



**BURLEIGH COUNTY WATER RESOURCE DISTRICT AGENDA**  
**Wednesday, September 9<sup>th</sup> at 8:00 am**  
**Tom Baker Room, 221 N. 5<sup>th</sup> Street Bismarck**  
**(See end of agenda for meeting attendance guidelines)**

8:00 a.m. - Call to Order

1. Roll Call (Larson, Reep, Detwiller, Beck, Landenberger)
2. **Approval of 8/12/20 Minutes** .....3-5
3. McDowell Dam
  - o Strategic Plan Update – (Landenberger)
  - o NRCS dam inspection performed 8-10-20 (Landenberger)
  - o Heritage Fund Grant Application – October 2020 (Submitted) ..... 6-19
4. Comments from Members of the Public: (For Items Not on the agenda)
5. Financial Reports (Detwiller)
  - **Balance Sheet** ..... **20**
  - **P&L 9/8/2020 YTD**..... **21**
  - Budget & Insurance Review update
6. **Approval of Bills:** ..... **22**
7. **Approval of Fox Island Bills:** ..... **22**
8. Drainage Permits/Complaints/Issues: *Open (Beck)*
  - o Brentwood Adventist Christian School ..... 23-24
9. Drainage Permits/Complaints/Issues: *Closed (Beck)*
  - o None
10. Projects:
  - o Sibley Island (Beck)
    - o Preliminary Engineering Report – Draft Under Development
    - o Missouri River Water Surface Impact Evaluation – Draft Completed
    - o Alternate Reviews and Cost Considerations (Pending)
    - o Funding Limitations – Township/County Participation/SWC Resources Trust Fund
    - o Apple Creek Floodplain Mapping – (Pending FEMA input – No response on publication)
    - o Public Comments
  - o Fox Island Status (Landenberger)
    - o Construction Update – Working toward project close out
    - o Record Drawings – Completed
    - o O&M Manual – Draft Completed
    - o Final Cost Projection and Cost Assignment
    - o Bond Counsel Document Review – Underway Sale date late October (Pending)
    - o **Action on Bond Amount**..... **25**
    - o Special Assessment Certification – County Auditor (October Meeting)
    - o Landowner Notification of Assessment - October
  - o Missouri Riverbank Stabilization (Detwiller)
    - o GIS Web Mapping Draft Completed – In testing stage
      - o Request to share with NDSWC and USACE
    - o Document Request (SWC - Ongoing Research)
    - o USACE/SWC Site Evaluations – Subject to available funding in 2021
  - o Missouri River Correctional Center (Landenberger)

11. Break

12. Other Old Business	
• Burleigh County Assessment District Projects – Highway Dept O&M Agreements	
• Policy Manual	
○ Storm Water Management Plan Review Policy (Reep, Landenberger, Gunsch)	
13. New Business	
○ NDIRF – Fire & Tornado fund webinar – Sept. 16, 2020 @ 10 a.m. ....	26
14. Correspondence or Document Information	
○ Plats & SWMP’s – Not included due to size...Available by request.	
○ Temporary Water Permit Notification .....	27-28
15. Detailed Bills .....	29
16. Next Meeting: October 14, 2020	
17. Executive Session – Request for Proposals/Contract Discussion	
18. Adjourn	

**Note: Bold Items Require Board Action**

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## City of Bismarck

### Tom Baker Room Public Meeting Guidelines

#### Assumptions

- Guidance as of 5/18/20 from CDC, State of ND, and City of Bismarck. Proposed guidelines for May 18, 2020 may need to be reviewed and updated accordingly if CDC/NDDOH/Bismarck guidance is modified.
- Guidance created specifically for City of Bismarck hosted meetings but would be applicable to other political subdivisions and Boards utilizing the space.
- Boards with 5 or less members could attend in person and be seated at the head table. Boards with more than 5 members would require virtual participation or would need to be seated in the “media” table or “staff support table” in order to maintain 6’ separation.

#### Guidelines

- Stars are marked at the head table for where each of 5 people can sit. The side tables can accommodate 2 individuals distanced each. Any numbers exceeding this in a Commission must attend virtually.
- Attendees and Staff are encouraged to use alternative methods to attending meeting such as conference calls, video conferencing or providing comments to Board Members prior to the meeting.
- ND Smart Restart signs should be posted in a conspicuous location outside the building and outside meeting room.
- Lines and waiting areas (indoor or outdoor) should be marked so physical distancing standards are met.
- Standing in the entry area should be minimized by encouraging attendees to quickly access their seats.
- Overflow seating should be provided on first floor conference room if capacity of the Tom Baker Room is fully used.
- Hand sanitizer should be offered to attendees as they arrive in the building and into the meeting room.
- Chairs for attendees should be spaced to allow 6 feet of separation for all attendees. Attendees should be instructed not to move chairs. Gallery occupancy is 34 seated individuals in chairs.
- Attendees should be encouraged to wear cloth masks where social distancing cannot be easily maintained.
- High frequency touched surfaced such as railings, door handles, and tables should be cleaned and disinfected before and after each meeting.
- Podium used by Attendees
  - Provide hand sanitizer at the podium.
  - Attendee should say and spell their name in lieu of signing in.
  - Clean and disinfect the podium before and after each meeting.