



BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA

Wednesday, Aug 12th at 8:00 am

Tom Baker Room, 221 N. 5th Street Bismarck

(See end of agenda for meeting attendance guidelines)

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 7/15/20 Minutes**3-5
3. McDowell Dam
 - Strategic Plan Update – (Landenberger)
 - LIDAR Topographic Review and Cross Sections
 - Bank Stabilization Cost Projection
 - Heritage Fund Grant Application Opportunity – October 2020 (Under Review)
4. Comments from Members of the Public: (For comments on those items not on the agenda)
5. Financial Reports (Detwiller)
 - **Balance Sheet** 6
 - **P&L 8/12/2020 YTD**..... 7
 - 2021 Budget Update
 - **Change of board decision on bank signing authority**
6. **Approval of Bills: \$79,127.96**..... 8
7. **Approval of Fox Island Bills: \$15,028.45**..... 8
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
 - Burnt Creek Floodway – Fill Placement, Referred to Burleigh County Floodplain Administrator (Gunsch)
 - Echoes Ridge Preliminary Plat (City of Lincoln) – Krein/Pavlick Area (Gunsch)
9. Drainage Permits/Complaints/Issues: *Closed*
10. Projects:
 - Sibley Island (Beck)
 - USGS/BPRD Meeting Summary
 - Sibley Island – SWC Lower Missouri River Regional Mtg Update
 - Preliminary Engineering Report – Draft Under Development
 - Missouri River Water Surface Impact Evaluation - Underway
 - Alternate Reviews and Cost Considerations (Pending)
 - Funding Limitations – Township/County Participation/SWC Resources Trust Fund
 - Apple Creek Floodplain Mapping – July/August (Pending)
 - Public Comments
 - Fox Island Status (Landenberger)
 - Consideration of additional landowner comments update
 - Quintin Fender request – Documents provided9-10
 - Greg Peterson – Assessment Reconsideration Request and Response 11-12
 - Masset pillars have been relocated
 - Construction Update – Working toward project close out and final costs
 - O&M Manual – Under Development
 - Bonding Support Document List (Provided to Scott Wegner) - Handout
 - Final Cost Projection Summary - Handout
 - Certification of Assessments
 - Notice to Special Assessment District on completion?
 - Missouri Riverbank Stabilization (Detwiller)
 - GIS mapping process continues (Detwiller & Gunsch)
 - Document Request (SWC - Ongoing Research)
 - USACE/SWC Site Evaluation – Subject to available funding in 2021

- Missouri River Correctional Center (Landenberger)
- 11. Break
- 12. Other Old Business
 - ESRI license purchase (see invoice included in detailed bills pp. 51-53)
 - Burleigh County Assessment District Projects
 - O&M Agreements with BCHD – Pending County Highway Dept Drafts (Gunsch)
 - Policy Manual
 - Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)
 - RFP's for contracted services update (Detwiller, Larson)
- 13. New Business
 - Insurance Review – Update – Renew
 - **USGS – O&M Apple Creek near Menoken Gage Joint funding agreement..... 13-18**
- 14. Correspondence or Document Information
 - Plats & SWMP's – Not included due to size...Available by request.
 - Renewed temp. water permits SWC Project No. 1400A 19-24
- 15. Detailed Bills
- 16. Next Meeting: September 9, 2020
- 17. Adjourn

Note: Bold Items Require Board Action

City of Bismarck

Tom Baker Room Public Meeting Guidelines

Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
 - Provide hand sanitizer at the podium.
 - Attendee should say and spell their name in lieu of signing in.
 - Clean and disinfect the podium before and after each meeting.

Present: Chairman Greg Larson, Rick Detwiller, James Landenberger, Rod Beck, Dennis Reep; Commissioner Kathleen Jones, Burleigh County; Michael Gunsch, Houston Engineering, Inc.; Dave Bliss, Bliss Law Firm, LLC, and Tracie Day, Personalized Management Services
Others Present: Dave Mayer & Dave Robinson, BPRD; Casey w/BCHD; Al Vietmeier, Julie Lawyer, Mitch Flanagan w/ Planning & Zoning; and other members of the public who did not identify themselves.

Chairman Larson called the meeting to order at 8:05 am. Roll call was taken noting all members present and a quorum was declared.

	Discussion	Action Taken	Responsible Party(s)	Due Date
Approval of 5/13/2020 Minutes:	Mgr. Reep noted a correction is needed in the Fox Island portion of the minutes as he would not have provided a 2 nd to a motion made during the time he chaired the meeting. Amended section entitled "Final Cost estimates / Assessments" Motion was made by Mgr. Landenberger; 2 nd by Mgr. Detwiller.	Mgr. Landenberger motion to approve as amended; Mgr. Beck second. Carried by unanimous voice vote.		
Approval of 6/10/2020 Minutes:		Mgr. Detwiller motion to approve; Mgr. Reep second. Carried by unanimous voice vote.		
McDowell Dam: Facilities	Mgr. Landenberger reported still working on bank stabilization with HEI & BPRD. Chairman Larson asked if the bank stability is getting worse or stable. Stable as of now.			
Comments from Members of the Public on non-agenda related issues:		None noted.		
Financial Reports:	Mgr. Detwiller reviewed the balance sheets as well as the P&L.	Mgr. Detwiller moved to accept the balance sheet and P&L, Mgr. Landenberger second. Motion Carried by unanimous voice vote.		
Audit report	Mgr. Detwiller reported the 2019 audit has been finalized. No significant findings except those typical to a small organization, i.e. lack of segregation of duties. Suggested that since there is only one staff member to make financial entries for deposits, bills, and reconciliations, that the board should be more involved in these processes.			
	Also suggested that we complete a fraud risk assessment soon and on a continual basis.			
2021 Proposed Budget	Mgr. Detwiller summarized the presentation of the budget with regards to reduction of the mill levy. He answered the few questions posed by the commissioners. Next step is budget meetings later this month.			
Bills:	General bills were presented in the amount of \$85,974.79. Discussion of accounting and auditor bills higher than previous years, but these increases should not be reoccurring. HEI billed for Hay Creek mapping. Mgr. Detwiller questioned whether this expense was	Mgr. Detwiller reviewed the bills and explained unexpected items; made motion to approve Mgr. Beck seconded. Motion carried by unanimous roll call vote.		

	approved. Engr. Gunsch summarized this was due to virtual meeting with City of Bismarck to update on the mapping, etc. It was limited to the history of prior actions. Mgr. Reep recommended that going forward, BCWRD should not fiscally participate in the process of mapping.			
Fox Island Bills:	Fox Island bills were presented in the amount of \$205,032.27. Included Northern Improvement pay request #10. Anticipate at least on more invoice from Northern. Mgr. Detwiller questioned the Brendel	Mgr. Landenberger reviewed the bills; made motion to approve; Mgr. Reep seconded. Motion carried with roll call vote results of 4 Aye/Chm. Larson abstained from vote.		
Drainage Complaints (open):				
Burnt Creek Floodway	Mgr. Beck inspected area with Engr. Gunsch. Mitch Flanagan issued a stop work order to landowner adding material/dirt to his parcel as it appeared, he was encroaching on DOT property.			
Echoes Ridge	Casey with BCHD discussed SWMP with city of Lincoln – very vague right now – more details will be presented in future meetings.			
Drainage Complaints (closed):				
Steiner, Kurt:	Remove from agenda			
Hushka	Remove from agenda			
Projects:				
Sibley Island	Mgr. Beck and Engr. Gunsch met with Corp of Engineers & BPRD re: permitting. Meeting again next week. Engr. Gunsch referred to reports included in agenda book. Identifying requirements in this work on federal property, including archeological review for entire project.		Beck, Gunsch	
Fox Island Project:	Mgr. Reep took over meeting. Mgr. Landenberger reported that processes to share assessment projections continued during the last month and has not been sent out to all landowners, in lieu of public hearing due to Covid concerns. Engr. Gunsch updated general construction, re-seeding of grass, tree planting, and culvert extensions.		Reep, Landenberger, Gunsch	
Lincoln Oakes Nursery	Lincoln Oakes Nursery line was initially supposed to be removed but it was left in place per LON request. Now needs to be capped off. Mgr. Landenberger will contact LON to draft document asking for the abandonment of the line. No action needed until the request is made. Capping versus removal will be less expensive than original plan to remove. Atty. Bliss indicated the easement is between LON and the Larson's, so any agreement will need to be between those two parties.		Landenberger, Gunsch	
Fender/Peterson requests	Engr. Gunsch summarized information requests from landowners. updated on bonding process – a little ahead of timeline with chip seal, etc. Engr. Gunsch compiled background information with admin office to begin bonding process/procedural information.			

O&M and Bonding	O&M ongoing – adding to document as issues such as Lincoln Oakes Nursery monitoring/inspections as they arise. Bonding paperwork is about ½ complete and hopefully will be presenting the packet to bond council. Goal to provide all docs to bond council by next meeting.		Landenberger, Gunsch	8/12/2020
	Allen Veitmeier, Auditor asked that Mgr. Landenberger attend their budget meeting on July 20 th to address concerns on cost overruns. Engr. Gunsch will provide documentation to Auditor Veitmeier prior to the meeting.		Landenberger, Gunsch	7/20/2020
Call for Public Comment	Mgr. Reep called for further comments from the board or public regarding Fox Island; hearing none, meeting turned back to Chm. Larson.			
Missouri Riverbank Stabilization	Mgr. Detwiller deferred to Engr. Gunsch to present ESRI license agreement need. HEI cannot use their license agreement. BCWRD needs their own license. Mgr. Reep said the invoice should not be a holdup, just authorize two or three year and then transfer to the county.	Mgr. Reep motion to acquire ESRI license; Mgr. Detwiller 2nd. Motion carried by unanimous roll call vote.	HEI, Gunsch, Tracie	Prior to next meeting
MRCC	No update			
Other Old Business:				
Burleigh County Assessment District Projects	O&M Agreements with BCHD			
Hay Creek	Engr. Gunsch – WRD will be requested for input on all projects; board can take lead			
DFIRM Maps	Digital Flood Insurance Rate Maps			
Burnt Creek	Mowing – Travis Johnson will continue to mow and submit invoice accordingly. O&M manual suggested annual inspection. Input from Casey at BCHD regarding master work manual. Consensus of board to table the O&M portion currently.			
Policy Manual	In progress			
RFP's	Waited until audit & budget are complete. Chm. Larson and Mgr. Gunsch will start with Admin services, then move to legal & engineering		Larson, Detwiller	
New Business:				
Insurance review/renewal	Chm. Larson will contact Tracie to review prior to next meeting.		Larson, Tracie	8/12/2020
NDSWC meetings	Mgr. Reep noted that timing is right to present to SWC on Sibley Island Project. Next Tuesday – 5-minute presentation is typical			
Next Meeting:	The next meeting is August 12, 2020 @ 8:00 a.m.			8/12/2020

With no further business the meeting adjourned at 9:16 a.m.



