional Coverage			
Flood	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Surety Bonds	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Life Insurance	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____

This is a coverage summary, not a legal contract. Please refer to the actual policies for specific term, conditions, limitations, and exclusions that will govern in the event of a loss.

 Client Signature

 Date

BUILDING APPLICATION

NORTH DAKOTA INSURANCE DEPARTMENT
STATE FIRE AND TORNADO FUND
SFN 16259 (7-2019)

Policy Number		Item Number		Effective Date		Policyholder		
Property Street Address 1951 93rd Street NE				Owner's Mailing Address				
City Bismarck		State ND	ZIP Code 58501		City Bismarck		State ND	ZIP Code 58504
Contact Person				Telephone Number		Fax Number		
E-mail Address								
Type of Coverage Requested: <input checked="" type="checkbox"/> Replacement Cost - (RC) or <input type="checkbox"/> Actual Cash Value - (ACV) - Depreciated Value - Building <u>13912.00</u> (Do not include land value or detached property) - Personal Property _____ (Content)				Describe use for building Vault Toilet				
Does mortgagee or loss payee apply to this property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - If yes, complete Company Name, Address and Email						Company Name		
Address		City		State	ZIP Code	Email Address		
1. Check Construction Type <input type="checkbox"/> Frame _____ % A building where the exterior walls, bearing walls and partitions, and the structural floors and roof, and their supports, are wood or light-gauge metal. This includes buildings where the wood or light-gauge metal has been combined with other materials to form composite components such as wood or metal studs with brick or stone veneer, stucco, or metal siding. <input type="checkbox"/> Joisted Masonry _____ % A building that has the exterior walls constructed of masonry materials such as brick, hollow or solid concrete block, concrete, gypsum block, clay tile, stone or similar materials. The structural floors and roof are of wood or light-gauge metal. <input type="checkbox"/> Pre-Engineered Metal _____ % A building that employs a system of pre-engineered rigid steel framing members. The exterior walls are of metal siding, sandwich panels, or masonry, and the roof is clad with metal roofing or sandwich panels. <input type="checkbox"/> Steel Frame (Masonry) _____ % A building where the structural floors and roof are of unprotected non-combustible materials such as metal decking or concrete on metal decking and are supported by an unprotected structural steel frame, fire resistive exterior walls, or a combination of both. <input type="checkbox"/> Protected Steel Frame _____ % A building where the structural floors and roof, and their supports are of non-combustible construction with a fire rating of not less than one hour. <input checked="" type="checkbox"/> Reinforced Concrete Frame <u>100</u> % A building where the structural floors and roof, and their supports are of materials such as precast or poured-in-place reinforced concrete.								
2. Number of Stories 1		3. Total Square Footage of all Floors, Excluding Basement (Provide diagram in #23) 39.6				4. Height of Exterior Wall 10'		
5. Basement <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Finished _____ Sq. Ft. Unfinished _____ Sq. Ft.		6. Crawl Space <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No _____ Sq. Ft.		7. Foundation <input type="checkbox"/> 8' Deep <input type="checkbox"/> Pier <input checked="" type="checkbox"/> 4' Deep <input type="checkbox"/> Skid <input checked="" type="checkbox"/> Concrete Slab		8a. Approximate Year Built of Original Building 2020 8b. Approximate Year Built of Each Addition		
9. Roof Covering Material <input type="checkbox"/> Asphalt shingles _____ % Age: _____ <input type="checkbox"/> Steel _____ % Age: _____ <input type="checkbox"/> Built-up, tar and gravel or rock _____ % Age: _____ <input type="checkbox"/> Wood shakes or shingles _____ % Age: _____ <input type="checkbox"/> Single-ply membrane _____ % Age: _____ <input checked="" type="checkbox"/> Concrete <u>100</u> %								
10. Heating System <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Boiler and piping only <input type="checkbox"/> Geothermal heating <input type="checkbox"/> Steam or hot water with convectors or radiators <input type="checkbox"/> Electric baseboard or wall unit <input type="checkbox"/> Heat pump <input type="checkbox"/> Steam or hot water with suspended unit heaters <input type="checkbox"/> Forced warm air <input type="checkbox"/> In-floor heat (electric, boiler / re-circulating, other) <input type="checkbox"/> Thru-wall units <input type="checkbox"/> Gas, oil, or electric suspended unit heaters <input type="checkbox"/> Solid Fuel-burning (wood, coal, other) <input type="checkbox"/> Waste Oil								
11. Air Conditioning System <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Forced cool air <input type="checkbox"/> Thru-wall units <input type="checkbox"/> Heat Pump		12. Electrical <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		13. Plumbing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		14. Sprinkler System <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
15. Freight Elevators <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								

16. Passenger Elevators <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	17. Fire Detection System <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Centrally-monitored system <input type="checkbox"/> Smoke detectors battery only	<input type="checkbox"/> Smoke/heat detectors hardwired <input type="checkbox"/> Automatic suppression system - If yes, type: <input type="checkbox"/> Wet <input type="checkbox"/> Dry	<input type="checkbox"/> Manual pull stations
---	---	--	--	---

18. Interior Finishes					
<input checked="" type="checkbox"/> Ceilings Drywall _____ % Suspended Tile _____ % Acoustic Tile _____ % Other _____ 100 %	<input checked="" type="checkbox"/> Floors Carpet _____ % Ceramic Tile _____ % VCT Tile _____ % Sheet Vinyl _____ %	Hardwood _____ % Laminate _____ % Other _____ 100 %			

19. Security System(s) <input type="checkbox"/> Closed-circuit <input type="checkbox"/> Trespass alarm (motion sensor; door/window monitoring) <input type="checkbox"/> Electronic building access (key card)

20. Are security systems centrally monitored? <input type="checkbox"/> Yes <input type="checkbox"/> No
--

21. Unique/Additional Features: (Examples include but are not limited to: stages, exterior decking, emergency electrical generators, domed roof, marble floor, stained glass windows, permanently installed mechanical equipment, mezzanine, balconies, heating stack, fireplace)	
Description <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	Cost <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

22. Building Improvements: (Examples include but are not limited to: wiring, plumbing, heating, siding, roofing, etc.) A copy of the construction invoice must be submitted for each building improvement.					
IDENTIFY IMPROVEMENTS	YEAR	COST	IDENTIFY IMPROVEMENTS	YEAR	COST

23. Building Diagram Showing Exterior Dimensions. Refer to item #3 on the instructions page for examples of acceptable types of diagrams. <div style="font-size: 1.2em; font-family: cursive;">See attached manufacturers drawings.</div>

Does your application include the following?	
<input checked="" type="checkbox"/> Diagram-refer to item #3 on the instructions page for acceptable types <input checked="" type="checkbox"/> Interior/exterior photos of the building/property	<input checked="" type="checkbox"/> Receipts/documentation to support the insurable value being requested

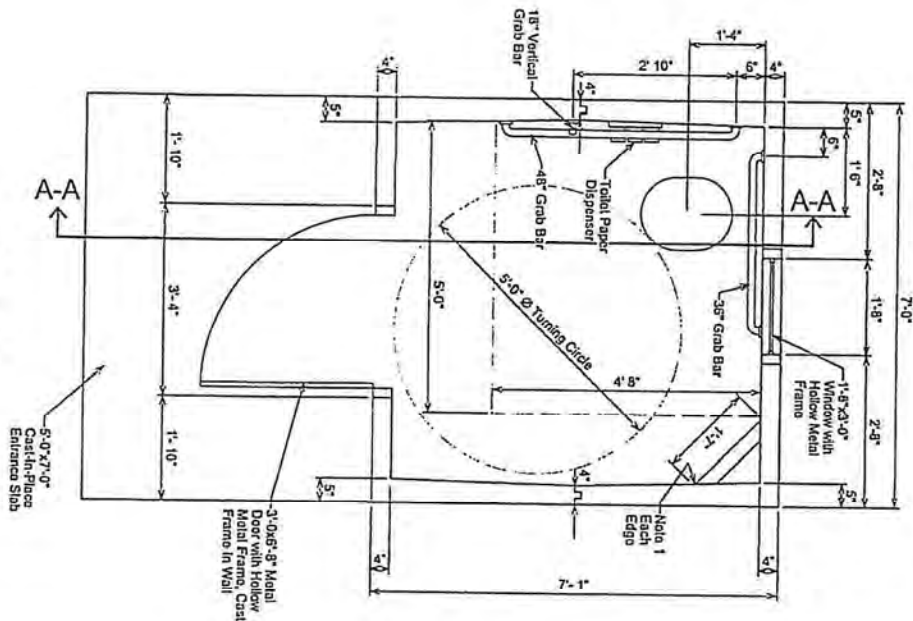
Applications that are incomplete or lack required documentation will be returned.

Signature of Policyholder. This form must be signed and dated.	Date
--	------

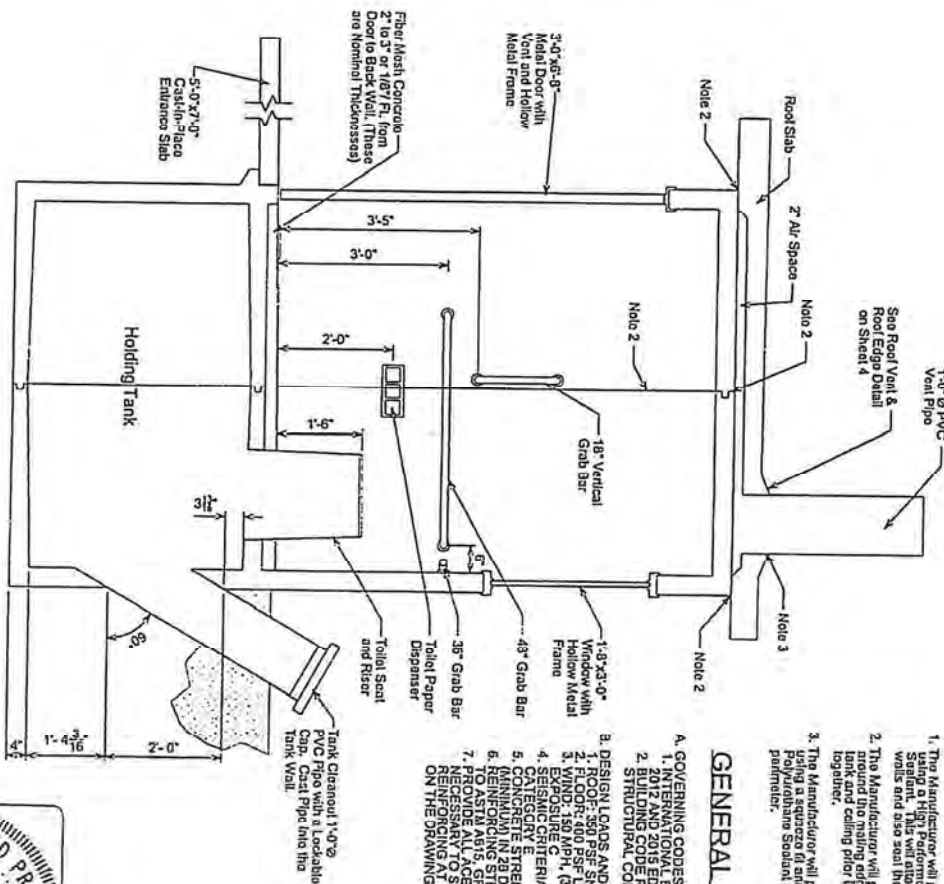
If you have questions on completing this form, please contact our office at 701-224-1988 or 800-421-1988.

Return completed form and photos to: **North Dakota Insurance Reserve Fund**
 Underwriting Department
 PO Box 2258
 Bismarck, ND 58502
 Email: FireandTornadoFund@NDIRF.com

FLOOR PLAN
SCALE 1/2"=1'-0"



SECTION A-A
SCALE 1/2"=1'-0"



PLAN NOTES

1. The Manufacturer will place interior vent wall Siding in High Performance Polyurethane Siding in High Performance Polyurethane Siding and also seal the total vent to the exterior.
2. The Manufacturer will place CS-65 CS65A around the mailing office of the hotel, heading around the mailing office of the hotel, heading together, calling prior to joining the two halves together.
3. The Manufacturer will place the roof vent stack piping a square of and a High Performance Polyurethane Siding around the outside perimeter.

GENERAL NOTES

- A. GOVERNING CODES
 1. INTERNATIONAL BUILDING CODE (IBC), 2012 AND 2015 EDITIONS
 2. 2012 AND 2015 REQUIREMENTS FOR STRUCTURAL CONCRETE, ACI 318-14
- B. DESIGN LOADS AND CRITERIA
 1. ROOF: 350 PSF SNOW LOAD (MINIMUM)
 2. FLOOR: 800 PSF LIVE LOAD (MINIMUM)
 3. EXPOSURE C, (A SECOND GUST).
- C. SEISMIC CRITERIA GROUP 1, CATEGORY E
5. CONCRETE STRENGTH 4,500 PSI
6. MINIMUM 28 DAYS
6. REINFORCING STEEL SHALL CONFORM TO ASTM A631
7. PROVIDE ALL ACCESSORIES NECESSARY TO SUPPORT REINFORCING AT POSITIONS SHOWN ON THE DRAWINGS.



