



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA
Wednesday, July 15th at 8:00 am
Tom Baker Room, 221 N. 5th Street Bismarck
(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)	
2. Approval of 5/13/20 Minutes	3-6
3. Approval of 6/10/20 Minutes	7-11
4. McDowell Dam	
o Strategic Plan Update – (Landenberger)	
o LIDAR Topographic Review and Cross Sections	
• Bank Stabilization Cost Projection	
o Heritage Fund Grant Application Opportunity – October 2020	
5. Comments from Members of the Public: (For comments on those items <u>not on the agenda</u>)	
6. Financial Reports (Detwiller)	
• Balance Sheet	12
• P&L 7/15/2020 YTD	13
• Final Audit Report (Detwiller)	14-42
• 2021 Budget Update	
7. Approval of Bills:	43
8. Approval of Fox Island Bills:	43
9. Drainage Permits/Complaints/Issues: <i>Open (Beck)</i>	
o Burnt Creek Floodway – Fill Placement, Referred to Burleigh County Floodplain Administrator (Gunsch)	
o Echoes Ridge Preliminary Plat (City of Lincoln) – Krein/Pavlick Area (Gunsch)	
10. Drainage Permits/Complaints/Issues: <i>Closed</i>	
o Hushka (Hay Creek - 26 th Street/Keith Drive) – Dismissed	44
o Steiner, Kurt (Spiritwood Subdivision, SWMP Culvert Required) – County has installed	
11. Projects:	
o Sibley Island (Beck)	
o Preliminary Engineering Report – Drafting Underway	
o Missouri River Water Surface Impact Evaluation - Underway	
o Project Meeting with USACE and BPRD 6-26-2020 (attachment).....	45-47
▪ Section 408 Meeting (7-22-2020)	
o Alternate Reviews and Cost Considerations	
o Funding Limitations – Township/County Participation/SWC Resources Trust Fund	
o Apple Creek Floodplain Mapping – July/August	
o Public Comments	
o Fox Island Status (Landenberger)	
o Responses to Questions – mailed/emailed.....	48-82
o Construction Update – Working toward project close out and final costs	
o Pay Request #10 – Paid under Bills.....	83-85
o Lincoln Oakes Nursery – Irrigation Line	
o Quintin Fender – Request for information	86-87
o Greg Peterson – Request on assessment	88
o O&M Manual – Under Development	
o Bonding Process Underway to provide documents	

- Missouri Riverbank Stabilization (Detwiller)
 - GIS mapping process continues (Detwiller & Gunsch)
 - **ESRI license purchase (see document)..... 89-90**
 - Document Request (SWC - Ongoing Research)
 - USACE/SWC Site Evaluation 2020 – Subject to available funding
 - Missouri River Correctional Center (Landenberger)
12. Break
13. Other Old Business
- Burleigh County Assessment District Projects
 - O&M Agreements with BCHD – Pending (Gunsch)
 - Policy Manual
 - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
 - RFP’s for contracted services update (Detwiller, Larson)
14. New Business
- Insurance Review – Update – Renew 91-105
 - Other
15. Correspondence or Document Information
- Plats & SWMP’s – Not included due to size...Available by request.
16. Detailed Bills
17. Next Meeting: August 12, 2020
18. Adjourn

Note: Bold Items Require Board Action

City of Bismarck Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.