Tracie Day, BCWRD Admin. Secretary

Burleigh County Water Resource District (BCWRD)

Balance Sheet

As of August 12, 2020

Aug 12, 20

ASSETS

Current Assets

Checking/Savings

American Bank Center Checking	639,203.20
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Designated Reserve Funds

Aero Club Rent	13.00
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Apple Valley	19,000.00
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Apple Valley Spec. Assessment	12,626.81
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Brookfield Estates	2,377.34
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Burnt Creek	115,000.00
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Emergency Fund	95,037.13
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McDowell Dam (Buffer Zone)	80,000.00
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McDowell Dam Fresh Water Intake	10,000.00
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McDowell Rent	10,609.00
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Missouri River Bank Stabilizati	24,906.33
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Designated Reserve Funds - Other	234.93
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Total Designated Reserve Funds	369,804.54
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Total Checking/Savings	1,009,007.74
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Other Current Assets	24,207.51
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Total Current Assets	1,033,215.25
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Fixed Assets	3,517,772.72
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TOTAL ASSETS	4,550,987.97
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities	27,518.67
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Total Current Liabilities	27,518.67
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Long Term Liabilities

23200 · Rehab Apple Valley Waste Water	170,000.00
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237 · Burnt Creek Floodway	295,000.00
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23800 · Missouri River Correctional Cen	335,000.00
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Total Long Term Liabilities	800,000.00
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Total Liabilities	827,518.67
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Equity

32000 · Retained Earnings	3,369,879.23
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Net Income	353,590.07
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Total Equity	3,723,469.30
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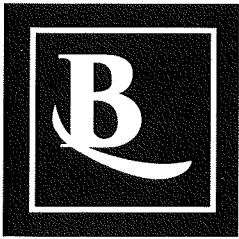
TOTAL LIABILITIES & EQUITY	4,550,987.97
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Burleigh County Water Resource District (BCWRD)
Profit & Loss
January 1 through August 12, 2020

				TOTAL	General	Apple Valley	Burnt Creek Floodway	Burnt Creek Watershed	Fox Island	Hay Creek Pines	McDowell Dam	Missouri River Gen.	MRCC	Sibley Island	TOTAL
			Income												
			31110 · Real Estate Tax	843,328.50	841,028.48	0.00	2,300.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	843,328.50
			31810 · In Lieu of Tax	12,410.58	12,410.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,410.58
			36110 · Interest	27.71	27.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.71
			36210 · McDowell Dam Recreation Income	15,270.26	0.00	0.00	0.00	0.00	0.00	0.00	15,270.26	0.00	0.00	0.00	15,270.26
			36215 · McDowell Dam Land Lease	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00
			43610 · State Aid Distribution	24,565.44	24,565.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,565.44
			43810 · Reimbursements	35,166.61	0.00	592.02	1,608.19	0.00	0.00	0.00	0.00	0.00	32,966.40	0.00	35,166.61
			44110 · Operations & Maintenance	49,071.62	0.00	0.00	21,099.61	0.00	0.00	0.00	0.00	0.00	27,972.01	0.00	49,071.62
			46910 · Misc Revenue	673.00	673.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	673.00
			Total Income	981,013.72	878,705.21	592.02	25,007.82	0.00	0.00	0.00	15,770.26	0.00	60,938.41	0.00	981,013.72
			Gross Profit	981,013.72	878,705.21	592.02	25,007.82	0.00	0.00	0.00	15,770.26	0.00	60,938.41	0.00	981,013.72
			Expense												
			111 · Payroll Expenses	15,299.99	15,299.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,299.99
			111A · Payroll Taxes												
			Workforce Safety & Insurance	250.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
			111A · Payroll Taxes - Other	1,275.41	1,275.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,275.41
			Total 111A · Payroll Taxes	1,525.41	1,525.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,525.41
			112 · Management Services	8,308.22	8,308.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,308.22
			113 · Accounting & Contract Services	9,565.00	9,565.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,565.00
			114 · Audit	7,350.00	7,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,350.00
			312 · Legal Fees	13,819.40	8,998.60	0.00	0.00	0.00	4,034.80	0.00	707.40	0.00	78.60	0.00	13,819.40
			315 · Engineering Administration	10,664.50	7,144.00	0.00	0.00	0.00	0.00	2,016.75	0.00	0.00	1,503.75	0.00	10,664.50
			328 · Liability Insurance	4,216.00	4,216.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,216.00
			335 · Building Rent	750.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00
			376 · Dues & Publications	2,181.96	1,681.96	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	2,181.96
			411 · Office Expense	482.22	482.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	482.22
			50913 · Interest Expense	10,675.00	2,125.00	0.00	4,050.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00	10,675.00
			905 · McDowell Dam-Capital Improvemen	20,177.60	0.00	0.00	0.00	0.00	0.00	0.00	20,177.60	0.00	0.00	0.00	20,177.60
			910 · Projects												
			Administration	155,855.43	5,925.00	0.00	225.00	0.00	12,830.90	0.00	136,269.53	0.00	605.00	0.00	155,855.43
			Engineering	279,187.16	37,899.75	0.00	2,900.50	1,000.00	217,794.56	0.00	2,092.50	5,275.25	0.00	12,224.60	279,187.16
			Legal Fees	2,410.40	0.00	0.00	0.00	0.00	2,279.40	0.00	131.00	0.00	0.00	0.00	2,410.40
			O&M	11,311.04	0.00	0.00	0.00	0.00	167.70	0.00	11,143.34	0.00	0.00	0.00	11,311.04
			910 · Projects - Other	4,770.46	624.00	0.00	0.00	0.00	635.46	0.00	0.00	0.00	0.00	3,511.00	4,770.46
			Total 910 · Projects	453,534.49	44,448.75	0.00	3,125.50	1,000.00	233,708.02	0.00	149,636.37	5,275.25	605.00	15,735.60	453,534.49
			920 · Continuing Education	200.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
			933 · Missouri River General Services	5,049.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,096.00	2,953.86	0.00	5,049.86
			937 · Design/Special Assessment												
			Engineering	48,652.35	0.00	0.00	0.00	0.00	26,478.90	0.00	0.00	3,691.50	0.00	18,481.95	48,652.35
			Total 937 · Design/Special Assessment	48,652.35	0.00	0.00	0.00	0.00	26,478.90	0.00	0.00	3,691.50	0.00	18,481.95	48,652.35
			940 · Operations & Maintenances	2,215.50	0.00	0.00	1,056.00	0.00	0.00	0.00	0.00	0.00	1,159.50	0.00	2,215.50
			941 · Stream Gages	757.50	757.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	757.50
			960 · Drainage Complaints	6,242.15	6,242.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,242.15
			970 · Storm Water Management Plans												
			970-1 · SWMP Engineering Costs	5,288.50	5,288.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,288.50
			970 · Storm Water Management Plans - Other	468.00	468.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	468.00
			Total 970 · Storm Water Management Plans	5,756.50	5,756.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,756.50
			Total Expense	627,423.65	124,851.30	0.00	8,231.50	1,000.00	264,221.72	2,016.75	170,521.37	11,562.75	10,800.71	34,217.55	627,423.65
			Net Income	353,590.07	753,853.91	592.02	16,776.32	-1,000.00	-264,221.72	-2,016.75	-154,751.11	-11,562.75	50,137.70	-34,217.55	353,590.07

August 2020 Bills

Name	Project	Invoice	Amount
Bliss Law Firm	General	113	\$1,143.25
Bliss Law Firm	Drainage Complaints	113	\$209.60
Houston Engineering	General	49664	\$1,000.00
Houston Engineering	Sibley Island	49666	\$3,511.00
Houston Engineering	Drainage Complaints	49667	\$658.00
Houston Engineering	SWMP's	49668	\$468.00
Bismarck Parks & Rec	July 2020 McDowell Dam	2151	\$52,550.11
PMS		6462	\$2,822.00
BND	Series 2012 Bond Payment	9/1/2020	\$12,550.00
Bain Agency	NDIRF Property Insurance	43749	\$870.00
Bain Agency	NDIRF General Liability Renewal	42104	\$3,346.00
	Subtotal - regular bills		\$79,127.96
Fox Island Bills			
Name	Project	Invoice	Amount
Bliss Law Firm	Fox Island	113	\$1,676.80
Houston Engineering	Fox Island	49665	\$13,351.65
	Subtotal - Fox Island Bills		\$15,028.45



BLISS LAW FIRM, LLC

David R. Bliss

Attorney at Law
Licensed in ND, SD, & MN
dbliss@blisslaw.com
701-471-3972 (cell)

Catherine Bliss

Certified Legal Assistant
cbliss@blisslaw.com
701-226-0716 (cell)

Victoria LeBeau

Legal Assistant
vlebeau@blisslaw.com

BY USPS ONLY

July 13, 2020

Quintin Fender
2100 Far West Drive
Bismarck, ND 58503

**Re: Fox Island Request For Information
Burleigh County Water Resource District
Our File No.: 22-229**

Dear Mr. Fender:

My law office represents the Burleigh County Water Resource District ("the District"). The District has asked me to reply to your June 11, 2020 email request for information to District Executive Secretary Tracie Day. You have requested the following information:

What I am requesting is for any notice that was given to the prior owner, Bob Upgren, on the property 2100 Far West Drive, Bismarck, North Dakota 58504 regarding the proposed [levee] work that would be done out here in Fox Island. The voting petition, or any notices that would have been given. This would have been in the year 2017 or prior. Any information such as this would be very helpful regarding the flood [plain] project that was just completed out here.

The Fox Island project began in 2009 and has an extensive record of documents. As a result, the District has attempted to tailor your request to those documents and correspondence which were mailed to Mr. Upgren prior to and including all such documents and correspondence for the year 2017. The District notes that Mr. Upgren's name was not found on the District's public informational meeting signup sheets for the project. These records have not been provided because Mr. Upgren's name was not found on such attendance lists. The District has provided you with the original 2009 Fox Island project petition and the final vote tally that recorded Mr. Upgren's action on the ballots received. These attached documents are as follows:

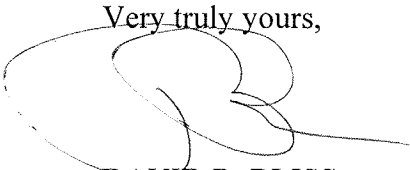
1. Original 2009 petition – he was not a signatory to the initial project

Page Two
Quintin Fender
July 13, 2020

2. Public Meeting Notice Letter (7/17/2012)
3. Public Hearing Notice – Information and Ballots (8/17/2016)
4. Fox Island Final Vote Tally (2016) – Mr. Upgren did not vote for or against the project

Please let the District know if you have additional questions or requests for information.

Very truly yours,

A handwritten signature in black ink, appearing to be "David R. Bliss", written over a circular stamp or seal.