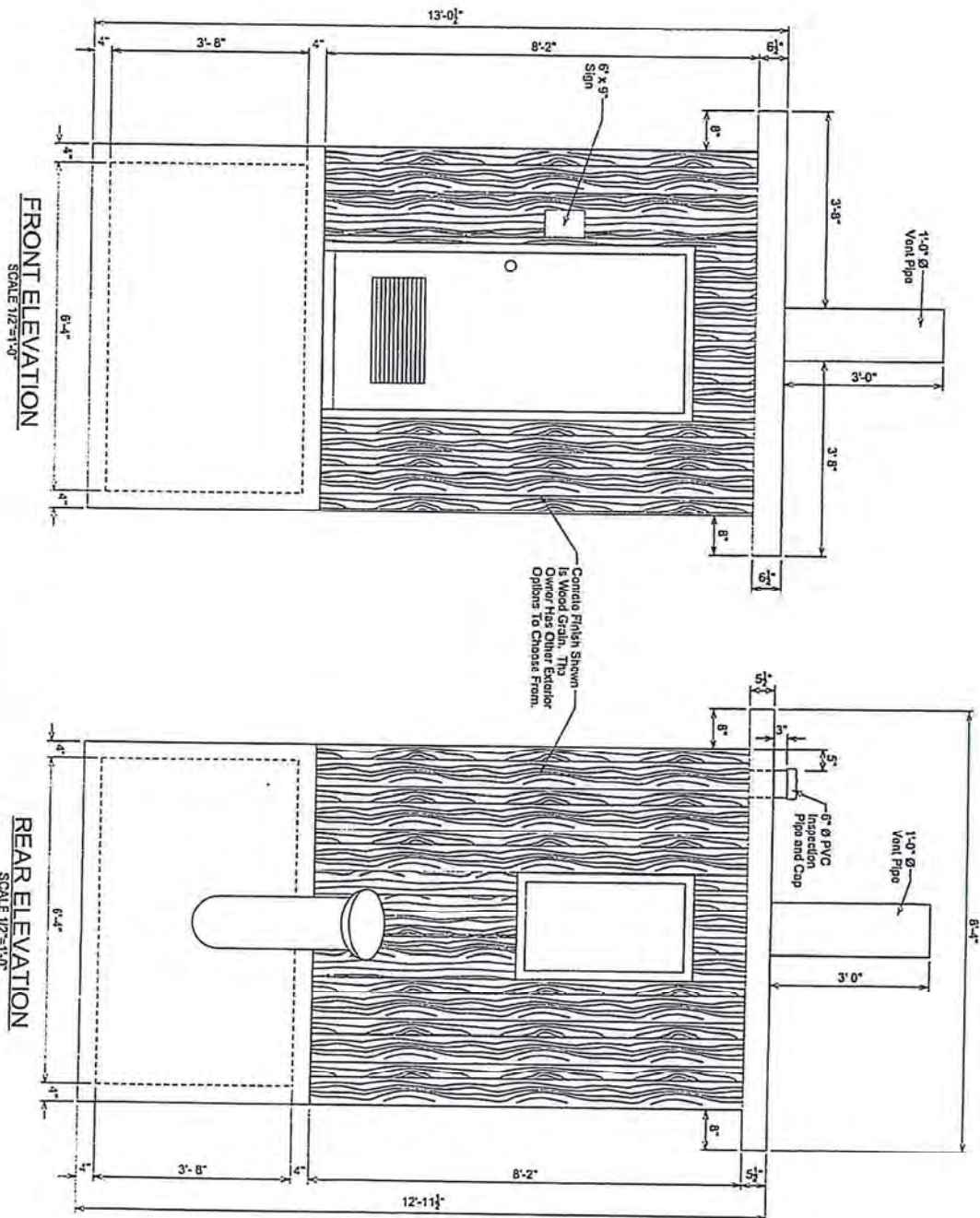
Interstate Engineering, Inc.
P.O. Box 225
122 E. Jackson Blvd. Suite 1
Spearfish, S.D., 57763
Ph (605) 642-4772
Fax (605) 642-4773
www.interstateeng.com

BOOM CLOVERMIST STANDARD
For BOOM CONCRETE, INC.
 220 Girard Avenue, P.O. Box 437, Newell, SD 57760

FLOOR PLAN AND SECTION A-A

Drawn By: <u>LLG</u>	Surveyed By: <u>-</u>	Project No: <u>17704-213</u>
Checked By: <u>RAJ</u>	Designed By: <u>AJD</u>	Date: <u>February 21, 2019</u>

[illegible]



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P.O. Box 226
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www.interstateeng.com
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DOOM CLOVERMIST STANDARD
For BOOM CONCRETE, INC.
220 Girard Avenue, P.O. Box 437, Newell, SD 57760

FRONT AND REAR ELEVATIONS

Drawn By. LLG
 Checked By. RAJ

Surveyed By: _____
Designed By: ASD

Project No: L17-04-212
Date: February 21, 2018

[illegible]



Concrete Finish Shown Is Wood Grain. The Owner Has Other Exterior Options To Choose From

- Tank Cleanout
1'-0" Ø PVC Pipe
W/ Lockable Cap.
Pipe Cast In Wall

- NOTES:
1. THE EXTERIOR FINISH SHOWN IS WOOD GRAIN,
BUT OTHER FINISH TYPES ARE AVAILABLE AS OPTIONS.
2. HOLDING TANK CAPACITY IS 14.5, 1 c.f. = 108.5, 4 gallons



Interstate Engineering, Inc.
P.O. Box 225
123 E. Jackson Blvd., Suite 1
Spartanburg, S.C. 29783
Ph (803) 642-4772
Fax (803) 642-4773
www.interstateeng.com
Circle 10 on Reader Service Card

BOOM CLOVERMOST STANDARD
For: BOOM CONCRETE, INC.
220 Glard Avenue, P.O. Box 437, Newton, SD 57760

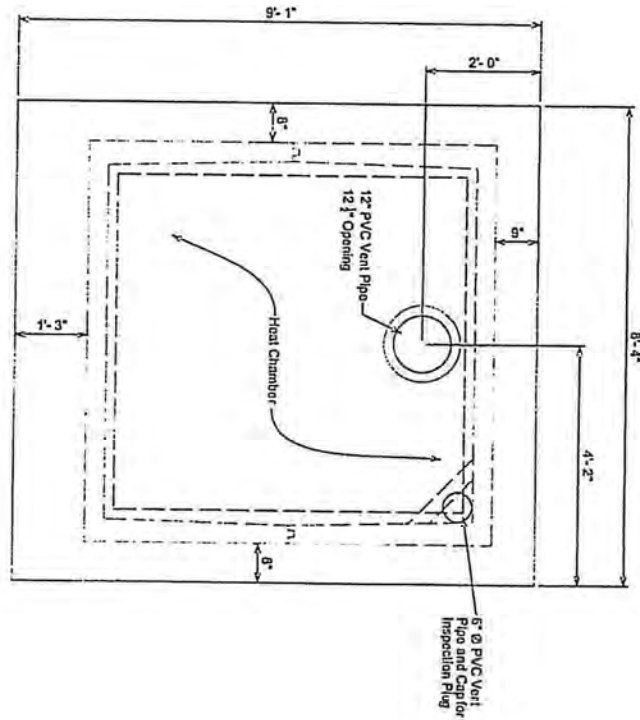
SIDE ELEVATION

Drawn By: UG
Checked By: 818

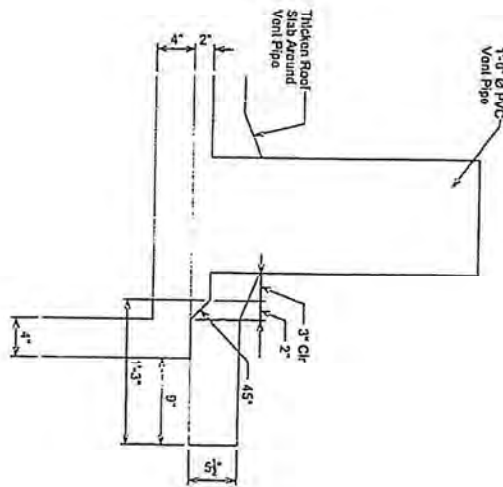
Surveyed By: _____

Project No: 117-04-213[illegible]

ROOF SLAB PLAN SCALE 1/2"=1'-0"



ROOF VENT & EDGE OF ROOF DETAIL SCALE 1"=1'-0"



Sheet Number
4

INTERSTATE ENGINEERING
References you need, people you trust.

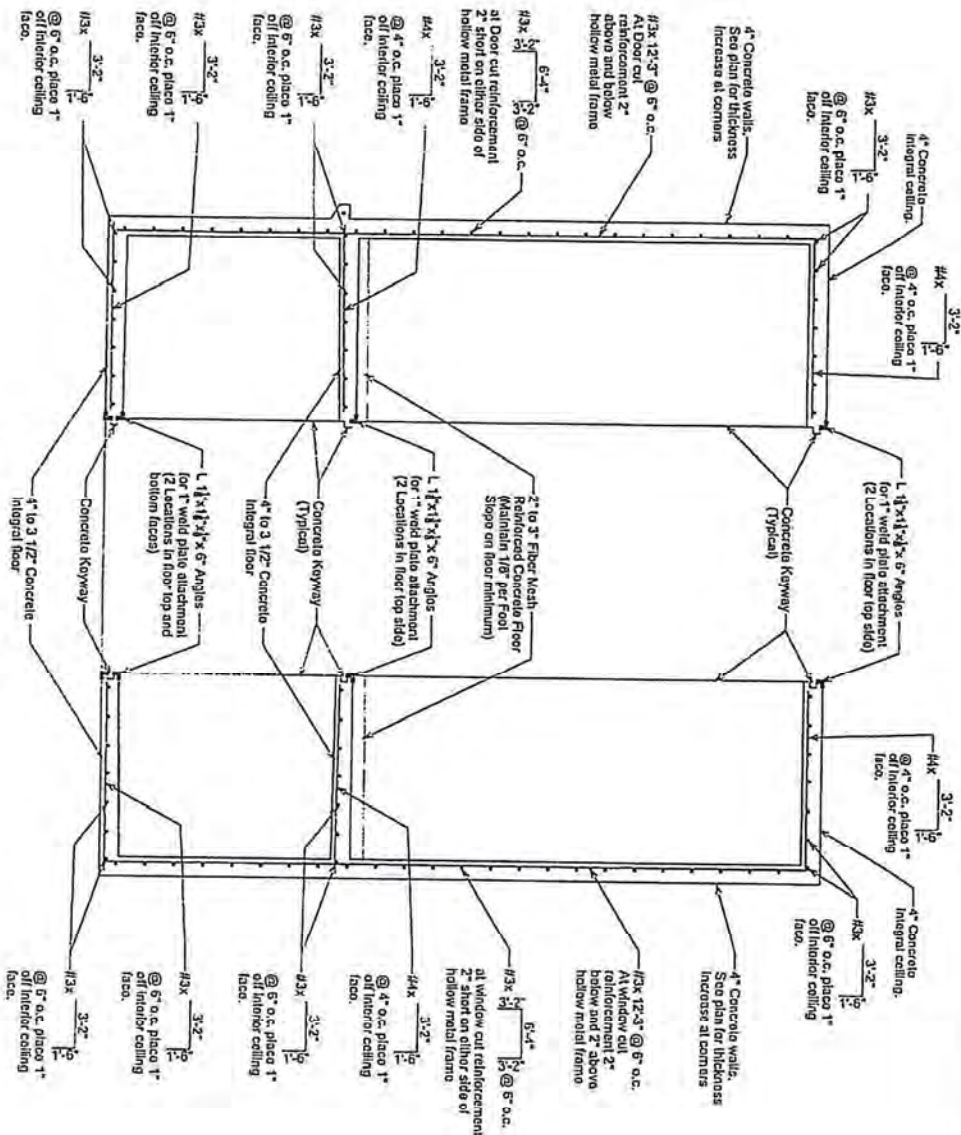
Interstate Engineering, Inc.
P.O. Box 226
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Spearfish, S.D. 57783
Ph (605) 642-4772
Fax (605) 642-4773
www.interstateeng.com
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BOOM CLOVERHIST STANDARD
For BOOM CONCRETE, INC.
220 Girard Avenue, P.O. Box 437, Newell, SD 57760

ROOF PLAN AND DETAILS

Drawn By: LLG Surveyed By: LLG Project No: 132-04-213
Checked By: PAR Designed By: LLG Date: February 21, 2018

Rev.	Date	By	Description



**TOILET WALL SECTION
REINFORCEMENT LAYOUT**

Note: The Manufacturer will place CS-565 CONSEAL around the mating edges of the toilet, holding tank and ceiling prior to joining the two halves together.



Sheet Number



Interstate Engineering, Inc.
P.O. Box 226
123 E. Jackson Blvd., Suite
Spearfish, S.D., 57763
Ph (605) 642-4772
Fax (605) 642-4773
www.interstateeng.com
Offices in MO, NE, KS, SD and MT

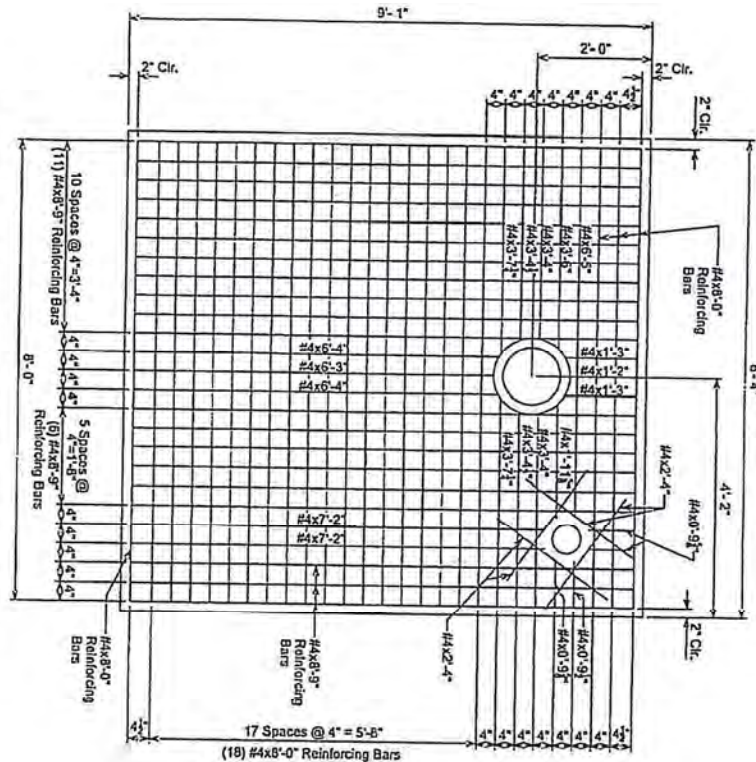
BOOM CLOVERMIST STANDARD
For: BOOM CONCRETE, INC.
 220 Girard Avenue, P.O. Box 437, Newell, SD 57160

WALL, FLOORS, AND INTERIOR CEILING REINFORCEMENT LAYOUT PLAN

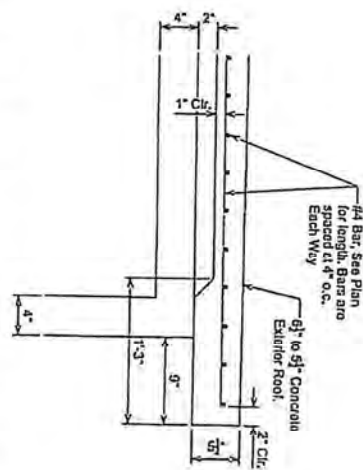
Drawn By: <u>ILG</u>	Surveyed By: <u>-</u>	Project No: <u>197-04-212</u>
Checked By: <u>RAJ</u>	Designed By: <u>AD</u>	Date: <u>February 21, 2018</u>

[illegible]

ROOF SLAB REINFORCEMENT LAYOUT PLAN SCALE 1/2"=1'-0"



ROOF REINFORCEMENT LAYOUT SCALE 1"=1'-0"



Sheet Number: 6

INTERSTATE ENGINEERING
Professionals you need, people you trust.

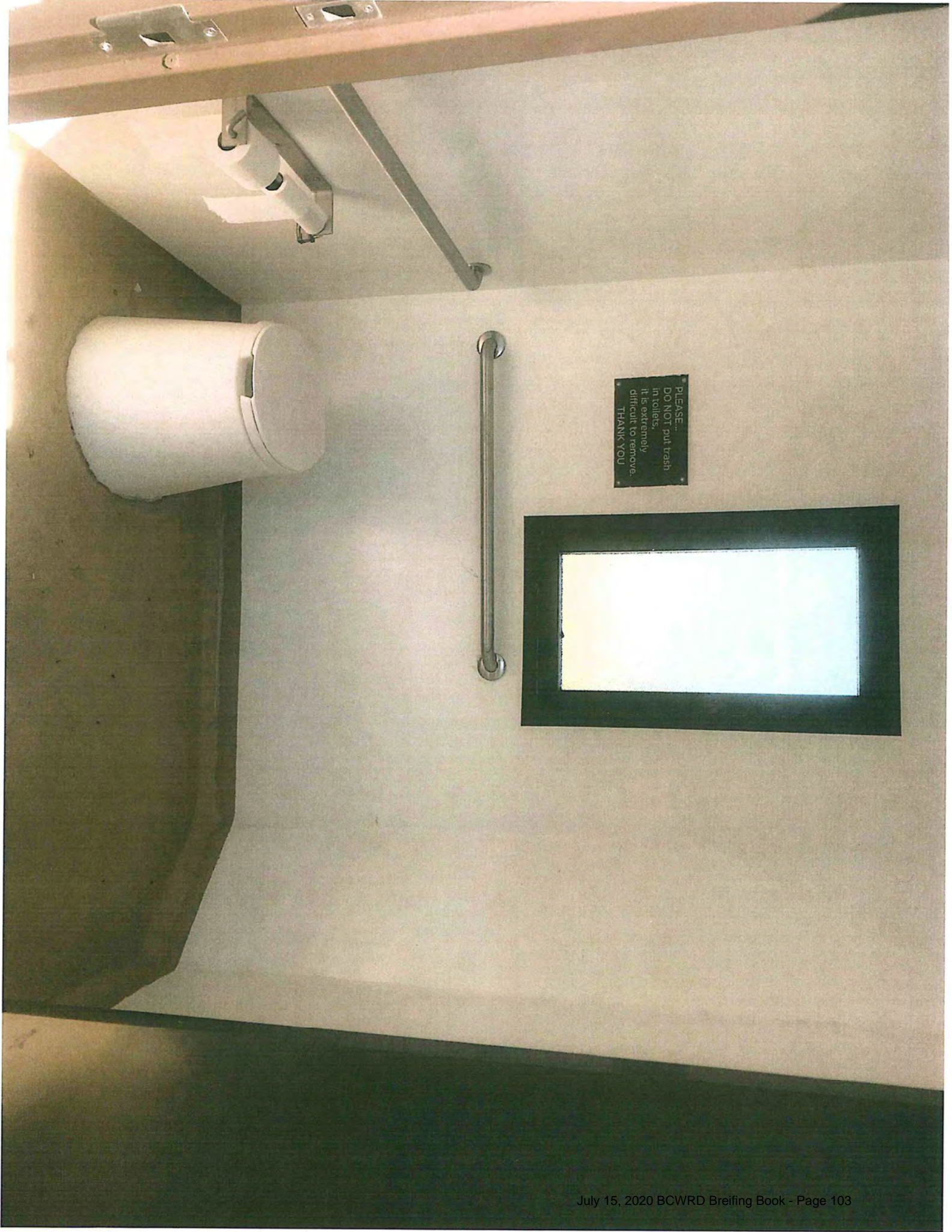
Interstate Engineering, Inc.
P.O. Box 226
172 E. Jackson Blvd. Suite 1
Spartanburg, S.C. 29703
Ph (803) 642-4772
Fax (803) 642-4773
www.interstateeng.com
©2019 Interstate Engineering, Inc.

DOOM CLOVERHIST STANDARD
FOR BOOM CONCRETE, INC.
220 Girard Avenue, P.O. Box 437, Newell, SC 29763

ROOF REINFORCEMENT LAYOUT PLAN AND DETAIL

Drawn By: LLG Surveyed By: - Project No.: 117-04-212
Checked By: BAB Designed By: AJD Date: February 21, 2019

Rev.	No.	By	Description







Bliss Law Firm, LLC
 400 East Broadway, Suite 308
 Bismarck, ND 58501

Invoice submitted to:
 Burleigh County Water Resource District
 1720 Burnt Boat Dr., Suite 205
 Bismarck, ND 58503

July 2, 2020

Invoice #101

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
6/2/2020 Previous balance		5,121.55
6/9/2020 (910H) Telephone calls from/to James with regard to Fox Island landowner matters.	0.40 262.00/hr	104.80
Prepare for Board meeting, attend Board meeting.		1,000.00
6/10/2020 (910H) Telephone call from Mike Gunsch with regard to Fox Island project costs and assessments.	0.50 262.00/hr	131.00
(910H) Telephone call from Mike Gunsch with regard to Fox Island subsequent budget allocations, bank stabilization matters.	0.40 262.00/hr	104.80
6/12/2020 (910H) Telephone call from Mike Gunsch with regard to Fox Island landowner matters.	0.50 262.00/hr	131.00
(910H) Review Upgren inquiry and related supporting documents; follow-up telephone call to Mike Gunsch with regard to the same, discussion of District bidding process.	0.60 262.00/hr	157.20
6/16/2020 (312) Receipt and review of e-mail from State Auditor with regard to notice of any pending litigation; reply to the same.	0.20 262.00/hr	52.40
(312) Review file; follow-up telephone call to Mike Gunsch with regard to administrative and budgetary matters.	0.30 262.00/hr	78.60
6/22/2020 (910H) Telephone call from Mike Gunsch with regard to Lincoln Nursery abandonment of pipeline, closure thereof.	0.50 262.00/hr	131.00

	<u>Hrs/Rate</u>	<u>Amount</u>
6/25/2020 (910H) Receipt and review of documentation on Soil Conservation District pipeline abandonment; review easement agreement, supporting documents.	1.00 262.00/hr	262.00
6/30/2020 (910H) Receipt and re view of Fox Island finalization documentation of project costs; follow-up phone call to Mike Gunsch, James regarding same.	0.80 262.00/hr	209.60
(910H) Receipt and review of District question and answer documents regarding landowner issues; review supporting documents; follow-up e-mail to Mike Gunsch, James regarding same.	1.00 262.00/hr	262.00
7/1/2020 Examine County, District revetment agreements and supporting documents; follow-up phone calls to Mike Gunsch regarding same.	1.00 262.00/hr	262.00
For professional services rendered	<u>7.20</u>	<u>\$8,007.95</u>
Accounts receivable transactions		
6/16/2020 Payment - Thank You		<u>(\$5,121.55)</u>
Total payments and adjustments		<u>(\$5,121.55)</u>
Balance due		<u><u>\$2,886.40</u></u>

Payment in full must be made within 30 days of the date of this bill. Past due amounts will incur an additional 1.5% monthly fee.

INVOICE

Please Remit To:

Office of the State Auditor
600 East Boulevard - Dept. 117
Bismarck ND 58505-0400
United States

Page:

1

Invoice No:

SA0000016435

Invoice Date:

06/23/2020

Customer Number:

8010

Payment Terms:

Due Immed

Due Date:

06/23/2020

Bill To:

BURLEIGH COUNTY WATER RESOURCE DISTRICT
Secretary
1720 BURNT BOAT DR. STE 205
BISMARCK ND 58503

AMOUNT DUE:**7,350.00 USD**

Amount Remitted

For billing questions, please call 701-328-2241

Line	Adj	Identifier	Description	Quantity	UOM	Unit Amt	Net Amount
1			POLITICAL SUB Political Sub Audits	1.00	EA	7,350.00	7,350.00
			Final Bill - Burleigh WRD 2019 - \$7,350				
			8010 - BURLEIGH COUNTY WATER RESOURCE DISTRICT - SA0000016435				
PLEASE RETURN TOP PORTION WITH PAYMENT. Thank you.							
SUBTOTAL:							7,350.00
TOTAL AMOUNT DUE :							7,350.00

STANDARD

Original

INVOICE**HoustonEngineering Inc.****Remit to:**1401 21st Ave N, Fargo, ND 58102

Phone: 701 237 5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049040

Due Date:

July 31, 2020

Project R081032-0100 McDowell Dam Recreation Area

BCWRD Account No.: 905

See attached Project Status Report and Invoice Description.

Professional Services from April 26, 2020 to June 20, 2020**Professional Personnel**

	Hours	Rate	Amount	
Sr Project Manager	3.75	208.00	780.00	
Project Engineer	8.00	173.00	1,384.00	
Totals	11.75		2,164.00	
Total Labor				2,164.00

Unit Billing

(BSK) Mileage - Truck	20.0 Miles @ 0.78	15.60	
Total Units		15.60	15.60

Total this Invoice \$2,179.60



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	1032-0100: McDowell Dam Recreation Area
BCWRD Account No.	905
Project Name:	McDowell Dam Recreation Area

Billing Period: *April 26, 2020 through June 20, 2020*

Professional engineering and surveying services related to activities and issues addressed at the request and direction of the BCWRD during this billing period, including time associated with, but not limited to the following:

- Complete SWC planning form and submit on-line
- Review the locations and create cross section exhibit for bank erosion areas
- Site review of trail location and erosion areas, projection is necessary
- Identify and prioritize bank stabilization site
- Consider a typical section for site restoration and prepare an opinion of probable cost for the most serious shoreline.
- OPC use to assist for possible inclusion in 2021 budget

Comments:

- Eastern shoreline and space are limited with erosion occurring, the ability to sustain the existing or future trails is in question and needs to continue to be evaluated.
- Options to obtain funding under consideration and a possible Heritage Fund application in October.

See accompanying invoice and cost summary for personnel cost breakdown.

Total Invoice \$ 2,179.60

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049041

Due Date:

July 31, 2020

Project R084241-0000 BCWRD - General Engineering Services

Email Invoices: BCWRD@midco.net & rdetwillerbcwrd@gmail.com

BCWRD Project No.: 315 - Engineering Administration

See attached Project Status Report and Invoice Description.

Professional Services from May 24, 2020 to June 20, 2020

Phase 000 Burleigh Co. WRD - General

Monthly Lump Sum Amount

Fee	1,000.00
Total this Phase	\$1,000.00

Phase 007 General Services - Hourly

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	5.50	208.00	1,144.00	
Totals	5.50		1,144.00	
Total Labor				1,144.00
		Total this Phase		\$1,144.00
		Total this Invoice		\$2,144.00



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	4241-0000: BCWRD General Services
BCWRD Account No.	315 – Engineering Administration
Project Name:	General Engineering Services

Billing Period: *May 24, 2020 through July 20, 2020*

Professional engineering administrative services related to routine monthly activities and issues addressed at the request and direction of the BCWRD during this billing period, including time associated with, but not limited to the following:

- **June Meeting**
- Meeting preparation and discussion
- Review of minutes and agenda updates
- Assistance with Set Up and Recording for a Go-To-Meeting
- Discussions related to 2021 project budgets, audit and accounting elements
- Project accounting summary and recommendations
- Various BCWRD issues, contacts and calls

Comments:

- This invoice is only for Board meeting related time along with limited small contact and coordination items that are not project related. In accordance with Board direction, all costs associated with drainage complaints, stormwater plan review, and other project related activities are invoiced to assigned project numbers.
- Additional services provided in this invoice for tasks outside regular the monthly scope of services are charged on a time and materials basis.

Monthly Services	\$1,000.00
<u>Additional Services</u>	<u>\$1,144.00</u>
<u>Total Invoice</u>	<u>\$2,144.00</u>

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049042

Due Date:

July 31, 2020

Project R084241-0200 Hay Creek Watershed - Greenway

BCWRD Account No. 953 - Hay Creek

Work Order No. 19 (Phases 002-004)

See attached Project Status Report and Invoice Description.

Professional Services from April 26, 2020 to June 20, 2020

Phase 001 Hay Creek Watershed - Greenway

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	3.00	208.00	624.00	
Totals	3.00		624.00	
Total Labor				624.00
		Total this Phase		\$624.00
		Total this Invoice		\$624.00



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	4241-0200
BCWRD Account No.	910 Shared Projects
Project Name:	Hay Creek Watershed - Greenway

Billing Period: *April 26, 2020 through June 20, 2020*

Professional engineering services related to research and discussion of the history behind the study and establishment of the Hay Creek Greenway between the City of Bismarck, Bismarck Parks and Recreation District and the BCWRD.