DAVID R. BLISS

DRB:

Enclosures

cc: District members w/enclosures (via email only)
Kathleen Jones, Burleigh County Commissioner w/enclosures (via email only)
Mike Gunsch, District Engineer w/enclosures (via email only)



Burleigh County Water Resource District

1926 Frontier Drive, Suite B
Bismarck, North Dakota 58504
www.bcwrld.org

August 10, 2020

Greg Peterson
5271 Trident Lane SW
Rochester, MN 5590202659

Re: Fox Island Flood Control Special Assessment

Dear Mr. Peterson:

The Burleigh County Water Resource District (District) received your second request for assessment reconsideration regarding the Fox Island Flood Control Project. The following are our responses to your questions.

1. *"The project vote was approved by an 79.8% to 20.2% margin." How was that calculated? The figures imply that there were 500 votes. Were these votes based on the same basis used for assessment, namely one vote per lot? Or was another method?*

Voting is based on one vote for each \$1 of assessment, which was documented in the ballots provided. Attached is a summary of the recorded vote tally; understand that not everyone took the opportunity to vote and that a "simple majority" of those who voted was necessary to approve the project.

2. *The assessment "was based on a uniform distribution of benefits". How were benefits of this project determined? My lots are worth a small fraction of those home owners affected by the 500 year event in 2011. Separate from protection from another flood, the resale value of those properties is significantly improved by this project. Meanwhile, homes built on my lots will have little risk of flood damage, because of the many thousands of dollars of fill required to keep those theoretical homes above flood levels. Or, will the assessment district pay for "flood control" for those homes?*

Every residential lot has the same potential for development, whether an empty lot or one with a \$200,000 or a \$1 Million residence, this did not influence the assessment. Each property is provided the same level of flood protection or benefit; therefore, the value of a residence or lack thereof was not a consideration. Most, if not all, residential lots in this development required fill to be imported, this burden is assumed by the owner and varies by lot.

3. *"Your lots are not unlike others within the assessment district that all have the same assessment." Really!? My lots have no homes. My lots required no significant mitigation. The lots received no enhancements. Neither lot has a current or planned structure below current flood related building codes.*

Greg Peterson
Re: Fox Island Flood Control Special Assessment
August 10, 2020
Page -2-

Again, the flood protection provided each lot is equal regardless as to what exists or may exist in the future on a subject property. All assessed lots are developable as rural residential property, and as you noted while some are developed others are not. The BCWRD assigned these values uniformly and does not change assessments each time an owner elects to modify conditions on their property with a new structure, secondary structure or other improvement. Not unlike a roadway assessment the benefit provided to each property for access, in this case flood control, is the same. All improvements in place today or future construction are equally protected and therefore assessed the same. While the full flood control benefits provided may or may not be realized until a later date, they exist none the less. Anyone constructing on your lots is provided the same flood protection as any other lot within the protected area.

4. *"Their undeveloped status does not influence the benefits provided versus others that are developed." I apologize. I'm not sure I understand that sentence correctly, but on its face, it is patently absurd.*

All lots were assessed the same based on the equal level of flood protection provided to each. This level of protection is the same regardless of the residential structures value, or lack thereof, and if the structure is above or below the floodplain, has a basement or is slab on grade construction.

5. *I know that at the end of the day you have a project to pay for, but please reconsider adjusting my assessment. I hope you can see beyond legal defensibilities and past victories on this project and act in the spirit of fairness.*

The Board appreciates the questions, but the response is unchanged, your assessments will not be reconsidered.

Respectfully,



James Landenberger, Manager

Enclosure

C: - Email Only
Marcus Hall, Burleigh County Engineer
Kathleen Jones, Burleigh County Commissioner
David Bliss, Bliss Law
BCWRD



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Dakota Water Science Center
1608 Mountain View Rd
Rapid City, SD 57702

July 21, 2020

Mr. Greg Larson
Chairman
Burleigh County Water Resource District
1720 Burnt Boat Drive Suite 205
Bismarck, North Dakota 58503

Dear Mr. Larson:

Enclosed are two signed originals of our standard joint-funding agreement (21NTJFAND0031) for the project(s) Dakota Water Science Center Water Resources Investigations project for operation and maintenance of the Apple Creek near Menoken gage, during the period October 1, 2020 through September 30, 2021 in the amount of \$5,880 from your agency. Please sign and return one fully-executed original to Anthony Anable at the address above.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **October 1, 2020**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Christopher Laveau by phone number (701) 775-7221 or email cdlaveau@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Anthony Anable at phone number (605) 394-3200 or email at aanable@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Eric T. Volkman
Director

Enclosure
21NTJFAND0031 (2)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000113
Agreement #: 21NTJFAND0031
Project #: NT00GT1 1ND
TIN #: 45-6002204

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2020, by the U.S. GEOLOGICAL SURVEY, Dakota Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Burleigh County Water Resource District party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$0 by the party of the first part during the period
October 1, 2020 to September 30, 2021
- (b) \$5,880 by the party of the second part during the period
October 1, 2020 to September 30, 2021
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs,
in the amount of: \$11,610

Description of the USGS regional/national program: Federal Priority Streamgange funding upon availability

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be
determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters
between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR

Customer #: 6000000113
Agreement #: 21NTJFAND0031
Project #: NT00GT1 1ND
TIN #: 45-6002204

Water Resource Investigations

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Christopher Laveau
Supervisory Hydrologist
Address: 4575 32nd Ave. S. Suite 6
Grand Forks, ND 58201
Telephone: (701) 775-7221
Fax: (701) 775-1114
Email: cdlaveau@usgs.gov

Customer Technical Point of Contact

Name: Greg Larson
Chairman
Address: 1720 Burnt Boat Drive Suite 205
Bismarck, North Dakota 58503
Telephone: (701) 223-6654
Fax:
Email: bcwrd@midco.net

USGS Billing Point of Contact

Name: Anthony Anable
Budget Analyst
Address: 1608 Mountain View Road
Rapid City, SD 57702
Telephone: (605) 394-3200
Fax:
Email: aanable@usgs.gov

Customer Billing Point of Contact

Name: Mona Livdahl
Administrative Secretary
Address: 1720 Burnt Boat Drive, Suite 205
Bismarck, North Dakota 58503
Telephone: (701) 222-3499
Fax:
Email: bcwrd@midco.net

U.S. Geological Survey
United States
Department of Interior

Burleigh County Water Resource District

Signature

By _____ Date: 07/21/2020
Name: Eric T. Volkman
Title: Director

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000113
Agreement #: 21NTJFAND0031
Project #: NT00GT1 1ND
TIN #: 45-6002204

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- (a) \$0 by the party of the first part during the period
October 1, 2020 to September 30, 2021
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Description of the USGS regional/national program: Federal Priority Streamgange funding upon availability
- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
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3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR

Customer #: 6000000113
Agreement #: 21NTJFAND0031
Project #: NT00GT1 1ND
TIN #: 45-6002204

Water Resource Investigations

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Telephone: (701) 775-7221
Fax: (701) 775-1114
Email: cdlaveau@usgs.gov

Customer Technical Point of Contact

Name: Greg Larson
Chairman
Address: 1720 Burnt Boat Drive Suite 205
Bismarck, North Dakota 58503
Telephone: (701) 223-6654
Fax:
Email: bcwrd@midco.net

USGS Billing Point of Contact

Name: Anthony Anable
Budget Analyst
Address: 1608 Mountain View Road
Rapid City, SD 57702
Telephone: (605) 394-3200
Fax:
Email: aanable@usgs.gov

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Telephone: (701) 222-3499
Fax:
Email: bcwrd@midco.net

U.S. Geological Survey
United States
Department of Interior

Burleigh County Water Resource District

Signature

By _____ Date: 07/21/2020
Name: Eric T. Volkman
Title: Director

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

Burleigh County Water Resource District
Attachment for 21NTJFAND0031
10/1/2020 to 9/30/2021

SURFACE WATER						
SITE NUMBER	DESCRIPTION	CODE	USGS FUNDS	CUST. CASH	OTHER FUNDS*	TOTAL COST
06349500	APPLE CREEK NR MENOKEN, ND Full Range Streamflow Station	QCONT		\$5,880	\$11,610	
SW Total:						\$17,490
SW Grand Total:				\$5,880	\$11,610	\$17,490

* USGS Federal Priority Streamgage Funds.

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

In response to an application for a temporary water permit dated 7/2/2020 as received in this office 7/2/2020, authority is hereby granted to:

Knife River Corporation - North Central
3303 ROCK ISLAND PLACE

BISMARCK, ND 58504

Contact Person: Luci Snowden

Telephone: 701-530-1302

A Temporary Water Permit as follows:

Source: Upper Apple Creek aquifer

Point of Diversion: SE1/4 Sec. 23 Twp. 140 Rng. 077

Nature of Use: Aggregate Washinig

Total Quantity of Water: 30.0 Acre-Feet

Maximum Withdrawal Rate: 100.0 gpm

Period of authorized usage: 7/28/2020 through 11/1/2020

This temporary water permit does not authorize the construction of any dam or crossing. Future water use from this source for this purpose may require a conditional water permit. Temporary water permits are not a water right, are non-transferrable, cannot be modified, and water must only be used for the specified nature of use. This temporary water permit is granted subject to water use by senior appropriators. Withdrawals authorized by this temporary water permit must cease upon order of the State Engineer. Noncompliance with permit conditions may result in possible civil or criminal penalties. Development of a water project with a temporary water permit is at the permitholder's risk.

Conditions

1. A well must be constructed within 30 feet below the ground surface (in the Upper Apple Creek aquifer) in the SE $\frac{1}{4}$ of Section 23, Township 140 North, Range 77 West, Bismarck, ND. Any deeper wells will need the prior authorization of the state engineer.
2. A driller's log must be submitted to the office of state engineer showing the GPS coordinates of the

Dated: 7/28/2020

cc: Burleigh WRD

Jon Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

drilled well, the screened interval, and description of the material drilled through.

3. A weather-protected copy of the temporary water permit must be present and on display at the gravel operation at all times.
4. An in-line, continuous recording, totalizing water flowmeter must be installed on the pump discharge line to measure the water quantity pumped from the water source. The water flowmeter must:
 - I. Be certified by the manufacturer to record between 98 to 102 percent of the actual water volume passing the water flowmeter when installed according to the manufacturer's instructions.
 - II. Have a display that is readable at all times, whether the system is operating or not.
 - III. Have a totalizer that meets the following criteria:
 - a. Is continuously updated to read directly only in acre-feet, acre-inches, gallons, cubic feet, or barrels (42 U.S. gallons),
 - b. Has sufficient capacity, without cycling past zero more than once each year, to record the water quantity diverted in any one calendar year,
 - c. Has a dial or counter that can be timed with a stopwatch over not more than a 10-minute period to accurately determine the flow rate under normal operating conditions, and
 - d. Has a nonvolatile memory if the meter is equipped with an electronic totalizer.
 - IV. Be installed according to manufacturer's specifications and must be properly maintained according to manufacturer's recommendations including proper winterization such as removal during the winter.
 - V. Be available for inspection by the Office of the State Engineer.