- Consultation with the City of Bismarck and Burleigh County related to their direction and determination on this mapping issue.
- Request to attend the City Commission meeting to provide history of the greenway program
- Attended City Commission meeting and responded to questions (virtual)
- Follow up questions after City Commission meeting and provide recommendation documents from the City and County regarding for future mapping to the BCWRD Board.

Comments:

FEMA through the NDSWC has noted the ability to change the designation of floodway boundaries at selected locations, which are to be determined by the City and County and then approved by FEMA.

Total Invoice \$ 624.00

See accompanying invoice for personnel cost breakdown.

INVOICE



Houston Engineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049043

Due Date:

July 31, 2020

Project R106025-0006 Fox Island Flood Control

BCWRD Account No.: 937 - Special Assessment Projects

See attached Project Status Report and Invoice Description.

Professional Services from May 24, 2020 to June 20, 2020

Phase	100	Regulatory and Easements
Task	005	Landowner Construction Issues - Extra

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	13.00	208.00	2,704.00	
Project Engineer	3.00	173.00	519.00	
Totals	16.00		3,223.00	
Total Labor				3,223.00
		Total this Task		\$3,223.00
		Total this Phase		\$3,223.00

Phase	410	CMS - Construction Contract Administration
Task	002	Office Engineering Services

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	8.50	208.00	1,768.00	
Project Engineer	10.00	173.00	1,730.00	
Totals	18.50		3,498.00	
Total Labor				3,498.00

Unit Billing

(BSK) Mileage - Truck	20.0 Miles @ 0.78	15.60	
Total Units		15.60	15.60
	Total this Task		\$3,513.60
	Total this Phase		\$3,513.60

Phase	420	CMS - Field Engineering Services
Task	001	Construction Management Services

Project	R106025-0006	Fox Island Flood Control	Invoice	0049043
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Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	3.00	208.00	624.00	
Project Engineer	28.00	173.00	4,844.00	
Technician Intern	1.50	85.00	127.50	
Totals	32.50		5,595.50	
Total Labor				5,595.50

Unit Billing

(BSK) Mileage - Truck	10.0 Miles @ 0.78	7.80	
Total Units		7.80	7.80

Total this Task \$5,603.30

Total this Phase \$5,603.30

Phase	440	CMS - Project Closeout
Task	003	Record Drawings

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	2.00	208.00	416.00	
Totals	2.00		416.00	
Total Labor				416.00

Total this Task \$416.00

Total this Phase \$416.00

Phase	900	Clausnitzer Watercourse Relocation
Task	003	Easement Documents/Legal

Reimbursable Expenses

Reproductions	75.00	
Total Reimbursables	75.00	75.00

Total this Task \$75.00

Total this Phase \$75.00

Total this Invoice \$12,830.90



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	R106025-0006
BCWRD Account No.	937 – Special Assessment Projects
Project Name:	Fox Island Flood Control

Billing Period: *May 24, 2020 through June 20, 2020*

Professional engineering services associated with construction engineering, construction observation and related activities on the Fox Island Flood Control Project.

Tasks Completed:

- Continued landowner coordination related to final site restorations
- Landowner requests on sprinklers, seeding, ROW slopes, and other project issues
- Construction Management Services continue
- Field observations and oversight as required
- Field work continues with clean up and final tree planting
- Chip Seal and Fog Coat Completed
- Authorized over-seeding for poorly germinated areas
- Remove and add to punch list to complete identified items
- Sprinkler installations completed in easement properties
- Glasser/Smith easement – site restoration completed
- Review special assessment district questions and commentary for responses

Comments and Issues:

- Discussion of Lincoln Oakes irrigation line abandonment – continues
- Bond documentation remains to be completed
- Special assessment district draft certification prepared
- Responses to landowner questions – remains to be finalized

Phase (100) Regulatory and Easements	\$ 3,223.00
Phase (410) CMS – Contract Administration	\$ 3,513.60
Phase (420) CMS – Field Engineering Services	\$ 5,603.30
Phase (440) CMS - Project Close Out	\$ 416.00
Phase (900) Clausnitzer Watercourse Relocation	\$ 75.00

Total Invoice \$ 12,830.90

See accompanying invoice for personnel cost breakdown.

INVOICE



Houston Engineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone 701.237.5065

Fed Tax ID 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049044

Due Date:

July 31, 2020

Project R126025-0012 Missouri River Correctional Facility FHMP

BCWRD Account No.: 937F-1

**Work Order No. 18; Specific Authorization No. 25
Amendment #1**

See attached Project Status Report and Invoice Description.

Professional Services from April 26, 2020 to June 20, 2020

Phase 900 Operations and Maintenance Activities

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	1.00	208.00	208.00	
Project Engineer	5.50	173.00	951.50	
Totals	6.50		1,159.50	
Total Labor				1,159.50
		Total this Phase		\$1,159.50
		Total this Invoice		\$1,159.50



HoustonEngineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0012
BCWRD Account No.	937F-1
Project Name:	Missouri River Correction Facility FHMP

Billing Period: *April 26, 2020 through June 20, 2020*

Professional engineering and surveying services related to the Missouri River Correctional Facility FHMP including time associated with, but not limited to the following:

Tasks Completed:

- Call from MRCC staff regarding the installation of a new entrance gate and the need to replace an electrical line under the flood control levee.
- The electrical line was likely stressed by the levee construction and had failed, and they were seeking some compensation if that were possible.
- Site visit to review the request and situation in the field.
- Investigated and coordinated contacts with MRCC representatives and the electrical contractor to obtain the cost to bore the electrical line.
- The Board has approved cost participation.

Comments and Issues:

- The MRCC will be submitting an invoice for the electrical line installation.
- These expenses to be charged to the project O&M account

See accompanying invoice for personnel cost breakdown.

Phase (900) Operations and Maintenance Activities	\$ 1,159.50
Total	\$ 1,159.50

INVOICE



Houston Engineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049045

Due Date:

July 31, 2020

Project R126025-0014 Sibley Island Flood Control Project FHMP

Work Order #18

See attached Project Status Report and Invoice Description.

Professional Services from May 24, 2020 to June 20, 2020

Phase 101 Preliminary Design

Professional Personnel

	Hours	Rate	Amount	
Project Engineer	7.50	173.00	1,297.50	
Engineer I	8.25	125.00	1,031.25	
Sr Technician	2.00	125.00	250.00	
Totals	17.75		2,578.75	
Total Labor				2,578.75
Total this Phase				\$2,578.75

Phase 102 Site Survey and Landowner Contacts

Professional Personnel

	Hours	Rate	Amount	
Technician II	1.00	112.00	112.00	
Totals	1.00		112.00	
Total Labor				112.00
Total this Phase				\$112.00

Phase 105 Regulatory Compliance

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	.50	208.00	104.00	
Totals	.50		104.00	
Total Labor				104.00
Total this Phase				\$104.00

Phase 106 Easement Considerations

Project	R126025-0014	Sibley Island FHMP	Invoice	0049045
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Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	1.50	208.00	312.00	
Totals	1.50		312.00	
Total Labor				312.00
		Total this Phase		\$312.00
		Total this Invoice		\$3,106.75



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0014
BCWRD Account No.	937 – Special Assessment Projects
Project Name:	Sibley Island Flood Control

Billing Period: *May 24, 2020 through June 20, 2020*

Professional engineering and surveying services related to the activities associated with the Sibley Island Flood Control Project and Specific Authorization #28.

Tasks Completed:

Phase 101 – Preliminary Design

- Development of preliminary plan and profile sheets
- Consideration of alignment revisions and assessment
- Contour issues and labeling drawings

Phase 102 – Site Survey and Landowner Contacts

- Processing survey data

Phase 105 – Regulatory Compliance

- Contacts with the BPRD site manager regarding the project

Phase 106 – Easement Considerations Report

- Meeting with County Engineer to discuss alternatives under consideration

Comments and Issues:

- Issues with identified breakout flows from Apple Creek will impact the project alignment along the Township roadways and areas included in the special assessment district. Coordination is ongoing with the NDSWC regarding future DFIRM mapping and how it will impact project configuration. FEMA QA/QC of hydraulic model for Apple Creek and Missouri River are underway. It is anticipated that preliminary mapping could be available sometime in July 2020.
- Missouri River water surface impact review has yet to proceed. Due to changes in alignment the hydraulic impact assessment on Apple Creek may not be required.

Phase 101 – Preliminary Design	\$ 2,578.75
Phase 102 – Site Survey and Landowner Contacts	\$ 112.00
Phase 105 – Regulatory Compliance	\$ 104.00
Phase 106 – Easement Considerations	\$ 312.00
Total Invoice	\$ 3,106.75

See accompanying invoice for personnel cost breakdown.

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049046

Due Date:

July 31, 2020

Project R146025-0018 Burleigh County WRD Drainage Complaints

BCWRD Account No.: 910

See attached Project Status Report and Invoice Description.

Professional Services from May 24, 2020 to June 20, 2020

Phase 000 General Inquires

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	2.00	208.00	416.00	
Totals	2.00		416.00	
Total Labor				416.00
		Total this Phase		\$416.00
		Total this Invoice		\$416.00



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0018
BCWRD Account No.	910 Shared Projects
Project Name:	Drainage Complaints

Billing Period: *May 24, 2020 through June 20, 2020*

Professional engineering and surveying services related to the evaluation of drainage complaints.

General Inquires (000)

- Travis Hushka – Complaint filed
 - His property is located west of 26th Street and Keith Drive
 - Groundwater issues in this location have been an issue for a long time
 - Contact and visit with County Engineer on ROW cleanout
 - Researched and locate prior survey and technical memorandum
 - Site review – no obstruction
 - Board information – complaint dismissed

Comments:

- This invoice does not include the completion of the dismissal letter.

Phase (000) – General Inquires	\$ 416.00
Total Invoice	\$ 416.00

See accompanying invoice for personnel cost breakdown.

INVOICE



Houston Engineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone 701.237.5065

Fed Tax ID. 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049047

Due Date:

July 31, 2020

Project R006025-0027 Fox Island Flood Control - O&M

BCWRD Account No.: 937 - Special Assessment Projects

See attached Project Status Report and Invoice Description.

Professional Services from April 26, 2020 to June 20, 2020

Phase 001 2019 O&M Services

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	.75	208.00	156.00	
Totals	.75		156.00	
Total Labor				156.00

Unit Billing

(BSK) Mileage - Truck	15.0 Miles @ 0.78	11.70	
Total Units		11.70	11.70

Total this Phase \$167.70

Total this Invoice \$167.70



HoustonEngineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0027
BCWRD Account No.	937 – Special Assessment Projects
Project Name:	Fox Island Flood Control – O&M Services

Billing Period: *April 26, 2020 through June 20, 2020*

Professional engineering services associated with the Operation and Maintenance of the Fox Island Flood Control Project, including primarily 2019 surface and groundwater removals due to excessive fall precipitation.

Tasks Completed:

- Evaluation and site inspection of restoration on Glasser pumping easement and Clausnitzer temporary pump location.

Comments and Issues:

- These costs and pumping expenses (NIC) are to be assessed to the properties under the Operations and Maintenance provisions for the project.

Phase (001) 2019 O&M Services	\$ 167.70
Total Invoice	\$ 167.70

See accompanying invoice for personnel cost breakdown.

INVOICE**Houston Engineering Inc.****Remit to:**1401 21st Ave N, Fargo, ND 58102

Phone 701 237 5065

Fed Tax ID 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

July 1, 2020

Invoice No:

0049048

Due Date:

July 31, 2020

Project R006025-0028 Missouri River Revetments GIS

See attached Project Status Report and Invoice Description.

Professional Services from April 26, 2020 to June 20, 2020

Phase 002 GIS Development

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	5.50	208.00	1,144.00	
Project Manager	1.25	190.00	237.50	
Sr Technician	1.00	125.00	125.00	
Totals	7.75		1,506.50	
Total Labor				1,506.50
		Total this Phase		\$1,506.50

Phase 003 Deliverables and Demonstration

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	4.00	208.00	832.00	
Sr Technician	3.50	125.00	437.50	
Totals	7.50		1,269.50	
Total Labor				1,269.50
		Total this Phase		\$1,269.50
		Total this Invoice		\$2,776.00



Houston Engineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0028
BCWRD Account No.	937
Project Name:	Missouri Riverbank Stabilization

Billing Period: *April 26, 2020 through June 20, 2020*

Professional engineering and surveying services related to Missouri Riverbank Stabilization GIS documentation for federal revetments installed under the Garrison-Oahe and Section 32 Programs.

Tasks Completed:

Bank Stabilization Agreements and Easements

- Created a briefing document to illustrate status
- Set up and presentation to manager on program and uses
- Board updates and discussion with Board Legal Counsel on agreement issues
- USACE inquiry response from Dan P regarding unavailable figure in agreement
- USACE is looking at funding for status review of stabilization measures
- ESRI hosting and options for licensing – required for us to move forward with next steps

Comments and Issues

- Work is progressing a final product remains to be completed.
- Fall 2020 completion is now anticipated
- State Engineer has been contacted regarding easement records – response pending
- State Engineer counsel has determined the O&M agreements are valid
- Consider option to request USACE O&M funding - pending

Records Research	\$ 1,506.50
GIS Development	\$ 1,269.50
Total Invoice	\$ 2,776.00

See accompanying invoice for personnel cost breakdown.



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

400 E Front Ave
Bismarck, ND 58504-5641
Phone: 701.222.6455

INVOICE

BILLED TO:
Burleigh County Water Resource District
Tracie Day
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

DATE: 6/10/2020
INVOICE #: 02011
DUE DATE: 7/10/2020
TOTAL DUE: 13,890.43

CUSTOMER ACCOUNT # : 1017

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
McDowell Dam-May 2020 <i>Tracie Day</i>	1.00	13,890.43	13,890.43
TOTAL THIS INVOICE			13,890.43

Please include account number with your payment.

For questions, contact Julie Fornshell 701.222.6455

REMIT TO:

Bismarck Parks and Recreation District
400 E Front Ave
Bismarck ND 58504-5641

Please remit bottom portion of invoice with your payment.
Thank you!

CUSTOMER ACCOUNT # : 1017
DATE: 6/10/2020
INVOICE #: 02011
DUE DATE: 7/10/2020
TOTAL DUE: 13,890.43

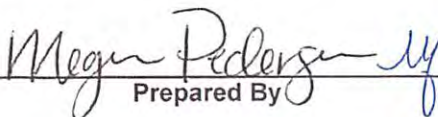
BURLEIGH COUNTY WATER RESOURCE DISTRICT
McDowell Dam Monthly Billing

Bismarck Parks & Recreation District
400 E. Front Ave
Bismarck, ND 58504

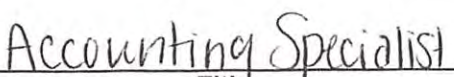
For The Month Ended May 31, 2020

Date Submitted: 6/9/2020

Salaries & Wages	\$ 5,328.15
Employer Payroll Taxes	407.60
Employee Pension & Health/Life/ Diability Benefits	1,949.39
Property & Liability Insurance	-
Operating Expenses	3,427.20
Capital Improvement Expenses	-
Total Expenses	\$ 11,112.34
Administrative Fee	
(25% of Operating Expenses)	\$ 2,778.09
(5% of Capital Improvement Expenses)	-
Total Amount Requested	\$ 13,890.43


Prepared By

Board Member


Title

McDowell Dam Monthly Billing

May-20

Salaries & Wages

Salaries - Full time	\$ 3,790.40	
Accrued Sick and Annual Leave Pay	-	
Wages - Part time	1,537.75	
Wages - Part time (Overtime)	-	
Total Salaries & Wages		\$ 5,328.15

Employer Payroll Taxes

Social Security/Medicare	407.60	
Worker's Compensation - Paid Benefits	-	
Unemployment	-	
Total Employer Payroll Taxes		407.60

Employee Benefits

Pension	394.20	
Job Service	-	
Health, Life, & Disability Insurance	1,555.19	
Total Employee Benefits		1,949.39

Property & Liability Insurance

General Liability	-	
Multi Coverage	-	
Auto Liability	-	
Total Property & Liability Insurance		-

Operating Expenses

Sanitary Systems	34.00	
Janitorial Supplies	195.69	
Miscellaneous Supplies	573.57	
Fuel	73.04	
Repairs & Replacement	1,634.63	
Misc. Charges, Permits, and Licences	12.95	
	2,523.88	

Utilities

Electricity	449.87	
Garbage Removal	196.33	
Water	101.00	
Telephone	156.12	
Total Utilities	903.32	

Total Operating Expenses 3,427.20

Capital Improvements

Total Capital Improvements -

Total Expenses \$ 11,112.34



Bismarck Parks and Recreation District

Detail Report Account Detail

Date Range: 05/01/2020 - 05/31/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
Fund: 01 - GENERAL FUND								
<u>01.12.000.510100</u>		FULL-TIME SALARIES				13,834.96	3,790.40	17,625.36
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/08/2020	PYPKT00580	PYPKT00580 - 2020-5/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	15,730.16
05/22/2020	PYPKT00583	PYPKT00583 - 2020-5/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	17,625.36
<u>01.12.000.510200</u>		PART-TIME SALARIES				0.00	1,537.75	1,537.75
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/22/2020	PYPKT00584	PYPKT00584 - 2020-5/		OSHANYK, JAMES L.:000366 - Operation			1,170.25	1,170.25
05/22/2020	PYPKT00584	PYPKT00584 - 2020-5/		JOHNSON, SETH M.:000217 - Operation			367.50	1,537.75
<u>01.12.000.520400</u>		SANITARY SYSTEMS				145.00	34.00	179.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/14/2020	APPKT01577	8446	201545	BILLING PERIOD 03/26/20 - 04/22/20	0846 - SPIFFY BIFFS		34.00	179.00
<u>01.12.000.530110</u>		JANITORIAL SUPPLIES				415.82	195.69	611.51
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/26/2020	APPKT01590	050674-00	201633	DISINFECTANTS, ANITBACTERIALS	0254 - D & E SUPPLY COMPANY	CO.VID19	195.69	611.51
<u>01.12.000.530140</u>		MISCELLANEOUS SUPPLIES				614.31	573.57	1,187.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2020	APPKT01598	5402502	DFT0000740	BATTERY CHARGER, DUCT TAPE, MOUS Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC	0948 - US BANK - ONE CARD		75.44	689.75
05/10/2020	APPKT01598	580105741009530	DFT0000740	COAT HOOKS, KNOBS, PULLS Purchased From Vendor: 0964 - WALMART COMMUNITY BRC	0948 - US BANK - ONE CARD		49.88	739.63
05/26/2020	APPKT01590	235691	201662	MASKS	0617 - NAPA AUTO PARTS	CO.VID19	99.50	839.13
05/29/2020	APPKT01597	014830	201771	TREES	0551 - LINCOLN OAKES NURSERIES		348.75	1,187.88
<u>01.12.000.531300</u>		FUEL				153.09	73.04	226.13
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/28/2020	APPKT01597	FLTS-20-0003	201742	MARCH 2020 FUEL USAGE	0209 - CITY OF BISMARCK		73.04	226.13

Detail Report

Date Range: 05/01/2020 - 05/31/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
01.12.000.531400		REPAIRS & REPLACEMENT				1,837.51	1,634.63	3,472.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2020	APPKT01598	09-185805	DFT0000740	TRACTOR TIRES	0948 - US BANK - ONE CARD		31.07	1,868.58
				Purchased From Vendor: 0676 - OK TIRE STORE - BISMARCK CC				
05/10/2020	APPKT01598	15635063832	DFT0000740	COUNTER TOPS	0948 - US BANK - ONE CARD		71.98	1,940.56
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	1863080255	DFT0000740	PLUMBING, ELECTRICAL PARTS	0948 - US BANK - ONE CARD		2.68	1,943.24
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	1900501034940	DFT0000740	AUTOMOTIVE BATTERY	0948 - US BANK - ONE CARD		128.43	2,071.67
				Purchased From Vendor: 0474 - INTERSTATE ALL BATTERY CENTER				
05/10/2020	APPKT01598	266370600034	DFT0000740	SHOP LIGHT	0948 - US BANK - ONE CARD		29.98	2,101.65
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	309787	DFT0000740	FRONT GRILL	0948 - US BANK - ONE CARD		406.42	2,508.07
				Purchased From Vendor: 0329 - EIDE FORD LINCOLN				
05/10/2020	APPKT01598	5403569	DFT0000740	CABLE TIES, HOSE CLAMPS	0948 - US BANK - ONE CARD		28.93	2,537.00
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
05/10/2020	APPKT01598	54178227871	DFT0000740	HEADLAMP, BLOWER RETURN	0948 - US BANK - ONE CARD		-58.84	2,478.16
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	54178227872	DFT0000740	HEADLAMP, BLOWER	0948 - US BANK - ONE CARD		54.99	2,533.15
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	5421404	DFT0000740	SHUT OFF VALVE, HOSE REPAIR ENDS	0948 - US BANK - ONE CARD		44.01	2,577.16
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
05/10/2020	APPKT01598	61013109526	DFT0000740	PAINTING SUPPLIES, PLUMBING PARTS	0948 - US BANK - ONE CARD		137.44	2,714.60
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	629543	DFT0000740	IRON - HORSESHOE BACKSTOPS	0948 - US BANK - ONE CARD		156.16	2,870.76
				Purchased From Vendor: 0694 - PAHLKE STEEL, INC.				
05/10/2020	APPKT01598	66521089332	DFT0000740	PAINTING SUPPLIES	0948 - US BANK - ONE CARD		180.56	3,051.32
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	7451140	DFT0000740	ROUTER BIT	0948 - US BANK - ONE CARD		19.97	3,071.29
				Purchased From Vendor: 0012 - ACME TOOLS				
05/10/2020	APPKT01598	76375602817	DFT0000740	HEADLAMP, BLOWER	0948 - US BANK - ONE CARD		58.84	3,130.13
				Purchased From Vendor: 0581 - MENARDS				
05/10/2020	APPKT01598	843629/8	DFT0000740	HOLE SAW KIT, PEST BLOCK, INSUL. FOA	0948 - US BANK - ONE CARD		10.99	3,141.12
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
05/10/2020	APPKT01598	52587382.001-	DFT0000740	PLUMBING PARTS	0948 - US BANK - ONE CARD		17.44	3,158.56
				Purchased From Vendor: 0981 - WESTERN STEEL & PLUMBING, INC.				

Detail Report

Date Range: 05/01/2020 - 05/31/2020

Account	Name					Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.531400</u>	REPAIRS & REPLACEMENT - Continued					1,837.51	1,634.63	3,472.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2020	APPKT01598	S2587601.001	DFT0000740	PLUMBING PARTS	0948 - US BANK - ONE CARD		96.74	3,255.30
Purchased From Vendor: 0981 - WESTERN STEEL & PLUMBING, INC.								
05/14/2020	APPKT01577	74108	201536	PARK SIGNS	0782 - ROUGHRIDER INDUSTRIES		216.84	3,472.14
<u>01.12.000.540130</u>	ELECTRICITY					1,638.94	449.87	2,088.81
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/12/2020	APPKT01572	05-06-20	201481	APRIL 2020 BILLING PERIOD	0175 - CAPITAL ELECTRIC COOPERATIVE		449.87	2,088.81
<u>01.12.000.540140</u>	GARBAGE					580.26	196.33	776.59
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2020	APPKT01598	6608187-0506-4	DFT0000740	MARCH 2020 TRASH COLLECTION	0948 - US BANK - ONE CARD		196.33	776.59
Purchased From Vendor: 0968 - WM CORPORATE SERVICES, INC. AS								
<u>01.12.000.540150</u>	WATER					428.00	101.00	529.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/29/2020	APPKT01597	05/21/20	201799	APRIL 2020 BILLING PERIOD	0837 - SOUTH CENTRAL REGIONAL WATER		101.00	529.00
<u>01.12.000.540160</u>	TELEPHONE					468.36	156.12	624.48
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2020	APPKT01598	040120-MCDOWELL	DFT0000740	APRIL 2020 PHONE, INTERNET	0948 - US BANK - ONE CARD		156.12	624.48
Purchased From Vendor: 0087 - BEK COMMUNICATIONS								
<u>01.12.000.550100</u>	HEALTH INSURANCE					5,702.36	1,555.19	7,257.55
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/29/2020	APPKT01601	EINS-20-0040		MAY 2020 HEALTH BENEFITS	0209 - CITY OF BISMARCK		1,555.19	7,257.55
<u>01.12.000.589800</u>	MISC CHARGES, PERMITS, LICENSES					12.95	12.95	25.90
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2020	GLPKT03030	JE02442		Credit Card Fees			12.95	25.90
Total Fund: 01 - GENERAL FUND:						Beginning Balance: 25,831.56	Total Activity: 10,310.54	Ending Balance: 36,142.10
Grand Totals:						Beginning Balance: 25,831.56	Total Activity: 10,310.54	Ending Balance: 36,142.10



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927


400 E Front Ave
Bismarck, ND 58504-5641
Phone: 701.222.6455

INVOICE

BILLED TO:
Burleigh County Water Resource District
Tracie Day
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

DATE: 7/1/2020
INVOICE #: 02049
DUE DATE: 8/1/2020
TOTAL DUE: 37,326.05

CUSTOMER ACCOUNT # : 1017

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
McDowell Dam-June 2020	1.00		37,326.05
			
TOTAL THIS INVOICE			37,326.05

Please include account number with your payment.

For questions, contact Julie Fornshell 701.222.6455

REMIT TO:

Bismarck Parks and Recreation District
400 E Front Ave
Bismarck ND 58504-5641

Please remit bottom portion of invoice with your payment.
Thank you!

CUSTOMER ACCOUNT # : 1017
DATE: 7/1/2020
INVOICE #: 02049
DUE DATE: 8/1/2020
TOTAL DUE: 37,326.05


BURLEIGH COUNTY WATER RESOURCE DISTRICT
McDowell Dam Monthly Billing

Bismarck Parks & Recreation District
400 E. Front Ave
Bismarck, ND 58504

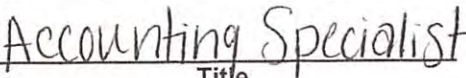
For The Month Ended June 30, 2020

Date Submitted: 6/30/2020

Salaries & Wages	\$ 11,643.16
Employer Payroll Taxes	890.70
Employee Pension & Health/Life/ Disability Benefits	1,949.39
Property & Liability Insurance	-
Operating Expenses	3,691.51
Capital Improvement Expenses	<u>13,912.00</u>
Total Expenses	<u>\$ 32,086.76</u>
Administrative Fee	
(25% of Operating Expenses)	\$ 4,543.69
(5% of Capital Improvement Expenses)	<u>695.60</u>
Total Amount Requested	<u><u>\$ 37,326.05</u></u>


Prepared By

Board Member


Title

McDowell Dam Monthly Billing

June-20

Salaries & Wages

Salaries - Full time	\$ 3,790.40	
Accrued Sick and Annual Leave Pay	-	
Wages - Part time	7,852.76	
Wages - Part time (Overtime)	-	
Total Salaries & Wages		<u>\$ 11,643.16</u>

Employer Payroll Taxes

Social Security/Medicare	890.70	
Worker's Compensation - Paid Benefits	-	
Unemployment	-	
Total Employer Payroll Taxes		<u>890.70</u>

Employee Benefits

Pension	394.20	
Job Service	-	
Health, Life, & Disability Insurance	1,555.19	
Total Employee Benefits		<u>1,949.39</u>

Property & Liability Insurance

General Liability	-	
Multi Coverage	-	
Auto Liability	-	
Total Property & Liability Insurance		<u>-</u>

Operating Expenses

Sanitary Systems	68.00	
Janitorial Supplies	204.47	
Miscellaneous Supplies	973.09	
Fuel	30.91	
Repairs & Replacement	1,473.20	
Concession Purchases	109.21	
Misc. Charges, Permits, and Licences	32.52	
	<u>2,891.40</u>	

Utilities

Electricity	447.66	
Garbage Removal	196.33	
Telephone	156.12	
Total Utilities	<u>800.11</u>	