Dated: 7/28/2020

cc: Burleigh WRD

Jon Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

Permit Number - ND2020-20231

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

5. Water must only be used for the specific purpose of washing aggregates.
6. A report of water pumped must be submitted to the State Engineer's Office by December 1st, 2020, on the form provided.
7. Failure to comply with a State Engineer's order may result in water permit forfeiture.

Dated: 7/28/2020

cc: Burleigh WRD

Jon Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

In response to an application for a temporary water permit dated 7/2/2020 as received in this office 7/2/2020, authority is hereby granted to:

Knife River Corporation - North Central
3303 ROCK ISLAND PLACE

BISMARCK, ND 58504

Contact Person: Luci Snowden

Telephone: (701) 530-1302

A Temporary Water Permit as follows:

Source: Excavated Pit Area Utilizing a Closed System

Point of Diversion: SE1/4 Sec. 23 Twp. 140 Rng. 077

Nature of Use: Aggregate Washing

Total Quantity of Water: 30.0 Acre-Feet

Maximum Withdrawal Rate: 100.0 gpm

Period of authorized usage: 07/02/2020 through 07/01/2021

This temporary water permit does not authorize the construction of any dam or crossing. Future water use from this source for this purpose may require a conditional water permit. Temporary water permits are not a water right, are non-transferrable, cannot be modified, and water must only be used for the specified nature of use. This temporary water permit is granted subject to water use by senior appropriators. Withdrawals authorized by this temporary water permit must cease upon order of the State Engineer. Noncompliance with permit conditions may result in possible civil or criminal penalties. Development of a water project with a temporary water permit is at the permitholder's risk.

Conditions

1. A well must not be constructed on the property described in the permit.
2. A weather-protected copy of the temporary water permit must be present and on display at the gravel operation at all times.

Dated: 7/20/2020

cc: Burleigh WRD

John Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

3. An in-line, continuous recording, totalizing water flowmeter must be installed on the pump discharge line to measure the water quantity pumped from the water source. The water flowmeter must:
- I. Be certified by the manufacturer to record between 98 to 102 percent of the actual water volume passing the water flowmeter when installed according to the manufacturer's instructions.
 - II. Have a display that is readable at all times, whether the system is operating or not.
 - III. Have a totalizer that meets the following criteria:
 - a. Is continuously updated to read directly only in acre-feet, acre-inches, gallons, cubic feet, or barrels (42 U.S. gallons),
 - b. Has sufficient capacity, without cycling past zero more than once each year, to record the water quantity diverted in any one calendar year,
 - c. Has a dial or counter that can be timed with a stopwatch over not more than a 10-minute period to accurately determine the flow rate under normal operating conditions, and
 - d. Has a nonvolatile memory if the meter is equipped with an electronic totalizer.
 - IV. Be installed according to manufacturer's specifications and must be properly maintained according to manufacturer's recommendations including proper winterization such as removal during the winter.

Dated: 7/20/2020

cc: Burleigh WRD

John Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

**State of North Dakota
Temporary Water Permit
SWC Project No. 1400A**

- V. Be available for inspection by the Office of the State Engineer.
4. Water must only be used for the specific purpose of washing aggregates.
 5. A report of water pumped must be submitted to the State Engineer's Office by August 1st, 2021, on the form provided.
 6. Failure to comply with a State Engineer's order may result in water permit forfeiture.

Dated: 7/20/2020

cc: Burleigh WRD

John Paczkowski, P.E.
Interim State Engineer
ND State Water Commission
900 East Boulevard
Bismarck, ND 58505



Jon C. Patch, P.E.
Director, Water Appropriations Division

Bliss Law Firm, LLC
400 East Broadway, Suite 308
Bismarck, ND 58501

Burleigh County Water Resource District
1926 Frontier Dr., Suite B
Bismarck, ND 58504

July 31, 2020

Invoice #113

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
7/7/2020 (910H) Telephone call from Mike Gunsch with regard to Fox Island completion of project.	0.40 262.00/hr	104.80
7/10/2020 (910H) Receipt and review of e-mail correspondence with regard to close-out procedures of Fox Island project; follow-up telephone call to Mike Gunsch with regard to the same.	0.60 262.00/hr	157.20
(910H) Telephone call from Mike Gunsch to discuss potential Fox Island litigation, recovery options.	0.40 262.00/hr	104.80
(960-2) Receipt and review of information and proposed draft letter from Mike Gunsch with regard to open letters inquiry by Mr. Fender; review open records administrative rules; draft proposed letter to Mr. Fender, forward to Manager Landenberger with regard to the same.	0.80 262.00/hr	209.60
(910H) Receipt and review of e-mail from Mike Gunsch with regard to Boise Tavis easement, notarizations from California; follow-up telephone call to Burleigh County Recorder's office with regard to proper recording of the same; telephone calls to/from Mike Gunsch and associates with regard to re-recording of documents; forward e-copies of all California documents to recorder; follow-up discussion with recorder with regard to the same.	0.80 262.00/hr	209.60
7/13/2020 (910H) E-mail correspondence, telephone calls to/from Burleigh County Recorder Deb Kroshus with regard to Fox Island recording matters; follow-up telephone calls/e-mail to Houston Engineering with regard to the same.	0.80 262.00/hr	209.60

	<u>Hrs/Rate</u>	<u>Amount</u>
7/13/2020 (910H) Receipt and review of e-mail correspondence with regard to Fox Island landowner assessment procedures; review file; review proposed questions and answers with regard to the assessment process; follow-up e-mail to Manager Landenberger, Mike Gunsch with regard to the same.	0.80 262.00/hr	209.60
(312) Telephone calls/e-mail to/from Mike Gunsch with regard to various administrative issues.	0.50 262.00/hr	131.00
7/14/2020 (910H) Review Lincoln Oaks easement, plat, supporting documents; follow-up telephone call to Greg Larson and Lincoln Oaks representative with regard to status of Fox Island easement negotiations; telephone calls to/from Mike Gunsch with regard to District levee issues with existing Lincoln Oaks pipeline to be abandoned.	1.00 262.00/hr	262.00
7/27/2020 (910H) Review status of Fox Island and related Lincoln Oaks abandonment of easement; follow-up telephone call to Mike Gunsch with regard to the same.	0.40 262.00/hr	104.80
7/28/2020 (910H) Receipt and review of proposed reply to Fox Island landowners and related issues; follow-up telephone call to Mike Gunsch with regard to the same, comments, edits on drafting correspondence.	0.80 262.00/hr	209.60
7/31/2020 (910H) Telephone call from Mike Gunsch with regard to Peterson/landowner correspondence; receipt and review of e-mail from Manager Landenberger with regard to the same.	0.40 262.00/hr	104.80
Prepare for Board meeting; attend Board meeting.		1,000.00
For professional services rendered	7.70	\$3,017.40
Additional Charges :		
7/30/2020 (312) Copying costs.		12.25
Total additional charges		\$12.25
Total amount of this bill		\$3,029.65
Previous balance		\$2,886.40
Accounts receivable transactions		
7/20/2020 Payment - Thank You. Check No. 1844		(\$2,886.40)
Total payments and adjustments		(\$2,886.40)
Balance due		\$3,029.65

Payment in full must be made within 30 days of the date of this bill. Past due amounts will incur an additional 1.5% monthly fee.

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1926 Frontier Drive, Suite B
Bismarck, ND 58504

August 10, 2020

Invoice No: 0049664

Due Date: September 9, 2020

Project R084241-0000 BCWRD - General Engineering Services

Email Invoices: BCWRD@midco.net & rdetwillerbcwrd@gmail.com

BCWRD Project No.: 315 - Engineering Administration

See attached Project Status Report and Invoice Description.

Professional Services from June 21, 2020 to July 25, 2020

Phase 000 Burleigh Co. WRD - General

Monthly Lump Sum Amount

Fee	1,000.00
Total this Phase	\$1,000.00
Total this Invoice	\$1,000.00



HoustonEngineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	4241-0000: BCWRD General Services
BCWRD Account No.	315 – Engineering Administration
Project Name:	General Engineering Services

Billing Period: *July 21, 2020 through July 25, 2020*

Professional engineering administrative services related to routine monthly activities and issues addressed at the request and direction of the BCWRD during this billing period, including time associated with, but not limited to the following:

- **July Meeting**
- Meeting preparation and discussion
- Review of minutes and agenda updates
- Various BCWRD issues, contacts and calls

Comments:

- This invoice is only for Board meeting related time along with limited small contact and coordination items that are not project related. In accordance with Board direction, all costs associated with drainage complaints, stormwater plan review, and other project related activities are invoiced to assigned project numbers.

<u>Total Invoice</u>	<u>\$1,000.00</u>
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INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1926 Frontier Drive, Suite B
Bismarck, ND 58504

August 10, 2020

Invoice No: 0049665

Due Date: September 9, 2020

Project R106025-0006 Fox Island Flood Control

BCWRD Account No.: 937 - Special Assessment Projects

See attached Project Status Report and Invoice Description.

Professional Services from June 21, 2020 to July 25, 2020

Phase	100	Regulatory and Easements
Task	001	Permitting and Regulatory

Professional Personnel

	Hours	Rate	Amount
Project Engineer	.25	173.00	43.25
Totals	.25		43.25
Total Labor			43.25
Total this Task			\$43.25

Task	005	Landowner Construction Issues - Extra
------	-----	---------------------------------------

Professional Personnel

	Hours	Rate	Amount
Sr Project Manager	14.00	208.00	2,912.00
Totals	14.00		2,912.00
Total Labor			2,912.00

Reimbursable Expenses

Reproductions			75.00
Total Reimbursables			75.00
Total this Task			\$2,987.00

Total this Phase \$3,030.25

Phase	410	CMS - Construction Contract Administration
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Task	002	Office Engineering Services
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Professional Personnel

	Hours	Rate	Amount
Sr Project Manager	5.25	208.00	1,092.00
Administrative Assistant	7.00	80.00	560.00
Totals	12.25		1,652.00
Total Labor			1,652.00

Project	R106025-0006	Fox Island Flood Control	Invoice	0049665
			Total this Task	\$1,652.00
			Total this Phase	\$1,652.00

Phase	420	CMS - Field Engineering Services		

Task	001	Construction Management Services		
Professional Personnel				
		Hours	Rate	Amount
Sr Project Manager		5.50	208.00	1,144.00
Project Engineer		36.50	173.00	6,314.50
Totals		42.00		7,458.50
Total Labor				7,458.50
Unit Billing				
(BSK) Mileage - Truck		15.0 Miles @ 0.78	11.70	
Total Units			11.70	11.70
			Total this Task	\$7,470.20
			Total this Phase	\$7,470.20

Phase	430	CMS - Construction Surveying		
Professional Personnel				
		Hours	Rate	Amount
Two Person Crew		1.00	184.00	184.00
Totals		1.00		184.00
Total Labor				184.00
Unit Billing				
(BSK) GPS Equipment Unit Hours		0.5 Hours @ 25.00	12.50	
(BSK) Mileage - Survey/Inspection		15.0 Miles @ 0.78	11.70	
(BSK) Pipe(s)			3.00	
Total Units			27.20	27.20
			Total this Phase	\$211.20

Phase	440	CMS - Project Closeout		

Task	002	Final Change Order and Progress Payment		
Professional Personnel				
		Hours	Rate	Amount
Sr Project Manager		4.75	208.00	988.00
Totals		4.75		988.00
Total Labor				988.00
			Total this Task	\$988.00
			Total this Phase	\$988.00
			Total this Invoice	\$13,351.65



HoustonEngineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	R106025-0006
BCWRD Account No.	937 – Special Assessment Projects
Project Name:	Fox Island Flood Control

Billing Period: *June 21, 2020 through July 25, 2020*

Professional engineering services associated with construction engineering, construction observation and related activities on the Fox Island Flood Control Project.

Tasks Completed:

- Continued landowner coordination related to final site restorations
- Construction Management Services continue
- Field observations and oversight required to completed close out tasks
- Over-seeding for poorly germinated areas completed
- Final plantings to be completed shortly
- Remove and add to punch list to complete identified items
- Masset pillars removed and relocated for easement compliance
- Re-established property corners that were impacted by construction activities
- Responses to landowner questions – Finalized and mailed by the Board
- No Trespassing Signs installed at three locations
- Several culverts were extended to comply with approach safety standards
- Provided information for landowner request for data and letters
- Assistance on request for assessment reconsideration by landowner
- Work on Lincoln Oakes Nursery system decommissioning - pending

Comments and Issues:

- Discussion of Lincoln Oakes irrigation line abandonment – continues
- Bond documentation remains to be completed as of this invoice, draft list will be provided for the August board meeting
- Special assessment district draft certification prepared, completion pending final costs

Phase (100) Regulatory and Easements	\$ 3,030.25
Phase (410) CMS – Contract Administration	\$ 1,652.00
Phase (420) CMS – Field Engineering Services	\$ 7,470.20
Phase (430) CMS – Construction Surveying	\$ 211.20
Phase (440) CMS - Project Close Out	\$ 988.00

Total Invoice \$ 13,351.65

See accompanying invoice for personnel cost breakdown.

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1926 Frontier Drive, Suite B
Bismarck, ND 58504

August 10, 2020

Invoice No:

0049666

Due Date:

September 9, 2020

Project R126025-0014 Sibley Island Flood Control Project FHMP

Work Order #18

See attached Project Status Report and Invoice Description.

Professional Services from June 21, 2020 to July 25, 2020

Phase 101 Preliminary Design

Professional Personnel

	Hours	Rate	Amount	
Project Manager	.50	190.00	95.00	
Project Engineer	1.00	173.00	173.00	
Totals	1.50		268.00	
Total Labor				268.00
		Total this Phase		\$268.00

Phase 104 Hydraulic Analysis and Report

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	2.00	208.00	416.00	
Project Manager	.50	190.00	95.00	
Project Engineer	1.25	173.00	216.25	
Totals	3.75		727.25	
Total Labor				727.25
		Total this Phase		\$727.25

Phase 105 Regulatory Compliance

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	7.25	208.00	1,508.00	
Project Manager	.25	190.00	47.50	
Project Engineer	5.25	173.00	908.25	
Totals	12.75		2,463.75	
Total Labor				2,463.75
		Total this Phase		\$2,463.75

Phase 109 Geotechnical Exploration and Evaluation

Project	R126025-0014	Sibley Island FHMP	Invoice	0049666
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Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	.25	208.00	52.00	
Totals	.25		52.00	
Total Labor				52.00
		Total this Phase		\$52.00
		Total this Invoice		\$3,511.00



HoustonEngineering Inc.

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0014
BCWRD Account No.	937 – Special Assessment Projects
Project Name:	Sibley Island Flood Control

Billing Period: *June 21, 2020 through July 25, 2020*

Professional engineering and surveying services related to the activities associated with the Sibley Island Flood Control Project and Specific Authorization #28.

Tasks Completed:

Phase 101 – Preliminary Design

- Continued review of the report content and alternative routing
- Draft report development underway

Phase 104 – Hydraulic Analysis and Report

- Review of Missouri River stages and its impact on the design
- Internal kick off meeting and discussion to start the review process
- Review the options associated with the water surface profile impact analysis
- HEC-RAS model to be used is the effective FIS basis to be consistent with previous studies

Phase 105 – Regulatory Compliance

- Contacts with the USACE and meetings to introduce and to discuss the project components
- Meeting summary provided with Section 408, Section 106 and Section 401 and 404 in play
- Bismarck Parks and Recreation District part of the discussion to identify construction issues

Phase 109 – Geotechnical Exploration and Evaluation

- Discussion with USACE regarding permit to complete drilling within the park

Comments and Issues:

- Issues with breakout flows on Apple Creek has impacted project alignment along the Township roadways and those areas in the special assessment district. Coordination is ongoing with the NDSWC regarding future DFIRM mapping. FEMA QA/QC of hydraulic model for Apple Creek and Missouri River are underway. It was anticipated preliminary mapping would be available in July 2020, this has not yet occurred.
- Discussions with the USACE regarding project development was productive and set the stage for future meeting notices to comply with the NEPA review process. The Section 408 process will require an Environmental Assessment, which will occur with final design and permitting.
- Due to changes in levee alignment the hydraulic impact assessment on Apple Creek will not be required.

Phase 101 – Preliminary Design	\$ 268.00
Phase 104 – Hydraulic and Analysis Report	\$ 727.25
Phase 105 – Regulatory Compliance	\$ 2,463.75
Phase 109 – Geotechnical Exploration and Evaluation	\$ 52.00
Total Invoice	\$ 3,511.00

See accompanying invoice for personnel cost breakdown.

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1926 Frontier Drive, Suite B
Bismarck, ND 58504

August 10, 2020

Invoice No:

0049667

Due Date:

September 9, 2020

Project R146025-0018 Burleigh County WRD Drainage Complaints

BCWRD Account No.: 910

See attached Project Status Report and Invoice Description.

Professional Services from June 21, 2020 to July 25, 2020

Phase 000 General Inquires

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	1.25	208.00	260.00	
Project Engineer	2.00	173.00	346.00	
Totals	3.25		606.00	
Total Labor				606.00
		Total this Phase		\$606.00

Phase 028 Kurt Steiner - Daniel Street

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	.25	208.00	52.00	
Totals	.25		52.00	
Total Labor				52.00
		Total this Phase		\$52.00
		Total this Invoice		\$658.00



Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0018
BCWRD Account No.	910 Shared Projects
Project Name:	Drainage Complaints

Billing Period: *June 21, 2020 through July 25, 2020*

Professional engineering and surveying services related to the evaluation of drainage complaints.

General Inquires (000)

- Travis Hushka
 - Dismissal paperwork and letter completed
- Rod Rick – Burnt Creek Floodway
 - Identified fill placed in the floodway
 - Reported to Burleigh County Floodplain Administrator
 - Call from Mr. Rick, shared information on the location of fill, NDDOT ownership, removal and floodplain development permit requirements
- Kirt Steiner – Burleigh County Highway Dept has completed the installation

Comments:

- Mr. Rick may request assistance identifying floodway location, which will be provide at his expense, if he were to request.

Phase (000) – General Inquires	\$ 658.00
Total Invoice	\$ 658.00

See accompanying invoice for personnel cost breakdown.

INVOICE



HoustonEngineering Inc.

Remit to:

1401 21st Ave N, Fargo, ND 58102

Phone: 701.237.5065

Fed Tax ID: 45-0314557

Interest of 1%/month applied to past due invoices

Burleigh County (ND) Water Resource District
1926 Frontier Drive, Suite B
Bismarck, ND 58504

August 10, 2020

Invoice No: 0049668

Due Date: September 9, 2020

Project R146025-0019 Burleigh County WRD SWMP's

BCWRD Account No.: 910 *970*

See attached Project Status Report and Invoice Description.

Professional Services through July 25, 2020

Phase 001 BCWRD SWMP's General

Professional Personnel

	Hours	Rate	Amount	
Sr Project Manager	2.25	208.00	468.00	
Totals	2.25		468.00	
Total Labor				468.00
Total this Phase				\$468.00
Total this Invoice				\$468.00

Project Status and Invoice Description

3712 Lockport Street
Bismarck, ND 58503
Phone: 701-323-0200
Fax: 701-323-0300

HEI Project No.:	6025-0019
BCWRD Account No.	910 Shared Projects
Project Name:	Storm Water Management Plans

Billing Period: *through July 25, 2020*

Professional engineering services related to evaluating the Echo's Edge Subdivision Preliminary Stormwater Management Plan at the request of the Burleigh County Highway Department (BCHD). This SWMP review is associated with a previous drainage complaint location.

- The Echo's Ridge Subdivision is located upstream from the area of the Pavlicek vs Klein drainage complaint reviewed by the BCWRD
- The BCHD requested a review due to its potential impacts on Northgate Drive
- The preliminary SWMP was noted as very incomplete and lacking in specifics
- Comments were provided via email to the BCHD regarding the limitations of the SWMP and the necessary data that should be included for an adequate review to be conducted on the final submittal.

Comments:

- This subdivision is located within the City of Lincoln's extraterritorial jurisdiction, so is under by the review City of Lincoln Planning Committee
- It is anticipated that a request to review the final SWMP for this subdivision may occur. It is a complex location that can create issues for adjoining and downstream properties.

See accompanying invoice for personnel cost breakdown.

Total Invoice \$ 468.00

**PAYING AGENT STATEMENT**

BANK OF NORTH DAKOTA
TRUST SERVICES
SFN 4050 (04/2008)

INTEREST AND PRINCIPAL PAYMENT DATE

09/01/2020

FUNDS SCHEDULED TO DRAW 2 BUSINESS DAYS PRIOR TO PAYMENT DATE

BURLEIGH COUNTY WATER RESOURCE DISTRICT
ATTN: SECRETARY
1720 BURNT BOAT DR SUITE 205
BISMARCK ND 58501

Name of Issue BURLEIGH COUNTY WATER RESOURCE DISTRICT
DEFINITIVE IMPROVEMENT WARRANT
SERIES 2012

BURLCOWTR12

INTEREST DUE

2,125.00

PRINCIPAL DUE

10,000.00

TOTAL PRINCIPAL AND INTEREST DUE

12,125.00

FEES DUE

SRF PROGRAM ADMINISTRATION FEE 425.00

TOTAL FEES DUE

425.00

TOTAL DUE

12,550.00

Please Return to BND if Account Information has Changed**Name of Customer Financial Institution:****ABA Routing Number:****Account Number:****Type of Account (Checking or Savings):****Signature:****Date:**



**BISMARCK PARKS AND
RECREATION DISTRICT**
Est. 1927

400 E Front Ave
Bismarck, ND 58504-5641
Phone: 701.222.6455

INVOICE

BILLED TO:
Burleigh County Water Resource District
Tracie Day
1720 Burnt Boat Drive, Suite 205
Bismarck, ND 58503

DATE: 8/6/2020
INVOICE #: 02151
DUE DATE: 9/7/2020
TOTAL DUE: 52,550.11

CUSTOMER ACCOUNT # : 1017

ITEM DESCRIPTION	UNIT
July 2020 McDowell Dam	
TOTAL THIS INVOICE	

	PRICE	AMOUNT
1.00	52,550.11	52,550.11
		52,550.11

Please include account number with your payment.