Total Operating Expenses 3,691.51

Capital Improvements

Building and Building Remodeling	13,912.00	
Total Capital Improvements		<u>13,912.00</u>

Total Expenses \$ 32,086.76



Bismarck Parks and Recreation District

Detail Report

Account Detail

Date Range: 06/01/2020 - 06/30/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
Fund: 01 - GENERAL FUND								
<u>01.12.000.510100</u>		FULL-TIME SALARIES				17,625.36	3,790.40	21,415.76
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/05/2020	PYPKT00592	PYPKT00592 - 2020-6/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	19,520.56
06/19/2020	PYPKT00596	PYPKT00596 - 2020-6/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	21,415.76
<u>01.12.000.510200</u>		PART-TIME SALARIES				1,537.75	7,852.76	9,390.51
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		SAGSVEEN, DAVID A.:001588 - Operatio			318.00	1,855.75
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		JOHNSON, SETH M.:000217 - Operation			472.50	2,328.25
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		OSHANYK, JAMES L.:000366 - Operation			1,139.25	3,467.50
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		ANDERSON, MIKAH M.:001590 - Opera			26.50	3,494.00
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		EBY, THERRON L.:001915 - Operations/			726.75	4,220.75
06/05/2020	PYPKT00593	PYPKT00593 - 2020-6/		GUTHMILLER, ALLISON J.:001591 - Oper			132.50	4,353.25
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		GUTHMILLER, ALLISON J.:001591 - Oper			887.75	5,241.00
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		SAGSVEEN, DAVID A.:001588 - Operatio			530.00	5,771.00
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		EBY, THERRON L.:001915 - Operations/			1,013.63	6,784.63
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		OSHANYK, JAMES L.:000366 - Operattion			1,077.25	7,861.88
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		ANDERSON, MIKAH M.:001590 - Opera			748.63	8,610.51
06/19/2020	PYPKT00597	PYPKT00597 - 2020-6/		JOHNSON, SETH M.:000217 - Operation			780.00	9,390.51
<u>01.12.000.520400</u>		SANITARY SYSTEMS				179.00	68.00	247.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/25/2020	APPKT01624	8926	202229	BILLING PERIOD 04/23/20 - 05/20/20	0846 - SPIFFY BIFFS		68.00	247.00

Detail Report

Date Range: 06/01/2020 - 06/30/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.530110</u>		JANITORIAL SUPPLIES				611.51	204.47	815.98
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01610	050674-01	201973	DISINFECTANT WIPES	0254 - D & E SUPPLY COMPANY	CO.VID19	127.20	738.71
06/10/2020	APPKT01610	051160-00	201973	BATHROOM CLEANER	0254 - D & E SUPPLY COMPANY		39.20	777.91
06/10/2020	APPKT01627	460132554065201-	DFT0000756	HAND SOAP, ALCOHOL, LIQUID SOAP	0948 - US BANK - ONE CARD	CO.VID19	24.32	802.23
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	580143581405745-2	DFT0000756	RUBBING ALCOHOL	0948 - US BANK - ONE CARD	CO.VID19	13.75	815.98
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
<u>01.12.000.530140</u>		MISCELLANEOUS SUPPLIES				1,187.88	973.09	2,160.97
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01610	29133	201950	HAND SANITIZER	4030 - AIRE-MASTER OF NORTH DAKOTA	CO.VID19	93.00	1,280.88
06/10/2020	APPKT01627	108302	DFT0000756	KEYS	0948 - US BANK - ONE CARD		72.06	1,352.94
				Purchased From Vendor: 0419 - GUARDIAN LOCK & SAFE CO.				
06/10/2020	APPKT01627	460132554065201	DFT0000756	TRIMER, LIGHT BULB	0948 - US BANK - ONE CARD		25.07	1,378.01
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	540142617823118-	DFT0000756	FOOD OVEN, PARA CORD, TAPE	0948 - US BANK - ONE CARD		154.04	1,532.05
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	5439608	DFT0000756	GRASS SEED	0948 - US BANK - ONE CARD		52.99	1,585.04
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
06/10/2020	APPKT01627	5457900	DFT0000756	SURGE PROTECTOR, COAX CABLE, ETHE	0948 - US BANK - ONE CARD		38.97	1,624.01
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
06/10/2020	APPKT01627	580143581405745-	DFT0000756	MATCHES, CAT CABLE	0948 - US BANK - ONE CARD		8.11	1,632.12
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	896620-20.4.2	DFT0000756	BINDER CLIPS, PAPER CLIPS, SCISSORS	0948 - US BANK - ONE CARD		74.35	1,706.47
				Purchased From Vendor: 0674 - OFFICE DEPOT				
06/25/2020	APPKT01624	020-021B	202197	CANADIAN THISTLE STEM GALL FLY	2559 - INTEGRATED WEED CONTROL		337.50	2,043.97
06/25/2020	APPKT01624	116462	202236	DEPOSIT FORMS	0729 - THE PRINTERS, INC.		117.00	2,160.97
<u>01.12.000.531300</u>		FUEL				226.13	30.91	257.04
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01610	FLTS-2020-0004	201968	APRIL 2020 FUEL CHARGES	0209 - CITY OF BISMARCK		30.91	257.04

Detail Report

Date Range: 06/01/2020 - 06/30/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.531400</u>		REPAIRS & REPLACEMENT				3,472.14	1,473.20	4,945.34
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01627	09-216515	DFT0000756	MOWER TIRE REPAIR	0948 - US BANK - ONE CARD		54.22	3,526.36
				Purchased From Vendor: 0676 - OK TIRE STORE - BISMARCK CC				
06/10/2020	APPKT01627	15594155	DFT0000756	WELDING SUPPLIES	0948 - US BANK - ONE CARD		63.37	3,589.73
				Purchased From Vendor: 0714 - PRAXAIR DISTRIBUTION INC				
06/10/2020	APPKT01627	1741191	DFT0000756	BARREL BOLT LOCKS	0948 - US BANK - ONE CARD		22.96	3,612.69
				Purchased From Vendor: 0352 - FARM & HOME SUPPLY, INC.				
06/10/2020	APPKT01627	1900501035116	DFT0000756	BATTERIES	0948 - US BANK - ONE CARD		28.98	3,641.67
				Purchased From Vendor: 0474 - INTERSTATE ALL BATTERY CENTER				
06/10/2020	APPKT01627	26637063999	DFT0000756	CABINETS, OIL, LIGHT BULBS, PAINT	0948 - US BANK - ONE CARD		174.88	3,816.55
				Purchased From Vendor: 0581 - MENARDS				
06/10/2020	APPKT01627	350763030	DFT0000756	HOSE	0948 - US BANK - ONE CARD		29.88	3,846.43
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	540142617823118X1	DFT0000756	GLASS CLEANER, PINESOL	0948 - US BANK - ONE CARD		28.88	3,875.31
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
06/10/2020	APPKT01627	5427063	DFT0000756	GREASE GUN, HOSE, PLUG	0948 - US BANK - ONE CARD		60.97	3,936.28
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
06/10/2020	APPKT01627	B53162/8	DFT0000756	SHOVEL	0948 - US BANK - ONE CARD		26.99	3,963.27
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
06/10/2020	APPKT01627	B54530/8	DFT0000756	TEFLON TAPE, CORNER BRUSH	0948 - US BANK - ONE CARD		10.76	3,974.03
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
06/10/2020	APPKT01627	B58188	DFT0000756	PLUMBING REPAIR ITEMS	0948 - US BANK - ONE CARD		58.28	4,032.31
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
06/10/2020	APPKT01627	P1163146	DFT0000756	V-BELT	0948 - US BANK - ONE CARD		93.46	4,125.77
				Purchased From Vendor: 0751 - RDO EQUIPMENT CO.				
06/10/2020	APPKT01627	S2593375.001	DFT0000756	PLUMBING PARTS	0948 - US BANK - ONE CARD		173.57	4,299.34
				Purchased From Vendor: 0981 - WESTERN STEEL & PLUMBING, INC.				
06/24/2020	APPKT01623	5114	202162	HAUL TOPSOIL AND CRUSHED CONCRE	1013 - BURNS TRUCKING, INC.		611.00	4,910.34
06/24/2020	APPKT01623	84160	202159	36" AUGER BIT	0139 - BOBCAT OF MANDAN		35.00	4,945.34

Detail Report

Date Range: 06/01/2020 - 06/30/2020

Account		Name				Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.531600</u>		CONCESSION PURCHASES				0.00	109.21	109.21
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01627	350763030-	DFT0000756	CONCESSIONS PURCHASES	0948 - US BANK - ONE CARD		13.84	13.84
Purchased From Vendor: 0964 - WALMART COMMUNITY BRC								
06/10/2020	APPKT01627	540142617823118	DFT0000756	CONCESSIONS PURCHASES	0948 - US BANK - ONE CARD		55.30	69.14
Purchased From Vendor: 0964 - WALMART COMMUNITY BRC								
06/10/2020	APPKT01627	580143581405745	DFT0000756	CONCESSIONS PURCHASES	0948 - US BANK - ONE CARD		40.07	109.21
Purchased From Vendor: 0964 - WALMART COMMUNITY BRC								
<u>01.12.000.540130</u>		ELECTRICITY				2,088.81	447.66	2,536.47
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01610	06/04/20	201964	MAY 2020 BILLING PERIOD	0175 - CAPITAL ELECTRIC COOPERATIVE		447.66	2,536.47
<u>01.12.000.540140</u>		GARBAGE				776.59	196.33	972.92
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01627	6610904-0506-8	DFT0000756	APRIL 2020 TRASH COLLECTION	0948 - US BANK - ONE CARD		196.33	972.92
Purchased From Vendor: 0968 - WM CORPORATE SERVICES, INC. AS								
<u>01.12.000.540160</u>		TELEPHONE				624.48	156.12	780.60
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/10/2020	APPKT01627	MCDOWELL-05/01/20	DFT0000756	MAY 2020 TELEPHONE, INTERNET	0948 - US BANK - ONE CARD		156.12	780.60
Purchased From Vendor: 0087 - BEK COMMUNICATIONS								
<u>01.12.000.550100</u>		HEALTH INSURANCE				7,257.55	1,555.19	8,812.74
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/24/2020	APPKT01623	EINS-20-0048	202165	JUNE 2020 HEALTH BENEFITS	0209 - CITY OF BISMARCK		1,555.19	8,812.74
<u>01.12.000.570100</u>		BUILDING & BUILDING REMODELING				0.00	13,912.00	13,912.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/24/2020	APPKT01623	54055	202160	VAULT TOILET	0144 - BOOM CONCRETE, INC.		13,912.00	13,912.00
<u>01.12.000.589800</u>		MISC CHARGES, PERMITS, LICENSES				25.90	32.52	58.42
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/30/2020	GLPKT03077	JE02474		Credit Card Fees			32.52	58.42
Total Fund: 01 - GENERAL FUND:						Beginning Balance:	35,613.10	Total Activity: 30,801.86
								Ending Balance: 66,414.96

Detail Report**Date Range: 06/01/2020 - 06/30/2020**

Account	Name	Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.589800</u>	MISC CHARGES, PERMITS, LICENSES - Continued	25.90		58.42

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
Grand Totals:					Beginning Balance: 35,613.10	Total Activity: 30,801.86	Ending Balance: 66,414.96	

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
01 - GENERAL FUND	35,613.10	30,801.86	66,414.96
Grand Total:	35,613.10	30,801.86	66,414.96



3900 Memorial Highway
Mandan, ND 58554
701-663-9765
info@signprond.com
www.signprond.com

INVOICE

SHIPPED TO

Burleigh County Water Resource District
1720 Burnt Boat Dr, Ste 205
Bismarck, ND 58503

INVOICE

200323

DATE

07/01/2020

TERMS

Net 30

DUPLICATE

07/31/2020

PO NUMBER

Houston Engineering

CONTACT

Angie

ACTIVITY

QTY

RATE

AMOUNT

Cash Sale

aluminum sign

12" x 18" x 0.080" non-reflective white w/full color logo & text
NO TRESPASSING BY ORDER OF THE BCWRD

6

75.75

454.50T

miscellaneous

7' x 1.12# Green U-Channel Sign Post

6

20.00

120.00T

miscellaneous

3/8" Zinc Hex tap bolt and nut

6

3.00

18.00T

SUBTOTAL - Cash Sale

592.50

SUBTOTAL

592.50

TAXES

42.96

TOTAL

635.46

Payable Amount

\$635.46



From **Axtman + Associates, PC**
 400 East Broadway Ave. | Suite 304
 Bismarck | North Dakota | 58501
 (701) 220-5659

Invoice ID **256**
 Issue Date **06/08/2020**
 Due Date **07/08/2020 (Net 30)**
 Subject **Fox Island**

Invoice For **Houston Engineering, Inc.**
 Bismarck, ND
 3712 Lockport Street
 Bismarck, ND 58503

Item Type	Description	Quantity	Unit Price	Amount
Service	Planting Plan Heringer Lot: Site Meeting with Everett & Carole. Conceptual landscape plan. Revisions per discussion with client. Deliver PDF file to HEI and contractor for bidding purposes.	12.00	\$115.00	\$1,380.00
Service	Planting Plan Larson: Site Meeting with Greg and Diane. Conceptual landscape plan. Revisions per discussion with client. Deliver PDF file to HEI and contractor for bidding purposes.	7.50	\$115.00	\$862.50
Service	Contractor Coordination: Site meeting with contractor for plant locations. Coordinate pricing and plant sizing. Revisions of plant sizes and species per availability. Site meeting with Northern Improvement to discuss deck and landscaping. Deck questions from city of Bismarck BI.	8.00	\$115.00	\$920.00
Amount Due				\$3,162.50

Notes

The above invoice reflects billing through 6/8/20. Please let me know if you have any questions. I do appreciate the business.