For questions, contact Julie Fornshell 701.222.6455

REMIT TO:

Bismarck Parks and Recreation District
400 E Front Ave
Bismarck ND 58504-5641

Please remit bottom portion of invoice with your payment.
Thank you!

CUSTOMER ACCOUNT # : 1017
DATE: 8/6/2020
INVOICE #: 02151
DUE DATE: 9/7/2020
TOTAL DUE: 52,550.11

BURLEIGH COUNTY WATER RESOURCE DISTRICT

McDowell Dam Monthly Billing

Bismarck Parks & Recreation District

400 E. Front Ave

Bismarck, ND 58504


For The Month Ended July 31, 2020

Date Submitted: 8/6/2020

Salaries & Wages	\$ 20,382.98
Employer Payroll Taxes	1,559.30
Employee Pension & Health/Life/ Diability Benefits	2,146.49
Property & Liability Insurance	-
Operating Expenses	17,951.32
Capital Improvement Expenses	-
Total Expenses	<u>\$ 42,040.09</u>
Administrative Fee	
(25% of Operating Expenses)	\$ 10,510.02
(5% of Capital Improvement Expenses)	-
Total Amount Requested	<u><u>\$ 52,550.11</u></u>


Prepared (By)

Board Member


Title

McDowell Dam Monthly Billing

July-20

Salaries & Wages

Salaries - Full time	\$ 5,685.60	
Accrued Sick and Annual Leave Pay	-	
Wages - Part time	14,498.63	
Wages - Part time (Overtime)	198.75	
Total Salaries & Wages		\$ 20,382.98

Employer Payroll Taxes

Social Security/Medicare	1,559.30	
Worker's Compensation - Paid Benefits	-	
Unemployment	-	
Total Employer Payroll Taxes		1,559.30

Employee Benefits

Pension	591.30	
Job Service	-	
Health, Life, & Disability Insurance	1,555.19	
Total Employee Benefits		2,146.49

Property & Liability Insurance

General Liability	-	
Multi Coverage	-	
Auto Liability	-	
Total Property & Liability Insurance		-

Operating Expenses

Professional Services	240.00
Janitorial Supplies	183.60
Miscellaneous Supplies	799.30
Fuel	975.36
Repairs & Replacement	13,646.54
Concession Purchases	531.94
Misc. Charges, Permits, and Licences	325.95
	16,702.69

Utilities

Electricity	563.33
Garbage Removal	196.33
Water	332.85
Telephone	156.12
Total Utilities	1,248.63

Total Operating Expenses 17,951.32

Capital Improvements

Building and Building Remodeling	-
Total Capital Improvements	-

Total Expenses

August 12,2020 Briefing Book Page 43

\$ 42,040.09



Bismarck Parks and Recreation District

Detail Report Account Detail

Date Range: 07/01/2020 - 07/31/2020

Account	Name					Beginning Balance	Total Activity	Ending Balance	
Fund: 01 - GENERAL FUND									
<u>01.12.000.510100</u>						FULL-TIME SALARIES	21,415.76	5,685.60	27,101.36
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	
07/02/2020	PYPKT00603	PYPKT00603 - 2020-7/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	23,310.96	
07/17/2020	PYPKT00609	PYPKT00609 - 2020-7/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	25,206.16	
07/31/2020	PYPKT00615	PYPKT00615 - 2020-7/		ROBINSON, DAVID H.:000415 - McDow			1,895.20	27,101.36	
<u>01.12.000.510200</u>						PART-TIME SALARIES	9,390.51	14,498.63	23,889.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		JOHNSON, SETH M.:000217 - Operation			757.50	10,148.01	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		ANDERSON, MIKAH M.:001590 - Opera			583.00	10,731.01	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		SAGSVEEN, DAVID A.:001588 - Operatio			583.00	11,314.01	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		EBY, THERRON L.:001915 - Operations/			1,020.00	12,334.01	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		GUTHMILLER, ALLISON J.:001591 - Oper			987.13	13,321.14	
07/02/2020	PYPKT00604	PYPKT00604 - 2020-7/		OSHANYK, JAMES L.:000366 - Operation			1,170.25	14,491.39	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		EBY, THERRON L.:001915 - Operations/			1,020.00	15,511.39	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		GUTHMILLER, ALLISON J.:001591 - Oper			874.50	16,385.89	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		SAGSVEEN, DAVID A.:001588 - Operatio			636.00	17,021.89	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		JOHNSON, SETH M.:000217 - Operation			622.50	17,644.39	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		OSHANYK, JAMES L.:000366 - Operation			1,030.75	18,675.14	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		ANDERSON, MIKAH M.:001590 - Opera			490.25	19,165.39	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		ANDERSON, MIKAH M.:001590 - Opera			795.00	19,960.39	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		JOHNSON, SETH M.:000217 - Operation			727.50	20,687.89	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		OSHANYK, JAMES L.:000366 - Operation			1,015.25	21,703.14	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		EBY, THERRON L.:001915 - Operations/			1,020.00	22,723.14	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		SAGSVEEN, DAVID A.:001588 - Operatio			583.00	23,306.14	
07/31/2020	PYPKT00616	PYPKT00616 - 2020-7/		GUTHMILLER, ALLISON J.:001591 - Oper			583.00	23,889.14	
<u>01.12.000.510300</u>						OVERTIME	0.00	198.75	198.75
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	
07/17/2020	PYPKT00610	PYPKT00610 - 2020-7/		GUTHMILLER, ALLISON J.:001591 - Oper			198.75	198.75	

Detail Report						Date Range: 07/01/2020 - 07/31/2020		
Account		Name				Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.520100</u>		PROFESSIONAL SERVICES				0.00	240.00	240.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/22/2020	APPKT01661	036716	202546	SECURITY SYSTEM ANNUAL CONTRACT	0416 - GREAT PLAINS SECURITY SYSTEMS		240.00	240.00
<u>01.12.000.520400</u>		SANITARY SYSTEMS				247.00	0.00	247.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/22/2020	APPKT01661	9517	202590	BILLING PERIOD 05/21/20 - 06/17/20	0846 - SPIFFY BIFFS		34.00	281.00
07/31/2020	GLPKT03184	JE02565		To reallocate expense to proper account			-34.00	247.00
<u>01.12.000.530110</u>		JANITORIAL SUPPLIES				815.98	183.60	999.58
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/21/2020	APPKT01657	050804-00	202517	HAND SANITIZER	0254 - D & E SUPPLY COMPANY	CO.VID19	183.60	999.58
<u>01.12.000.530140</u>		MISCELLANEOUS SUPPLIES				2,160.97	799.30	2,960.27
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/10/2020	APPKT01647	108887	202373	KEYS	0419 - GUARDIAN LOCK & SECURITY		9.50	2,170.47
07/10/2020	APPKT01647	41435	202417	SNEEZE GUARDS	3616 - PLASTICS PLUS	CO.VID19	250.12	2,420.59
07/11/2020	APPKT01665	108637	DFT0000775	TAX CREDIT	0948 - US BANK - ONE CARD		-4.71	2,415.88
				Purchased From Vendor: 0419 - GUARDIAN LOCK & SECURITY				
07/11/2020	APPKT01665	11930	DFT0000775	TREES	0948 - US BANK - ONE CARD		245.00	2,660.88
				Purchased From Vendor: 0915 - TOWNER STATE NURSERY				
07/11/2020	APPKT01665	380164721206475-	DFT0000775	CLEANERS, GLOVES	0948 - US BANK - ONE CARD	CO.VID19	33.50	2,694.38
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	460148734661054-	DFT0000775	TOWELS, TRASH BAGS, TRASH CAN, STI	0948 - US BANK - ONE CARD		37.92	2,732.30
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	54328	DFT0000775	GRASS SEED	0948 - US BANK - ONE CARD		142.00	2,874.30
				Purchased From Vendor: 0206 - CHESAK SEED HOUSE				
07/11/2020	APPKT01665	61033098688	DFT0000775	BRICKS, PAINT, EXHAUST HOOD, FACE M	0948 - US BANK - ONE CARD		85.97	2,960.27
				Purchased From Vendor: 0581 - MENARDS				
<u>01.12.000.531300</u>		FUEL				257.04	975.36	1,232.40
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/10/2020	APPKT01647	108988	202445	192 GAL FUEL	0918 - TRI-ENERGY COOPERATIVE		386.11	643.15
07/10/2020	APPKT01647	108989	202445	350 GAL DIESEL	0918 - TRI-ENERGY COOPERATIVE		560.00	1,203.15
07/21/2020	APPKT01657	FLTS-20-0005	202514	MAY 2020 FUEL CHARGES	0209 - CITY OF BISMARCK		29.25	1,232.40

Detail Report

Date Range: 07/01/2020 - 07/31/2020

Account	Name					Beginning Balance	Total Activity	Ending Balance
<u>01.12.000.531400</u>	REPAIRS & REPLACEMENT					4,945.34	13,646.54	18,591.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/08/2020	APPKT01643	410178077	202327	PADDLE BOAT REPAIR	1201 - AUTO VALUE BISMARCK		86.96	5,032.30
07/08/2020	APPKT01643	546282	202333	PLYWOOD	0112 - BISMARCK LUMBER COMPANY, INC.		111.50	5,143.80
07/10/2020	APPKT01647	09-187363	202415	REAR MOWER TIRES	0675 - OK AUTOMOTIVE		117.99	5,261.79
07/10/2020	APPKT01647	241258	202406	FILTERS	0617 - NAPA AUTO PARTS		133.64	5,395.43
07/10/2020	APPKT01647	245105	202406	CORD, LIGHT	0617 - NAPA AUTO PARTS		197.98	5,593.41
07/10/2020	APPKT01647	5479022	202430	TRIMMER, FLEX SEAL	0785 - RUNNINGS SUPPLY INC		303.26	5,896.67
07/10/2020	APPKT01647	5481670	202430	T-POSTS	0785 - RUNNINGS SUPPLY INC		758.00	6,654.67
07/10/2020	APPKT01647	548458	202387	WAND, TRIMMER HEAD	0518 - KIRKWOOD ACE HARDWARE		53.98	6,708.65
07/10/2020	APPKT01647	5487967	202430	SPRAYER SPOUT	0785 - RUNNINGS SUPPLY INC		73.98	6,782.63
07/10/2020	APPKT01647	6278	202400	CLEVIS HOOKS, PAINT	0581 - MENARDS		330.95	7,113.58
07/10/2020	APPKT01647	P1315546	202418	FILTER, CONSOLE	0750 - POWERPLAN		174.10	7,287.68
07/10/2020	APPKT01647	P1337146	202418	COVER, LABEL, SWITCH, V-BELT	0750 - POWERPLAN		234.09	7,521.77
07/10/2020	APPKT01647	P1355046	202418	MOWER BLADES	0750 - POWERPLAN		259.44	7,781.21
07/10/2020	APPKT01647	P1391346	202418	BUSHING, SPACER	0750 - POWERPLAN		30.24	7,811.45
07/10/2020	GLPKT03192	JE02584		T-Posts for Tree Planting		20.019-Construction	758.00	8,569.45
07/10/2020	GLPKT03192	JE02584		T-Posts for Tree Planting			-758.00	7,811.45
07/11/2020	APPKT01665	1900502037081	DFT0000775	BATTERIES	0948 - US BANK - ONE CARD		259.90	8,071.35
				Purchased From Vendor: 0474 - INTERSTATE ALL BATTERY CENTER				
07/11/2020	APPKT01665	2227169	DFT0000775	SIPHON PUMP, WIRE STRIPPER, HOSE C	0948 - US BANK - ONE CARD		45.45	8,116.80
				Purchased From Vendor: 0428 - HARBOR FREIGHT TOOLS				
07/11/2020	APPKT01665	4163036	DFT0000775	RUDDER - PEDAL BOAT	0948 - US BANK - ONE CARD		48.04	8,164.84
07/11/2020	APPKT01665	4171	DFT0000775	KAYAK PATCHES	0948 - US BANK - ONE CARD		104.75	8,269.59
07/11/2020	APPKT01665	460157721999217	DFT0000775	KAYAK	0948 - US BANK - ONE CARD		278.00	8,547.59
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	5471317	DFT0000775	TANK, BLOW GUN, GREASE, AIR ,GLASS	0948 - US BANK - ONE CARD		342.71	8,890.30
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
07/11/2020	APPKT01665	5471322	DFT0000775	TRIMMER HEADS	0948 - US BANK - ONE CARD		32.99	8,923.29
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
07/11/2020	APPKT01665	5487967	DFT0000775	SPRAYER, CAN SPOUT	0948 - US BANK - ONE CARD		73.98	8,997.27
				Purchased From Vendor: 0785 - RUNNINGS SUPPLY INC				
07/11/2020	APPKT01665	580157617887909	DFT0000775	CARB CLEANER, MOTOR TUNE-UP	0948 - US BANK - ONE CARD		94.19	9,091.46
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	B66459/8	DFT0000775	WASHERS, GRINDING WHEEL, ADAPTER	0948 - US BANK - ONE CARD		72.18	9,163.64
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
07/11/2020	APPKT01665	B73191/8	DFT0000775	LOCK WASHERS	0948 - US BANK - ONE CARD		2.24	9,165.88
				Purchased From Vendor: 0562 - MAC'S HARDWARE				
07/22/2020	APPKT01661	1536-157532	202572	LIGHT ADAPTER KIT	0682 - O'REILLY AUTO PARTS		42.52	9,208.40
07/22/2020	APPKT01661	250539	202565	FILTERS, BELTS, GASKET	0617 - NAPA AUTO PARTS		119.32	9,327.72

Detail Report						Date Range: 07/01/2020 - 07/31/2020		
Account	Name					Beginning Balance	Total Activity	Ending Balance
01.12.000.531400	REPAIRS & REPLACEMENT - Continued					4,945.34	13,646.54	18,591.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/22/2020	APPKT01661	250541	202565	FILTERS	0617 - NAPA AUTO PARTS		334.07	9,661.79
07/22/2020	APPKT01661	250706	202565	FILTERS	0617 - NAPA AUTO PARTS		105.96	9,767.75
07/22/2020	APPKT01661	252439	202565	FILTER RETURN	0617 - NAPA AUTO PARTS		-250.01	9,517.74
07/22/2020	APPKT01661	548699	202552	HARDWARE, FLAPPER, GLASS DETAILER	0518 - KIRKWOOD ACE HARDWARE		42.32	9,560.06
07/22/2020	APPKT01661	5502729	202586	SUCTION HOSE, PUMP FITTINGS, BATTE	0785 - RUNNINGS SUPPLY INC		253.93	9,813.99
07/22/2020	APPKT01661	5505377	202586	WIPER BLADE, TRAILER STEP	0785 - RUNNINGS SUPPLY INC		30.84	9,844.83
07/22/2020	APPKT01661	5508957	202586	PUMP, ELECTRICAL CONNECTORS	0785 - RUNNINGS SUPPLY INC		447.81	10,292.64
07/22/2020	APPKT01661	5509150	202586	OIL, FITTINGS, STRAPPING	0785 - RUNNINGS SUPPLY INC		82.65	10,375.29
07/31/2020	GLPKT03184	JE02557		T-Posts - Runnings Supply			-758.00	9,617.29
07/31/2020	GLPKT03184	JE02558		36" Auger Bit - Bobcat of Mandan			-35.00	9,582.29
07/31/2020	GLPKT03192	JE02582		T-Posts - Runnings Supply			758.00	10,340.29
07/31/2020	GLPKT03192	JE02583		36" Auger Bit - Bobcat of Mandan			35.00	10,375.29
07/31/2020	GLPKT03192	JE02586		Tree Gators - S&B Landscaping		20.019-Construction	1,998.75	12,374.04
07/31/2020	GLPKT03192	JE02586		Bit -Tree Planting - Bobcat of Mandan		20.019-Construction	35.00	12,409.04
07/31/2020	GLPKT03192	JE02586		Bit -Tree Planting - Bobcat of Mandan		20.019-Construction	35.00	12,444.04
07/31/2020	GLPKT03192	JE02586		Sibley Tree Planting - Prairie View Lands		20.019-Construction	1,848.95	14,292.99
07/31/2020	GLPKT03192	JE02586		Sibley Tree Planting - Dakota Tree Move		20.019-Construction	2,950.90	17,243.89
07/31/2020	GLPKT03192	JE02586		Locates for Tree Planting - Lillis Electric I		20.019-Construction	270.00	17,513.89
07/31/2020	GLPKT03192	JE02586		Tree Bags and Slings - S&B Landscaping		20.019-Construction	1,077.99	18,591.88
01.12.000.531600	CONCESSION PURCHASES					109.21	531.94	641.15
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/08/2020	APPKT01643	3272310	202338	SODA	2020 - COCA-COLA BOTTLING COMPANY HI		90.00	199.21
07/11/2020	APPKT01665	300172534260540	DFT0000775	ICE CREAM BARS, WATER - CONCESSIO	0948 - US BANK - ONE CARD		88.11	287.32
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	380156734346242	DFT0000775	ICE CREAM BARS, WATER - CONCESSIO	0948 - US BANK - ONE CARD		75.02	362.34
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	380164721206475	DFT0000775	ICE CREAM BARS - CONCESSIONS	0948 - US BANK - ONE CARD		83.82	446.16
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	460148734661054	DFT0000775	ICE CREAM BARS - CONCESSIONS	0948 - US BANK - ONE CARD		58.48	504.64
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	580154694503635	DFT0000775	ICE CREAM BARS - CONCESSIONS	0948 - US BANK - ONE CARD		36.36	541.00
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				
07/11/2020	APPKT01665	580162686408470	DFT0000775	ICE CREAM BARS, WATER - CONCESSIO	0948 - US BANK - ONE CARD		100.15	641.15
				Purchased From Vendor: 0964 - WALMART COMMUNITY BRC				

Detail Report

Date Range: 07/01/2020 - 07/31/2020

Account		Name		Beginning Balance		Total Activity	Ending Balance	
<u>01.12.000.540130</u>		ELECTRICITY		2,536.47		563.33	3,099.80	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/17/2020	APPKT01655	07/07/20	202468	JUNE 2020 BILLING PERIOD	0175 - CAPITAL ELECTRIC COOPERATIVE		563.33	3,099.80
<u>01.12.000.540140</u>		GARBAGE		972.92		196.33	1,169.25	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/11/2020	APPKT01665	6613353-0506-5	DFT0000775	MAY 2020 TRASH COLLECTION	0948 - US BANK - ONE CARD		196.33	1,169.25
Purchased From Vendor: 0968 - WM CORPORATE SERVICES, INC. AS								
<u>01.12.000.540150</u>		WATER		529.00		332.85	861.85	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/08/2020	APPKT01643	061920	202356	MAY 2020 BILLING PERIOD	0837 - SOUTH CENTRAL REGIONAL WATER		332.85	861.85
<u>01.12.000.540160</u>		TELEPHONE		780.60		156.12	936.72	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/11/2020	APPKT01665	6/2/2020	DFT0000775	JUNE 2020 PHONE, INTERNET	0948 - US BANK - ONE CARD		156.12	936.72
Purchased From Vendor: 0087 - BEK COMMUNICATIONS								
<u>01.12.000.550100</u>		HEALTH INSURANCE		8,812.74		1,555.19	10,367.93	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/21/2020	APPKT01657	EINS-20-0056	202514	JULY 2020 HEALTH BENEFITS	0209 - CITY OF BISMARCK		1,555.19	10,367.93
<u>01.12.000.589800</u>		MISC CHARGES, PERMITS, LICENSES		58.42		325.95	384.37	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/22/2020	APPKT01661	172	202566	PETROLEUM TANK RELEASE COMPENSA	2916 - NORTH DAKOTA DEPARTMENT OF E		200.00	258.42
07/31/2020	GLPKT03184	JE02549		Credit Card Fees			125.95	384.37
Total Fund: 01 - GENERAL FUND:				Beginning Balance:	53,031.96	Total Activity:	39,889.49	Ending Balance: 92,921.45
Grand Totals:				Beginning Balance:	53,031.96	Total Activity:	39,889.49	Ending Balance: 92,921.45

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
01 - GENERAL FUND	53,031.96	39,889.49	92,921.45
Grand Total:	53,031.96	39,889.49	92,921.45

FKA Personalized Mgmt. Services, Inc.
1926 Frontier Drive, Suite B
Bismarck, ND 58504

Date	Invoice #
7/31/2020	6462

Bill To
BCWRD

Description	Amount
Prep for July meeting; assemble agenda and book	1,500.00
Storage rent	125.00
Mail, track bills and deposits, reconcile accounts; calls and emails with Bain Agency regarding insurance renewals.	350.00
Drainage complaints, emails and reminders; Verification of special assessments for 30+ parcels	275.00
Color Printing	16.83
B&W printing	7.02
Quickbooks - June subscription	48.15
ESRI - GIS Online License - see attached invoice	500.00
Total	\$2,822.00



Invoice : 93879128
Order : 3798157
Customer : 635910
Customer PO : 485204249362
P.O. Date : 07/31/2020
End User : 635910
Project :

Document date : 07/31/2020
Delivery :

BCWRD

'Invoice'

Page : 1

Ship to:

Tracie Day
BCWRD
1926 Frontier Dr Ste B
Bismarck ND 58504-6916

Bill to:

Tracie Day
BCWRD
13602 223rd St Se
Moffit ND 58560-9721

For questions regarding this document, please contact Customer Service at 888-377-4575.