FKA Personalized Mgmt. Services, Inc.
1720 Burnt Boat Dr. Ste. 205

Date	Invoice #
6/30/2020	6457

Bill To
BCWRD

Description	Amount
Prep for June meeting; assemble agenda and book	1,500.00
Storage rent	125.00
Mail, track bills and deposits, reconcile accounts; calls and emails with Bain Agency regarding insurance renewals. Review and submit final audit items requested	1,275.00
Drainage complaints, emails and reminders	175.00
Color Printing	78.21
B&W printing	27.43
Presort Plus - postage	6.74
Quickbooks subscription - April	48.15
Quickbooks subscription - May	48.15
Quickbooks subscription - June	48.15
Total	\$3,331.83



North Dakota Workforce
Safety & Insurance

Billing Statement

(05/2019)

1600 E Century Ave, Ste 1
PO Box 5585
Bismarck ND 58506-5585
Telephone 800-777-5033
Toll Free Fax 888-786-8695
TTY (hearing impaired) 800-366-6888
Fraud and Safety Hotline 800-243-3331
www.workforcesafety.com

Burleigh County Water Resource District
1720 Burnt Boat Dr Ste 205
Bismarck ND 58503-0801

Date 06/29/2020
Account number 1307281
Employer ID 824781
AutoPay No
Statement ID ZI7MOB8Q04

Previous balance \$0.00
Credits \$0.00
New charges \$250.00
Total balance \$250.00
Minimum due \$250.00
Due date 07/29/2020

Date	Description	Charges	Credits	Line Total
	Previous Balance			\$0.00
06/29/2020	Premium (06/01/2020-05/31/2021)	250.00		250.00
Total Balance				\$250.00

See back for important information

To make a payment online, visit mywsi.workforcesafety.com and select QuickPay using the Statement ID **ZI7MOB8Q04** or sign in to your Employer eAccount.

Payment options – Detach and return this portion with your payment using the enclosed envelope					
<input type="checkbox"/> Check <input type="checkbox"/> ACH <input type="checkbox"/> Credit Card		Total balance \$250.00	Minimum due \$250.00	Due date 07/29/2020	Amount enclosed \$
Account number 1307281	Statement ID ZI7MOB8Q04	Employer Burleigh County Water Resource District			
I authorize WSI to electronically debit my account for the amount enclosed. Debit will post to your account in 3-4 days.			Signature		
Routing number (ACH only)		Bank account number (ACH only)		Type of account (ACH only) <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Credit card number				Name on credit card	
Expiration date		V-code (3 digits on back of card)		Telephone number	
Credit card billing address					

Payments by credit card are limited to \$99,999 per year



**North Dakota Workforce
Safety & Insurance**

Premium Calculation Detail

(05/2019)

1600 E Century Ave, Ste 1
PO Box 5585
Bismarck ND 58506-5585
Telephone 800-777-5033
Toll Free Fax 888-786-8695
TTY (hearing impaired) 800-366-6888
Fraud and Safety Hotline 800-243-3331
www.workforcesafety.com

Date 06/29/2020	Employer Burleigh County Water Resource District	Account number 1307281			
SECTION 1 — Actual premium based on reported payroll for the period 06/01/2019 through 05/31/2020. Payroll cap \$35,500 per individual.					
Coverage type	Rate class	Description	Payroll (x)	Rate (=)	Premium
Employee	8747	Professional/Business Reps Minimum Premium	21,780.00	0.41	89.30 169.63
Manual premium					250.00
Small Account Credit (%*amount) - -10					(8.93)
Standard premium					250.00
Less prepaid premium					250.00
Premium due (overpayment)					0.00

SECTION 2 – Prepaid premium based upon estimated payroll for period 06/01/2020 through 05/31/2021. Payroll cap \$36,400 per individual.					
Coverage type	Rate class	Description	Payroll (x)	Rate (=)	Premium
Employee	8747	Professional/Business Reps Minimum Premium	22,332.17	0.36	80.40 177.64
		Manual premium			250.00
		Small Account Credit (%*amount) - -10			(8.04)
		Standard premium			250.00

SECTION 3 – Discount/Dividend			
	Discount rate	Premium	Total
Safety discount 06/01/2019 through 05/31/2020	0%	250.00	0.00
2018 Dividend reconciliation	0%	250.00	0.00 0.00
2019 Dividend calculation	0%	250.00	0.00

BURLEIGH COUNTY WATER RESOURCE DISTRICT
1720 BURNT BOAT DR STE 205
BISMARCK, ND 58503

Date: 6/25/20
Page: 1
43979-718434

INVOICE

Preparation of financial statements for the year ended December 31, 2019.	2,300.00
Determining accruals and writing journal entries for 2019.	1,000.00
Reviewing prior year financial statement to determine journal entries to record so QuickBooks agrees to prior year audited financial statements.	500.00
First year set up fee of financial statements including building permanent file of loan documents and other information needed to prepare financial statements.	750.00
Additional time spent requesting documents and following up Tracie on requested information.	500.00
Responding to questions from ND State Auditor's Office.	250.00
Balance Due	<u>\$ 5,300.00</u>

Payment due upon receipt. Balances more than 30 days old will be assessed a late payment fee of 1.5% per month for an annual percentage rate of 18%.

BRADY, MARTZ & ASSOCIATES, P.C.
207 E. Broadway Ave, P.O. Box 1297
Bismarck, ND 58502-1297 (701) 223-1717 Fax (701) 222-0894



Fronteer Payroll Services Inc
4007 State Street, Ste 20 P.O. Box 1315
Bismarck, ND 58502-

Date: June 30, 2020
Invoice #: 0000001337
Terms: Net

Burleigh Co. Water Resource District
1720 Burnt Boat Dr Ste 205
Bismarck, ND 58503-

Total Due: \$75.00

Detach And Return With Payment

Fronteer Payroll Services Inc 4007 State Street, Ste 20 P.O. Box 1315, Bismarck, ND 58502-

Description	Amount	Total
WSI Annual Report Preparation	\$75.00	\$75.00
Total:		\$75.00

Thank you for your business!

1720 Burnt Boat Drive, Suite 205 – Bismarck, ND 58503

Rendered:

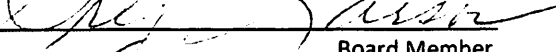
Robyn Beck

July 15, 2020 BCWRD Breifing Book - Page 151

Claimants Name:	<u>Greg Larson</u>	Position:	<u>Manager/Chairman</u>
Claimants Address:	<u>2525 Larson Rd., Bismarck, ND 58504</u>		

I DO HEREBY CERTIFY THAT THE WITHIN BILL, CLAIM, ACCOUNT OR DEMAND IS JUST AND TRUE; THAT THE MONEY HEREIN CHARGED WAS ACTUALLY PAID FOR THE PURPOSE HEREIN STATED; THAT THE SERVICES HEREIN CHARGED WERE ACTUALLY RENDERED AND OF THE VALUE THEREIN CHARGED, AND THAT NO PART OF SUCH BILL, CLAIM, ACCOUNT, OR DEMAND HAS BEEN PAID, AND THAT THE GOODS HEREIN CHARGED WERE ACTUALLY DELIVERED AND WERE OF THE VALUE CHARGED.

I CERTIFY THAT THE ABOVE CLAIM IS CORRECT AND THAT THE GOODS WERE RECEIVED OR SERVICES PERFORMED.



Board Member

Sign Here

Firm or Company

Title

1720 Burnt Boat Drive, Suite 205, Bismarck, ND 58503

[illegible]

July 15, 2020 BCWRD Breifing Book - Page 153

1720 Burnt Boat Drive, Suite 205 – Bismarck, ND 58503

7/1/2020

July 15, 2020 BCWRD Breifing Book - Page 154

1720 Burnt Boat Drive, Suite 205 – Bismarck, ND 58503

Rendered: 7-2-20

July 15, 2020 BCWRD Breifing Book - Page 155

Next 2 Nature Landscape Company
6112 Mercedes Point
Bismarck, ND 58504 US
www.Next2NatureND.com



INVOICE

BILL TO
BCWRD
1720 Burnt Boat Dr. #205
Bismarck, North Dakota 58503

INVOICE # 2766
DATE 06/04/2020
DUE DATE 07/04/2020
TERMS Net 30

DESCRIPTION	AMOUNT
Landscaping of Proposal #1812580	1,957.41
-Landscaping off of Tavis Road	
-Leveling of ground	
-Adjusting 9 sprinkler heads	
-Over Seeded area	

Please remit payment to the address above. If you would like to pay with Credit Card, please call 701-400-4010 to pay. Processing Fees may apply. If you would have any questions about this invoice, please contact us. Thank you for your business!

BALANCE DUE **\$1,957.41**

Contractor's Application for Payment No. 10		
Application Period: 12/1/19 to 7/2/20		Application Date: 7/2/2020
To (Owner): Burleigh County Water Resource District	From (Contractor): Northern Improvement Company	Via (Engineer): Houston Engineering, Inc.
Project: Fox Island Flood Control Project	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 6025-0006

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$21,004.10	-\$490,465.20
2		-\$19,439.20
3	\$10,239.00	
4	\$71,233.65	-\$69,652.00
5	\$375,936.24	-\$60,570.98
6	\$28,282.50	
7	\$31,130.00	
TOTALS	\$537,825.49	-\$640,127.38
NET CHANGE BY CHANGE ORDERS	-\$102,301.89	

1. ORIGINAL CONTRACT PRICE.....	\$	\$3,785,884.00
2. Net change by Change Orders.....	\$	-\$102,301.89
3. Current Contract Price (Line 1 ± 2).....	\$	\$3,683,582.11
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$3,675,068.07
5. RETAINAGE:		
a. 2.0% X \$3,683,582.11 Work Completed.....	\$	\$73,671.64
b. 10% X Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$73,671.64
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$3,601,396.43
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$3,468,156.18
8. AMOUNT DUE THIS APPLICATION.....	\$	\$133,240.25
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$82,185.68

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:

Jason Lacy

Date:

7/2/2020

Payment of:

\$ 133,240.25

(Line 8 or other - attach explanation of the other amount)

is recommended by:

James Landenberger

(Engineer)

7/2/2020

(Date)

Payment of:

\$

(Line 8 or other - attach explanation of the other amount)

is approved by:

James Landenberger

(Owner)

7/6/2020

(Date)

Approved by:

Funding Agency (if applicable)

(Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

Contractor's Application

For (contract): Fox Island Flood Control Project							Application Number: 10			
Application Period: 12/1/19 to 7/2/20							Application Date: 7/2/2020			
A				B	C	D	E	F		
Bid Item No.	Item	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
	Description									
1	Contract Bond	1	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100.0%	
2	Mobilization	1	\$368,139.00	\$368,139.00	1	\$368,139.00		\$368,139.00	100.0%	
3	Public Relations Coordinator	1	\$24,009.00	\$24,009.00	1	\$24,009.00		\$24,009.00	100.0%	
4	Clearing and Grubbing	1	\$245,217.00	\$245,217.00	1	\$245,217.00		\$245,217.00	100.0%	
5	Tree Removal 12" to 24"	248	\$502.00	\$124,496.00	247	\$123,994.00		\$123,994.00	99.6%	\$502.00
6	Tree Removal Over 24"	73	\$522.00	\$38,106.00	41	\$21,402.00		\$21,402.00	56.2%	\$16,704.00
7	Tree Remove and Reset with Spade	35	\$884.00	\$30,240.00	24	\$20,736.00		\$20,736.00	68.6%	\$9,504.00
8	Water	3000	\$19.00	\$57,000.00	2760	\$52,440.00		\$52,440.00	92.0%	\$4,560.00
9	Unclassified Excavation	15539	\$4.90	\$76,141.10	15539	\$76,141.10		\$76,141.10	100.0%	
10	Borrow Excavation	41342	\$21.20	\$876,450.40	41342	\$876,450.40		\$876,450.40	100.0%	
11	Subgrade Preparation	23832	\$2.90	\$69,112.80	23832	\$69,112.80		\$69,112.80	100.0%	
12	Straw Wattles, 12 Inch Diameter	5841	\$4.10	\$23,948.10	160	\$656.00		\$656.00	2.7%	\$23,292.10
13	Construction Fence	2350	\$2.90	\$6,815.00	1560	\$4,524.00		\$4,524.00	66.4%	\$2,291.00
14	Class 5 Aggregate Base	7702.92	\$31.40	\$241,871.69	7719.2	\$242,382.88		\$242,382.88	100.2%	-\$511.19
15	Tensar TX 130S Geogrid	21195	\$2.20	\$46,629.00	21195	\$46,629.00		\$46,629.00	100.0%	
16	Class 13 Aggregate Surface	145	\$38.60	\$5,597.00	136.13	\$5,254.62		\$5,254.62	93.9%	\$342.38
17	Superpave FAA 42	4710.56	\$85.40	\$402,281.82	4710.56	\$402,281.82		\$402,281.82	100.0%	
18	Emulsified Asphalt Tack Coat	850	\$1.70	\$1,445.00	850	\$1,445.00		\$1,445.00	100.0%	
19	Emulsified Asphalt CRS2P	6943	\$3.20	\$22,217.60	6760	\$21,632.00		\$21,632.00	97.4%	\$585.60
20	Fog Seal	2193	\$1.70	\$3,728.10	2100	\$3,570.00		\$3,570.00	95.8%	\$158.10
21	Cover Coat Material CL 41	230	\$40.10	\$9,223.00	209	\$8,380.90		\$8,380.90	90.9%	\$842.10
22	Reinforced Concrete Surfacing 4"	14093	\$5.50	\$77,511.50	5170	\$28,435.00		\$28,435.00	36.7%	\$49,076.50
23	Reinforced Concrete Surfacing 6"	2464	\$6.80	\$16,755.20	14397	\$97,899.60		\$97,899.60	584.3%	-\$81,144.40
24	16" CMP Culvert	260	\$81.00	\$21,060.00	200	\$16,200.00		\$16,200.00	76.9%	\$4,860.00
25	16" CMP Flared End Section	12	\$378.00	\$4,536.00	10	\$3,780.00		\$3,780.00	83.3%	\$756.00
26	36" RCP Storm Sewer Pipe		\$243.00							
27	36" RCP Flared End Section		\$2,376.00							
28	18" RCP Storm Sewer Pipe	90	\$124.00	\$11,160.00	56	\$6,944.00		\$6,944.00	62.2%	\$4,216.00
29	18" RCP Flared End Section	2	\$1,620.00	\$3,240.00	2	\$3,240.00		\$3,240.00	100.0%	
30	Topsoiling	4696	\$7.00	\$32,872.00	6747	\$47,229.00		\$47,229.00	143.7%	-\$14,357.00
31	Seeding Class II	14	\$7,318.00	\$102,452.00	14	\$102,452.00		\$102,452.00	100.0%	
32	Overseeding		\$5,227.00		1.85	\$9,669.95		\$9,669.95	#DIV/0!	-\$9,669.95
33	Traffic Control and Flagging	1	\$38,470.00	\$38,470.00	1	\$38,470.00		\$38,470.00	100.0%	
34	Turf Reinforcement Mat SC-250		\$4.90							
35	Remove and Reset Sign	4	\$162.00	\$648.00	6	\$972.00		\$972.00	150.0%	-\$324.00