Terms of payment: Prepaid

The line items included in this transaction are governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal/software-license.

Item	Qty	Material Number	Price
10	1	153148 ArcGIS Online Creator (Formerly Level 2 Named User) Term License Start Date: 07/31/2020 End Date: 07/30/2021	500.00
Item Subtotal			500.00
Amt. Prepaid			500.00-
Total:			USD 0.00

FEIN: 95-2775732

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

Please detach lower portion and return with remittance



Tracie Day
BCWRD
13602 223rd St Se
Moffit ND 58560-9721

Remit Payment to:
Environmental Systems Research Institute, Inc.

By Check:

P.O. Box 741076
Los Angeles
CA 90074-1076

Electronic Instructions:

Bank: Bank of America
Wire ABA: 026009593
ACH ABA: 121000358

Acct#: 1496150335

Invoice: 93879128 Document Date: 07/31/2020

Order: 3798157

Payer: 635910

Total: USD 0.00

Thank You!

Confirmation email will be sent to tracieday@midco.net

Here's what's next:



Receive order confirmation

Check your inbox for your order confirmation. It has information about how you can access software and resources.



Access your applications

Log into My Esri with your Esri Account to download and provision software. You can also invite new members and assign licenses for the software you purchased.



Get support

With your purchase, you have access to Esri technical support, which helps you get set up quickly. [Contact Us](#)

Order Reference ID: 485204249362

Order Date: 7/31/2020

ArcGIS Online Creator Online User Subscription

Expires: **Jul 30, 2021**

\$500.00 x 1

\$500.00

Subtotal \$500.00

Sales Tax \$0.00

Order Total \$500.00

Customer Information

BCWRD (New)
Tracie Day
1926 FRONTIER DR STE B
BISMARCK, ND 58504-6916 US
(701) 222-3499

Billing Information

Tracie Day
13602 223rd St SE
Moffit, ND 58560 US
7015271688

Payment Information

☒ AMEX 1005 EXP 8/2024

Questions about your order?

[Contact Us](#)



Burleigh County Water Resource District
1720 Burnt Boat Dr STE 205
Bismarck, ND 58503

INVOICE

Customer	Burleigh County Water Resource District
Acct #	624
Date	08/05/2020
Customer Service	Jared Blackwood Donna Breidenbach
Page	1 of 1

Payment Information	
Invoice Summary	\$ 870.00
Payment Amount	
Payment for:	Invoice#43749
FT191402	

Thank You



Please detach and return with payment

Customer: Burleigh County Water Resource District

Invoice	Effective	Transaction	Description	Amount
43749	07/01/2020	New business	Policy #FT191402 07/01/2020-07/01/2021 NDIRF North Dakota Insurance Reserve BOP Property - New business Due Date: 8/5/2020	870.00
				Total
				\$ 870.00

Thank You

Bain Agency, Inc.
1500 E Capitol Ave
Bismarck, ND 58501

(701)223-2233

Date

08/05/2020



Burleigh County Water Resource District
 1720 Burnt Boat Dr STE 205
 Bismarck, ND 58503

INVOICE

Customer	Burleigh County Water Resource District
Acct #	624
Date	06/24/2020
Customer Service	Jared Blackwood Donna Breidenbach
Page	1 of 1

Payment Information	
Invoice Summary	\$ 3,346.00
Payment Amount	
Payment for:	Invoice#42104
GL0340107	

Thank You

Please detach and return with payment



Customer: Burleigh County Water Resource District

Invoice	Effective	Transaction	Description	Amount
42104	07/01/2020	Renew policy	Policy #GL0340107 07/01/2020-07/01/2021 NDRF North Dakota Insurance Reserve 20/21 General Liability Renewal - Renew policy Due Date: 6/17/2020	3,346.00
				Total
				\$ 3,346.00

Thank You

Bain Agency, Inc.
 1500 E Capitol Ave
 Bismarck, ND 58501

(701)223-2233

Date

06/24/2020



**COMMERCIAL BUILDING AND PERSONAL PROPERTY
SCHEDULED INSURANCE COVERAGE DECLARATION A**
STATE FIRE AND TORNADO FUND
SFN 59126 (5-2019)

Policy Number

1914

Insured Burleigh Co Water Resource District			
Mailing Address 1720 Burnt Boat Dr, Suite 205		Contact Person Mona Livdahl	
City Bismarck	State ND	ZIP Code 58503-	Telephone Number 701.222.3499
The Schedule of Property containing a description of each location and the specific limit that applies to each type of property at each location is attached and a part of the Declarations. The deductible listed is per occurrence.			
Policy Period From 07/01/2019 To 06/30/2020		Premium Due or Credit Balance \$0.00	
Property Deductible \$1,000.00	Equipment Breakdown Deductible	Coinurance 90%	Type of Coverage <input checked="" type="checkbox"/> Special Form <input type="checkbox"/> Equipment Breakdown
Mortgagee/Loss Payee			

FORMS APPLICABLE TO THIS POLICY:			
IL 00 17 11 98,	FT PC 07 01 14,	FT CP 07 01 18,	FT SF 07 01 18,
FT OL 07 01 12,	FT EE 07 01 14,	CP 01 14 10 99,	IL 02 34 09 07
IL 09 13/H0 306.	FT ALL 07 01 16	* Terrorism Risk Insurance Act (TRIA) Form	IL 01 65 09 07,
			IL 00 03 09 07,
			FT TE 07 01 12

LIMITS OF LIABILITY - \$250 million

Equipment Breakdown Coverage Endorsement: Form FT EB 07 01 13

Building Property (BP) - Refer to Schedule Of Property for limit per location

Business Personal Property (PP) - Refer to Schedule Of Property for limit per location

Outdoor Property (OP) - Refer to Schedule Of Property for limit per location

Trailer Property (TP) - Refer to Schedule Of Property for limit per location

Special Limits - See Policy:

Debris Removal Expense	\$ 10,000	Form FT CP 07 01 18 - Pages 2 and 3 of 12
Electronic Data	\$ 2,500	Form FT CP 07 01 18 - Page 4 of 12
Pollutant Cleanup and Removal	\$ 20,000	Form FT CP 07 01 18 - Page 4 of 12
Personal Property of Others	\$ 5,000	Form FT CP 07 01 18 - Page 5 of 12
Personal Property of Students	\$ 500	Form FT CP 07 01 18 - Page 5 of 12
Valuable Papers and Records	\$ 25,000	Form FT CP 07 01 18 - Page 5 of 12
Sewer Backup	\$ 10,000	Form FT SF 07 01 18 - Page 2 of 9
Money	\$ 5,000	Form FT CP 07 01 18 - Page 4 of 12
Ordinance or Law - Demolition	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Ordinance or Law - Increased Cost of Construction	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Additional Ordinance or Law - Demolition	\$500,000	(\$250,000 limit included)
Additional Ordinance and Law-Increased Cost of Construction	\$500,000	(\$250,000 limit included)
Extra Expense	\$250,000	Form FT EE 07 01 14 - Page 1 thru 4
Additional Extra Expense	\$500,000	(\$250,000 limit included)

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE STATED IN THIS POLICY.

SIGNATURE 	DATE 7/1/2019
--	-------------------------

North Dakota Insurance Reserve Fund
PO Box 2258
Bismarck, ND 58502

Information: 701-224-1988
Toll Free: 800-421-1988

**STATE FIRE AND TORNADO FUND
SCHEDULE OF PROPERTY**

Coinsurance = 90%

Deductible = \$1,000.00

Policy: 1914

Policyholder: Burleigh Co Water Resource District

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Type	Coverage Type	Premium
1	3-Shelters with Wood Walls 1951 93rd St NE *For price each divide limit by 3	07/01/2019	McDowell	\$76,200	BP	RC	\$69.23
2	Restroom 1951 93rd St NE	07/01/2019	McDowell	\$145,400	BP	RC	\$132.08
3	Bathhouse 1951 93rd St NE	07/01/2019	McDowell	\$56,100	BP	RC	\$50.97
4	Maintenance/Office 1951 93rd St NE	07/01/2019	McDowell	\$117,900	BP	RC	\$107.09
5	Caretaker's Dwelling 1951 93rd St NE	07/01/2019	McDowell	\$271,000	BP	RC	\$246.18
6	Submersible Lift Station 1951 93rd St NE	07/01/2019	McDowell	\$11,750	OP	ACV	\$10.68
10	Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$33,000	BP	RC	\$29.98
11	Caretaker's Garage with Carport 1951 93rd St NE	07/01/2019	McDowell	\$30,100	BP	RC	\$27.34
15	Concession Building 1951 93rd St NE	07/01/2019	McDowell	\$12,200	BP	RC	\$11.09
16	Picnic Shelter 1951 93rd St NE	07/01/2019	McDowell	\$25,300	BP	RC	\$22.98
17	Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$28,600	BP	RC	\$25.98
18	Playground Equipment 1951 93rd St NE	07/01/2019	McDowell	\$52,970	OP	ACV	\$48.12
19	Storage Building 1965 93rd St NE	07/01/2019	McDowell	\$57,100	BP	RC	\$51.88
20	Aero Picnic Shelter 1951 93rd St NE	07/01/2019	McDowell	\$30,400	BP	RC	\$27.61

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$1,000.00

Policy: 1914

Policyholder: Burleigh Co Water Resource District

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
21	Aero Storage Building 1951 93rd St NE	07/01/2019	McDowell	\$10,200 BP	RC	\$9.26
				Building Property:	\$893,500	\$811.67
				Outdoor Property:	\$64,720	\$58.80
				Total:	\$958,220	\$870.47

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.



COMMERCIAL LINES CHECKLIST

Insured: Burleigh County Water Resource DistrictPolicy Effective Date: 07/01/2020 TO 07/01/2021

	<u>Coverage Provided</u>		<u>Recommendation</u>
Property			
Real Property – Building	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Business Personal Property	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Business Income	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Equipment Breakdown	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Debris Removal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Ordinance or Law	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Signs	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Water Backup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	_____
Off-Premises Utility Interruption- Including overhead lines	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Inland Marine			
Computer Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Transportation/Cargo	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Schedule Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Builders Risk/Installation	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Leased/Rented Equipment	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Commercial General Liability			
Premises	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Products/Completed Operations	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Other General Liability Options	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Garage/Dealers Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Umbrella/Excess Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Employment Practices Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Pollution Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Aircraft/Drone	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Professional Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Cyber Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Directors and Officers Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Automobile			
Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Hired and Non-Owned Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Physical Damage	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Hired Auto Physical Damage	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Drive Other Car	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Employee Dishonesty	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Money and Securities	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
ERISA	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Additional Coverage			
Flood	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Surety Bonds	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Life Insurance	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____
Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	_____

This is a coverage summary, not a legal contract. Please refer to the actual policies for specific term, conditions, limitations, and exclusions that will govern in the event of a loss.

 Client Signature

 Date