36	Remove and Reset Mailbox	27	\$243.00	\$6,561.00	27	\$6,561.00	\$6,561.00	100.0%	
37	Remove Asphalt Surfacing	17975	\$3.00	\$53,925.00	17975	\$53,925.00	\$53,925.00	100.0%	
38	Remove Aggregate Surfacing	512	\$8.90	\$4,556.80	512	\$4,556.80	\$4,556.80	100.0%	
39	Remove Concrete Surfacing	1513	\$4.00	\$6,052.00	1513	\$6,052.00	\$6,052.00	100.0%	
40	Remove Pipe All Types and Sizes	316	\$17.30	\$5,466.80	316	\$5,466.80	\$5,466.80	100.0%	
41	Remove and Reset Fence	50	\$19.20	\$960.00	145	\$2,784.00	\$2,784.00	290.0%	-\$1,824.00
42	Gate Well Control Structure	1	\$40,600.00	\$40,600.00	1	\$40,600.00	\$40,600.00	100.0%	
43	Flowable Fill Encasement	64	\$216.00	\$13,824.00	64	\$13,824.00	\$13,824.00	100.0%	
44	Sprinkler Head Remove and Replace		\$594.00						
45	Steel Sheet Piling	3926	\$36.15	\$141,924.90	3834	\$138,599.10	\$138,599.10	97.7%	\$3,325.80
46	Brick Fascia	796	\$65.60	\$52,217.60	796	\$52,217.60	\$52,217.60	100.0%	
47	Concrete Cap	199	\$97.20	\$19,342.80	199	\$19,342.80	\$19,342.80	100.0%	
48	Steps Type 1	3	\$729.00	\$2,187.00	3	\$2,187.00	\$2,187.00	100.0%	
49	Steps Type 2	6	\$680.00	\$4,080.00	6	\$4,080.00	\$4,080.00	100.0%	
50	Dry Stacked Retaining Wall	200	\$77.00	\$15,400.00	200	\$15,400.00	\$15,400.00	100.0%	
51	Segmental Retaining Wall	250	\$54.00	\$13,500.00	250	\$13,500.00	\$13,500.00	100.0%	
52	Hot Tub Concrete Slab	80	\$14.60	\$1,168.00	80	\$1,168.00	\$1,168.00	100.0%	
53	Concrete Base for Paver Patio	1600	\$15.10	\$24,160.00	1600	\$24,160.00	\$24,160.00	100.0%	
54	Header Curb / Fascia / Coping	135	\$56.20	\$7,587.00	135	\$7,587.00	\$7,587.00	100.0%	
55	Paver Patio over Concrete Base	1600	\$16.20	\$25,920.00	1600	\$25,920.00	\$25,920.00	100.0%	
56	Paver Patio over Aggregate Base	427	\$24.80	\$10,589.60	427	\$10,589.60	\$10,589.60	100.0%	
57	Railing	45	\$59.40	\$2,673.00					\$2,673.00
58	Deck	1	\$8,100.00	\$8,100.00	0.5	\$4,050.00	\$4,050.00	50.0%	\$4,050.00
59	Natural Gas Lines (relocated)	1	\$1,226.00	\$1,226.00	1	\$1,226.00	\$1,226.00	100.0%	
60	Misc. Conduit Future Irrigation & Lighting	1	\$2,500.00	\$2,500.00	1	\$2,500.00	\$2,500.00	100.0%	
61	Landscaping Storm Sewer/ Catch Basin	1	\$2,200.00	\$2,200.00	1	\$2,200.00	\$2,200.00	100.0%	
62	Trees	138	\$582.00	\$80,316.00	157	\$91,374.00	\$91,374.00	113.8%	-\$11,058.00
63	Shrubs	16	\$106.00	\$1,696.00	16	\$1,696.00	\$1,696.00	100.0%	
64	Perennials	56	\$27.00	\$1,512.00	56	\$1,512.00	\$1,512.00	100.0%	
65	Rock Mulch & Fabric	1000	\$1.60	\$1,600.00	1210	\$1,936.00	\$1,936.00	121.0%	-\$336.00
66	Landscape Curb Edging	160	\$8.10	\$1,296.00	160	\$1,296.00	\$1,296.00	100.0%	
67	Fetter Invoice #1 Footing	1	\$2,816.00	\$2,816.00	1	\$2,816.00	\$2,816.00	100.0%	
68	Fetter Invoice #2 Block Backup	1	\$4,948.00	\$4,948.00	1	\$4,948.00	\$4,948.00	100.0%	
69	Jensen Subcut 0+00 to 4+50	1.074	\$2,475.00	\$2,658.15	1.074	\$2,658.15	\$2,658.15	100.0%	
70	24" RCP Storm Sewer Pipe	100	\$150.00	\$15,000.00	100	\$15,000.00	\$15,000.00	100.0%	
71	24" RCP Flared End Section	2	\$1,500.00	\$3,000.00	2	\$3,000.00	\$3,000.00	100.0%	
72	Gatewell Control Structure	1	\$23,000.00	\$23,000.00	1	\$23,000.00	\$23,000.00	100.0%	
73	Clausnitzer Outlet	1	\$27,955.00	\$27,955.00	1	\$27,955.00	\$27,955.00	100.0%	
74	Northern Markup on Jensen Invoice	1	\$2,278.65	\$2,278.65	1	\$2,278.65	\$2,278.65	100.0%	
75	Field Order #4	1	\$650.00	\$650.00	1	\$650.00	\$650.00	100.0%	
76	Field Order #5 and 6 Pumping	1	\$27,632.50	\$27,632.50	1	\$27,632.50	\$27,632.50	100.0%	
77	Spring Tree Placements	1	\$31,130.00	\$31,130.00	1	\$31,130.00	\$31,130.00	100.0%	
	Totals			\$3,652,452.11		\$3,675,068.07	\$3,675,068.07	100.6%	-\$22,615.96

Brendel's Lawn Sprinkling, Inc.

1820 Commerce Dr.

Bismarck, ND 58501

Phone: 701 258-9571

<https://brendelslawnsprinkling.com>**Invoice**

BILL TO
Burleigh County Water Resource District 1720 Burnt Boat Dr. Suite 205 Bismarck, ND 58503

DATE	INVOICE #
6/2/2020	49705

ST	TERMS	DUE DATE
	Due on receipt	6/2/2020

DESCRIPTION	QTY	RATE	AMOUNT
Re: Fox Island Flood Control Project			
Scott Brown House - 2520 Larson Rd. Installation of an underground sprinkling system (green areas)		14,600.00	14,600.00
Fixing zones adjacent to green areas (\$80 x 6 hrs + \$300 materials)		780.00	780.00
T & M by Fetzer Electric - copy enclosed		4,358.04	4,358.04
Doug Ness House - 2450 Larson Rd. Installation of an underground sprinkling system (green areas)		20,600.00	20,600.00
T & M by Fetzer Electric - copy enclosed		8,012.60	8,012.60
Everett Herringer House - 2505 Larson Rd. T & M by Fetzer Electric - copy enclosed		3,227.01	3,227.01

Thank you for your business. Please pay from invoice.

Total**\$51,577.65**

We now accept VISA, Mastercard, and Discover. You can pay your bill online at <https://brendelslawnsprinkling.com> and click PAY HERE on the homepage in which a 3.5% convenience fee will be charged. Payment in full is required. A late payment charge of 1.5% will be charged on unpaid balances after 30 days.



**FETZER
ELECTRIC**.LLC

2501 Angus Drive
Bismarck, ND 58504
Phn: (701)751-3389 (FETZ)

INVOICE

DATE	INVOICE #
5/31/2020	12110

BILL TO
Brendel's Lawn Sprinkling & Lightscaping 1820 Commerce Drive Bismarck, ND 58501

DESCRIPTION OF WORK
(04/29/2020) RE: 3590 LARSON ROAD LOCATION Directional bore in power under the new dike that was installed to replace the existing circuitry.
TERMS
Due on receipt

ITEM CODE	DESCRIPTION	QUANTITY	PRICE EACH	AMOUNT
251	2" PVC COUPLING	1	1.52	1.52
256	2" PVC 90 SWEEP	2	4.14	8.28
259	2" INNERDUCT	165	1.66	273.90
301	#12 THHN SOLID WIRE	200	0.22	44.00
302	#10 THHN STRND WIRE	800	0.30	240.00
322	#12 THHN STRIPED NUET	100	0.26	26.00
323	#6 USE ALUMINUM WIRE	200	0.42	84.00
324	#4 USE ALUMINUM WIRE	200	0.54	108.00
325	#2 USE ALUMINUM WIRE	400	0.78	312.00
3606	#2 CRIMP	2	1.52	3.04
3610	350 U/G BOOTS	2	13.65	27.30
4912	GROUT	2	12.50	25.00
LOCATOR	LOCATOR	1	75.00	75.00
DIRECTIONAL ...	PER FOOT	165	10.00	1,650.00
LABOR	LABOR HOURS	18.5	80.00	1,480.00

Thank you for your business! Please pay from this invoice.
A service charge of 1½% will be made on all balances past 30 days.

Total Amount Due	\$4,358.04
Payments/Credits	\$0.00
Balance Due	\$4,358.04



2501 Angus Drive
Bismarck, ND 58504
Phn: (701)751-3389 (FETZ)

INVOICE

DATE	INVOICE #
5/31/2020	12112

BILL TO
Brendel's Lawn Sprinkling & Lightscaping 1820 Commerce Drive Bismarck, ND 58501

DESCRIPTION OF WORK		
(04/29/2020) RE: 2450 LARSON ROAD LOCATION Directional bore in power under the new dike that was installed to replace the existing circuitry.		
TERMS	Due on receipt	

ITEM CODE	DESCRIPTION	QUANTITY	PRICE EACH	AMOUNT
210	3/4" PVC	10	0.45	4.50
220	1" PVC	2	0.59	1.18
259	2" INNERDUCT	180	1.66	298.80
342	10-3 UF WIRE	410	1.46	598.60
344	4 AL TRIPLEX	230	1.81	416.30
1401	12-3 SO CORD	6	2.06	12.36
1407	1/2" CORD GRIP	1	9.56	9.56
1508	20A SGL RCPT	1	13.60	13.60
1801	15A MALE CORD END	1	20.44	20.44
2701	15-60 2P SNAP IN	1	15.17	15.17
3605	#4 CRIMP	3	1.40	4.20
3610	350 U/G BOOTS	3	13.65	40.95
4001	KS 22 SPLIT BOLT	3	8.73	26.19
4500	2 PORT H-TAPS	2	25.11	50.22
4415	5/16" X2" WOOD SCREW	12	0.23	2.76
4800	BLACK TAPE	1	8.73	8.73
4802	RUBBER TAPE	1	27.57	27.57
4903	TAN WIRE NUT	8	0.17	1.36
4905	BLUE WIRE NUT	4	0.78	3.12
4911	DUCT SEAL	1	12.79	12.79
4912	GROUT	2	12.50	25.00
4913	UF SPLICE KIT	4	33.06	132.24
4926	MIDWEST BOX W/GFCI	4	73.50	294.00
4969	4"x4"x8' Green Treat Post	2	12.60	25.20
MISC ITEMS	SIEMENS TANDEM BREAKER	1	27.76	27.76
TRENCH	TRENCHING	175	3.00	525.00
DIRECTIONAL ...	PER FOOT	180	10.00	1,800.00
MISC ITEMS	CONCRETE JUNCTION BOX	1	215.00	215.00
LABOR	LABOR HOURS	42.5	80.00	3,400.00

Thank you for your business! Please pay from this invoice.
A service charge of 1½% will be made on all balances past 30 days.

Total Amount Due	\$8,012.60
Payments/Credits	\$0.00
Balance Due	\$8,012.60



**FETZER
ELECTRIC, LLC**

2501 Angus Drive
Bismarck, ND 58504
Phn: (701)751-3389 (FETZ)

INVOICE

DATE	INVOICE #
5/31/2020	12109

BILL TO

Brendel's Lawn Sprinkling & Lightscaping
1820 Commerce Drive
Bismarck, ND 58501

DESCRIPTION OF WORK

(04/29/2020)
RE: 2501 LARSON ROAD LOCATION
Directional bore in power under the
new dike that was installed to replace
the existing circuitry.

TERMS

Due on receipt

ITEM CODE	DESCRIPTION	QUANTITY	PRICE EACH	AMOUNT
259	2" INNERDUCT	140	1.66	232.40
341	12-2 UF WIRE	145	0.71	102.95
344	4 AL TRIPLEX	145	1.81	262.45
3605	#4 CRIMP	6	1.40	8.40
3610	350 U/G BOOTS	6	13.65	81.90
4911	DUCT SEAL	1	12.79	12.79
4912	GROUT	2	12.50	25.00
4913	UF SPLICE KIT	2	33.06	66.12
DIRECTIONAL ...	PER FOOT	140	10.00	1,400.00
LOCATOR	LOCATOR	1	75.00	75.00
LABOR	LABOR HOURS	12	80.00	960.00

Thank you for your business! Please pay from this invoice.
A service charge of 1½% will be made on all balances past 30 days.

Total Amount Due	\$3,227.01
Payments/Credits	\$0.00
Balance Due	\$3,227.01